

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**July 9, 2012**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, July 9, 2012. The meeting was called to order at 7:00 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Karen Tjaden
Ward III	Trustee Colleen Claggett Woods
Ward III	Trustee Jim Hay
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee Rik Skelton
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
Agnes Gaultier, Secretary-Treasurer  
Ron Sugden, Assistant Superintendent  
Richard Whitbread, Operations/Human Resource Manager

150/12 Hay/Cox: **THAT** the minutes of the June 18<sup>th</sup>, 2012 regular meeting be approved as circulated.

-CARRIED-

151/12 Bruce/Owen: **THAT**, with the addition of item 4.8 – June Enrolment Report, and 11.1 – M. Girard re: thank you, the agenda be approved for this meeting.

-CARRIED-

152/12 Foote/Owen: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD.

-CARRIED-

The following matters were discussed:

- admin action report;
- Superintendent's Report;
- Student suspension report;
- Senior administration evaluation update;
- Superintendent Staffing Report;
- personnel matter update.

153/12 Foote/Skelton: **THAT** the Committee of the Whole rise and report.

-CARRIED-

## **Superintendent's Report**

*Review of 2011/2012:* The report highlighted some of the major events of the previous year, as well as some of the initiatives planned for 2012/2013

*School Community Reports:* All of the community reports were presented for information.

*Grade 3 assessment information:* A report showing comparisons between the province and our division's students was reviewed.

*Division scholarship recipients:* A report listing the recipients of the Divisional scholarships was presented for information.

*June Enrolment Report:* The report was presented for information.

## **Operations**

*Operations Supervisor Report:* The report included an update on the progress of the renovation project at St. Laurent School. The project is projecting according to schedule.

*St. François Xavier Day Care:* This matter was referred to the Operations/Finance Committee for review.  
*Graysville School playground equipment:* A follow-up meeting will be held with the community to discuss this matter.

**Finance**

*Secretary-Treasurer’s Report:* Received as information.

154/12 Foote/Owen: **THAT** the Divisional insurance coverage through Manitoba Schools Insurance be renewed for 2012-2013. -CARRIED-

**Personnel**

155/12 Owen/Bruce: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

**General**

156/12 Owen/Foote: **THAT** the second board meeting in October be re-scheduled to Monday, October 22, 2012. -CARRIED-

*PRSD/PRTA Literacy Initiative Report:* This initiative, which is in its second year, was again very successful. The efforts of staff in ensuring this success is greatly appreciated.  
*MSBA Election procedures:* Received as information.

**CORRESPONDENCE**

M. Girard re: Thank you for scholarship. Received as information.

A 10-minute recess was called by the Chair at 10:00 p.m.

157/12 Skelton/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- personnel matter update;
- Superintendent evaluation process.

158/12 Foote/Owen: **THAT** the Committee of the Whole rise and report. -CARRIED-

**MEETING REMINDERS**

Next Regular Board meeting	Aug 27	7:00 p.m.
September regular Board meeting	Sept 10	7:00 p.m.
	Sept 17	7:00 p.m.

The meeting was declared adjourned at 11:00 p.m.