

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

December 3, 2012

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman, on Monday, December 3, 2012. The meeting was called to order at 7:00 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Karen Tjaden
Ward III	Trustee Colleen Claggett Woods
Ward III	Trustee Jim Hay
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent
Agnes Gaultier, Secretary-Treasurer
Ron Sugden, Assistant Superintendent
Richard Whitbread, Human Resource/Operations Manager

Regrets: Ward VI Trustee Rik Skelton

240/12 Woods/Foote: **THAT** the minutes of the November 19th, 2012 regular meeting be approved as circulated. -CARRIED-

241/12 Woods/Tjaden: **THAT**, with the addition of item 8.2 Nov 22 Board Policy Committee meeting, the agenda be approved for this meeting. -CARRIED-

242/12 Hay/Bruce: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Transportation Supervisor Report;
- Admin action report;
- Student Suspension Report;
- Community consultation meetings follow-up;
- Prairie Sky Day Care building;
- Superintendent Staffing Report;
- Personnel matter update.

243/12 Woods/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

CTS Regional Report: Brenda Mutcher, Regional CTS Coordinator, presented her 2012 Coordinator Report. She also presented information on local initiatives being planned for the future, such as a bridge project at Miami and a project with Manitoba Hydro through St. Paul's Collegiate.

Superintendent's Report

Superintendent's Report: Through the French Language Revitalization Project, the Division was able to offer "Français orale/Conversational French" courses to employees wishing to improve or learn French. Elm Creek hosted the Provincial A Volleyball championships November 22 – November 25th. Recognition goes to the Elm Creek School physical education teacher for the organization and supervision of this tournament.

Operations

St. Laurent Project update: R. Whitbread presented information on the progress of this project. It is anticipated the renovated areas will be ready for occupancy early in January.

Finance

- 244/12 Lachance/Woods: **THAT** we seek permission from the Public Schools Finance Board to sell the former Elie board office property located at #35 PR 248 South, in the village of Elie, represented by certificate of title No. 2138549 registered in the Portage Land Titles Office, as recommended by the Committee of the Whole. -CARRIED-

Secretary-Treasurer's Report: Information on the October accounts was presented.

Personnel

- 245/12 Hay/Bruce: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-
- 246/12 Woods/Lachance: **THAT** we approve the resignation of employee #1288 effective January 31, 2013, as recommended by the Committee of the Whole. -CARRIED-

Board Policy

- 247/12 Tjaden/Hay: **THAT** Policy KD – Community Use of Schools be approved as revised. -CARRIED-

November 22 Board Policy Committee meeting report: Administration was directed, by consensus, to research costs and other information on reviewing and re-writing the Policy Manual.

General

- 248/12 Foote/Lachance: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the School, we approve the conduct of religious exercises in Rosedale Colony School for the remainder of the 2012/2013 school year. -CARRIED-
- 249/12 Woods/Lachance: **THAT** Trustee Frank Bruce be appointed as the Board representative on the St. Laurent and District Recreation Commission Board. -CARRIED-

Creating a Positive School Climate Workshop: Deferred to the next meeting.

Teaching to Diversity Workshop: Trustee Foote presented a report on this workshop he had attended on behalf of the Board, indicating he had found it an excellent session.

CORRESPONDENCE

MSBA re: Board Development Consultant. Received as information.
Fort La Bosse S.D. re: AMM Resolution. Administration will obtain more information.
T. Thiessen to D. Tyler re: appreciation for work related to organization of the Provincial Volleyball Tournament. Received as information.

- 250/12 Foote/Bruce: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

A request for a temporary reduction in contract time was discussed.

- 251/12 Foote/Woods: **THAT** the Committee of the Whole rise and report. -CARRIED-

252/12 Woods/Lachance: **THAT** we approve a temporary reduction in contract time from 1.0 to .80 FTE for employee #2115, as per the recommendation of the Committee of the Whole Board. -CARRIED-

MEETING REMINDERS

Next Regular Board meeting	Dec 17	7:00 p.m.
Board Policy Committee meeting	Dec 11	12:00 p.m.
Regular Board meeting	Dec 17	7:00 p.m.
Regular board meeting	Jan 14	7:00 p.m.
Board study session	Jan 14	6:00 p.m.
Regular Board meeting	Jan 21	7:00 p.m.

The meeting was declared adjourned at 9:25 p.m.

Elaine L. Owen, Board Chair

Agnes Gaultier, Secretary-Treasurer