

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**November 19, 2012**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman, on Monday, November 19, 2012. The meeting was called to order at 7:00 p.m.

Present:           Ward I           Trustee Donna Cox  
                  Ward II           Trustee Karen Tjaden  
                  Ward III          Trustee Colleen Claggett Woods  
                  Ward III          Trustee Jim Hay  
                  Ward IV          Trustee Elaine L. Owen  
                  Ward V           Trustee Jack Foote  
                  Ward VI          Trustee Rik Skelton  
                  Ward VII         Trustee Claude Lachance

Administration Bruce Wood, Superintendent  
                          Agnes Gaultier, Secretary-Treasurer  
                          Ron Sugden, Assistant Superintendent

Regrets:           Ward VIII        Trustee Frank Bruce

220/12 Woods/Skelton: **THAT** the minutes of the November 5<sup>th</sup>, 2012 regular meeting be approved as circulated. -CARRIED-

221/12 Woods/Hay: **THAT**, with the addition of items 4.9 Board study session follow-up, 4.10 Student Services Report, 10.11 ESD Conference Report, and 10.12 SCLP Workshop attendance, the agenda be approved for this meeting. -CARRIED-

222/12 Foote/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Elm Creek staffing request with Principal Tanis Thiessen in attendance to present relevant information;
- Admin action report;
- Student Suspension Report – NIL report;
- Elm Creek School staffing request;
- Prairie Sky Day Care building;
- Superintendent Staffing Report;
- MSBA update;
- Liaison Committee meeting report.

223/12 Woods/Cox: **THAT** the Committee of the Whole rise and report. -CARRIED-

## **Superintendent's Report**

224/12 Foote/Tjaden: **THAT** we increase staffing at Elm Creek School by .10 FTE for the balance of the school year, as per the recommendation of the Committee of the Whole Board. -CARRIED-

*Superintendent's Report:* Some students from Carman Collegiate were winners at the 6<sup>th</sup> Annual Skills Canada Model Wind Turbine Competition. There are currently eight student teachers in our schools as well as a clinician. The Safe Worker training and the on-site job safety audits have been completed with all of the Division's grade 11 students, as part of the Division's CTS program. The Province has announced the expansion of the Grade 5 and 6 pilot project educating Manitoba students about the role of treaties as a building block of Manitoba's development.

*TVI equipment upgrade grant:* A letter from the Minister announcing a Technical Vocational Equipment Upgrade of \$21,000 for the purchase of a CNC machine for St. Paul's Collegiate was received as information.

*MB Education French 2<sup>nd</sup> Language Revitalization Program:* Information on applying for grants for 2013/2014 was included.

*Professional Development Report:* A report on professional development for all Division staff groups was presented.

*Provincial Report Card:* A sample letter for parents as well as information on the parent brochures was presented.

*Board study session follow-up:* The Board reviewed the list of sessions for discussion at study sessions to be held prior to Board meetings on December 3<sup>rd</sup>, January 14<sup>th</sup>, March 18<sup>th</sup>, April 22<sup>nd</sup>, and June 3<sup>rd</sup>.

*Student services report:* A report detailing the student services administration activities to date was received as information.

### **Finance**

225/12 Cox/Skelton: **THAT** the October accounts showing total general expenditures \$2,398,706.69 be approved as presented. -CARRIED-

### **BY-LAW 42/12 – Trustee Indemnities**

226/12 Skelton/Lachance: **THAT** By-Law 42/12 be given second reading. -CARRIED-

227/12 Skelton/Lachance: **THAT** By-Law 42/12, being a By-Law to set the indemnity rates for Board members, and as attached hereto in full, be given third reading and finally passed. -CARRIED-

*Community consultation meetings:* Questions for group discussions and input were approved by consensus.

*Manitoba Schools Insurance Annual Report:* The report showing a rebate on the loss pool portions of the insurance program was received as information.

*Secretary-Treasurer's Report:* Information on the 2011/2012 capital revenues and expenses was presented.

