

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**May 22, 2012**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Tuesday, May 22, 2012. The meeting was called to order at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Colleen Claggett Woods
	Ward III	Trustee Jim Hay
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
Agnes Gaultier, Secretary-Treasurer  
Ron Sugden, Assistant Superintendent  
Wilma Ritzer, Student Services Director  
Richard Whitbread, Operations/Human Resource Manager

118/12 Foote/Skelton: **THAT** the minutes of the May 7<sup>th</sup>, 2012 regular meeting be approved as circulated. -CARRIED-

119/12 Bruce/Owen: **THAT**, with the addition of item 5.1: St. Laurent renovations project award, the agenda be approved for this meeting. -CARRIED-

120/12 Foote/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- admin action report;
- Superintendent's Report;
- Student suspension report;
- May accounts;
- Superintendent Staffing Report;
- Personnel matter update;
- MSBA update;
- special board meeting.

121/12 Foote/Owen: **THAT** the Committee of the Whole rise and report. -CARRIED-

## **Superintendent's Report**

*Regional Report Card Workshop:* A workshop for school principals from the central region on the new provincial report card will be held on May 28<sup>th</sup> in Carman and will be facilitated by Assistant Superintendent Ron Sugden.

*Learning to Age 18 Grant:* The Department has approved our funding request for this grant and outlined the requirements for reporting on this new grant.

*Miami School Arts Council Grant:* The School was successful in obtaining a grant to undertake a partnership with professional musicians to offer workshops in songwriting, performing production and recording.

*Midland Adult Education Center grant:* The Province announced funding for the Center for 2012-2013.

122/12 Tjaden/Foote: **THAT** the 2012-2013 School Calendar be modified to move the April 26 in-service to Monday, April 29, subject to the approval of the Minister of Education. -CARRIED-

**Operations**

123/12 Bruce/Lachance: **THAT** the tender for the St. Laurent renovations project be awarded to Westland Construction Ltd. in the base amount of \$648,900 plus \$46,100 for additional work under separate price #2 and #3. -CARRIED-

**Finance**

124/12 Hay/Skelton: **THAT** the May accounts showing total general expenditures of \$2,627,102.25 be approved as presented. -CARRIED-

**Personnel**

125/12 Skelton/Tjaden: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

126/12 Owen/Skelton: **THAT** trustees Donna Cox and Jack Foote, and Board Chair Colleen Claggett Woods be appointed as members of the Ad Hoc Committee for the selection of the Transportation Supervisor. -CARRIED-

**Board Policy**

127/12 Tjaden/Skelton: **THAT** Policy GBR – Expectations of Staff When Classes are Cancelled or Schools are Closed Due to Adverse Weather Conditions be approved as presented. -CARRIED-

128/12 Tjaden/Cox: **THAT** new Policy AM – Electronic Surveillance be approved as presented. -CARRIED-

**General**

129/12 Skelton/Bruce: **THAT** the MSBA Travel Accident Insurance Plan providing coverage for trustees, senior administrators and the Assistant Supervisor of Operations positions be renewed for 2012-2013. -CARRIED-

Carman Collegiate Theatre Renovation: Fundraising has started for this project and donations will be eligible for a tax receipt. The project is scheduled for the summer of 2013.

**Correspondence**

MASBO Fiscal Focus re: Data. Received as information.  
Education Manitoba Newsletter. Received as information.

**MEETING REMINDERS**

Next Regular Board meeting	June 4	7:00 p.m.
Board/PRTA Colony discussion	May 28	6:30 p.m.
Board Policy Committee meeting	May 30	9:30 a.m.
Regular Board meeting	June 18	7:00 p.m.
Special board meeting	June 26	7:00 p.m.

The meeting was declared adjourned at 8:40 p.m.