

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**June 18, 2012**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, June 18, 2012. The meeting was called to order at 7:00 p.m.

Present:       Ward I           Trustee Donna Cox  
                  Ward II           Trustee Karen Tjaden  
                  Ward III          Trustee Colleen Claggett Woods  
                  Ward III          Trustee Jim Hay (8:40 p.m.)  
                  Ward V           Trustee Jack Foote  
                  Ward VII         Trustee Claude Lachance  
                  Ward VIII        Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
                          Agnes Gaultier, Secretary-Treasurer  
                          Ron Sugden, Assistant Superintendent  
                          Richard Whitbread, Operations/Human Resource Manager

Regrets:       Ward IV          Trustee Elaine L. Owen  
                  Ward VI          Trustee Rik Skelton

140/12 Foote/Cox: **THAT** the minutes of the June 4<sup>th</sup>, 2012 regular meeting be approved as circulated.

-CARRIED-

141/12 Bruce/Lachance: **THAT**, with the addition of item 4.8 – MB Education re: 20K3 Funding and 10.5 – Universal Student Accident Insurance Renewal, the agenda be approved for this meeting.

-CARRIED-

142/12 Cox/Tjaden: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD.

-CARRIED-

The following matters were discussed:

- admin action report;
- Student suspension report – NIL;
- Senior administration evaluations.

143/12 Tjaden/Bruce: **THAT** the Committee of the Whole rise and report.

-CARRIED-

*Presentation: Main Street Campus, Carman Report* by Jack Phillips and Garth Shindle. This program has had a very successful first year, with approximately 17 students participating. The program will continue next year.

## **Superintendent's Report**

*Manitoba Youth Leadership Scholarships:* Four grade 12 students from the Division have received Leadership Scholarships. These scholarships recognize Grade 12 students who have engaged in volunteer activities that promote leadership, citizenship and healthy living in their communities and school.

*Internship sponsor appreciation:* There were 72 sponsors involved during the past year.

*Grades 7 and 8 assessment information:* A report showing comparisons between the province and our division's students was reviewed. In all cases our students did better than the provincial percentages.

*May enrolment report:* The report shows a reduction of 7 students from the previous month.

*20 K3 Class size initiative update:* A letter from Manitoba Education confirming the process for applying for this funding was discussed.

**Finance**

144/12 Lachance/Tjaden: **THAT** the May accounts showing total general expenditures of \$2,245,707.96 be approved as presented. -CARRIED-

*Secretary-Treasurer’s Report:* The Board agreed by consensus to refer the development of a policy on trustee conflict of interest to the Board Policy Committee, as required by provincial legislation.

**General**

145/12 Foote/Bruce: **THAT** the Board approve the distribution of the Reliable Life Student Accident Insurance 2012/2013 Plan information to all schools in the Division. -CARRIED-

*MSBA Executive Meeting Highlights:* Received as information  
*Employee Recognition Luncheon:* The times and locations of the luncheons were reviewed.

146/12 Foote/Hay: **THAT** the Board approve the renewal of the Universal Student Accident Insurance Policy No. 10005613 for 2012-2013. -CARRIED-

A 10-minute recess was called by the Chair at 9:25 p.m.

147/12 Foote/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

- The following matters were discussed:
- Secretary-Treasurer’s Report;
  - Superintendent Staffing Report – Personnel Committee will review the lay-off process;
  - personnel matter update;
  - senior administration evaluation.

148/12 Foote/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

**Personnel**

149/12 Tjaden/Hay: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

**MEETING REMINDERS**

Next Regular Board meeting	July 9	7:00 p.m.
Personnel Committee Meeting	July 3	7:00 p.m.
August Regular Board meeting	August 27	7:00 p.m.
September regular Board meeting	Sept 10	7:00 p.m.
	Sept 17	7:00 p.m.

The meeting was declared adjourned at 10:40 p.m.