### **Personnel**

228/12 Woods/Skelton: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

### **Board Policy**

November 12 *Committee meeting report:* NOTICE OF MOTION was presented by Committee Chair Karen Tjaden to present revised **Policy KD – Community Use of Schools** for approval at the next Board meeting.

### **General**

### **By-Law 43/12 – Religious instruction at St. François Xavier School**

229/12 Skelton/Lachance: **THAT** By-Law 43/12, being a By-Law to approve religious instruction at St. François Xavier School as per the conditions set out in the Public Schools Act, and as attached hereto in full upon completion, be given first reading. -CARRIED-

230/12 Skelton/Lachance: **THAT** By-Law 43/12 be given second reading. -DEFEATED-

The matter was referred to the Committee of the Whole for further discussion.

231/12 Foote/Hay: **THAT** based on a petition signed by the parents or guardians of at least 60 of the pupils in the School, we approve the conduct of religious exercises in Elm Creek School for the remainder of the 2012/2013 school year. -CARRIED-

*Safe School Workshop:* Referred to the next regular meeting.

*MSBA Annual Convention.* Received as information at this time.

*MSBA Call for 2013 Resolutions:* Referred to the next regular meeting.

*MSBA Premier Award:* Referred to administration for follow-up.

*MSBA Student Citizenship Award:* Referred to administration for follow-up.

*MSBA Call for Nomination:* Received as information.

*Education Sustainability Conference Report:* Trustee Tjaden reported on this conference she had attended on behalf of the Board.

232/12 Tjaden/Hay: **THAT** attendance at the November 26 South Central Leadership Conference by Trustees Jack Foote and Colleen Claggett Woods be approved. -CARRIED-

233/12 Cox/Foote: **THAT** we approve the Board participation in the joint Division/PRTA Literacy Initiative for grade 6 students for the 2012/2013 and 2013/2014 school years. -CARRIED-

### **CORRESPONDENCE**

Carman Elementary ACSL invitation. Received as information.

Swan Valley School Division re: Campus Manitoba services. Administration will obtain more information.

A 10-minute recess was called at 9:30 p.m.

234/12 Woods/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- student services;
- Elm Creek School principal hiring;
- religious instruction at St. François Xavier School – process and legislation;
- St. Laurent School library services proposal.

235/12 Foote/Woods: **THAT** the Committee of the Whole rise and report. -CARRIED-

236/12 Foote/Woods: **THAT** William (Bill) Yaworsky be appointed as Principal of Elm Creek School effective January 7, 2013, as recommended by the Ad Hoc Committee for hiring. -CARRIED-

### **By-Law 43/12: Religious instruction at St. François Xavier School**

237/12 Hay/Lachance: **THAT** Motion 230/12 be rescinded. -CARRIED UNANIMOUSLY-

238/12 Skelton/Lachance: **THAT** By-Law 43/12 be given second reading. -CARRIED-  
(Trustee Lachance requested his vote in favour of this motion be recorded in the Minutes)

239/12 Skelton/Hay: **THAT** By-Law 43/12, being a By-Law to approve religious instruction at St. François Xavier School as per the conditions set out in the Public Schools Act, and as attached hereto in full upon completion, be given third reading and finally passed. -CARRIED-  
(Trustee Lachance requested his vote in favour of this motion be recorded in the Minutes)

Policy and practice on medical reports: The Board Policy Committee to review this matter.

*St. Laurent School library services proposal:* The Board referred this matter to the Educational Programming/Public Relations Committee for study and recommendation.

**MEETING REMINDERS**

Next Regular Board meeting	Dec 3	7:00 p.m.
Board study session	Dec 3	6:00 p.m.
Board Policy Committee meeting	Dec 11	12:00 p.m.
Regular Board meeting	Dec 17	7:00 p.m.
January board meetings	Jan 14	7:00 p.m.
Board study session	Jan 14	6:00 p.m.

The meeting was declared adjourned at 10:35 p.m.

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Elaine L. Owen, Board Chair

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Agnes Gaultier, Secretary-Treasurer