

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**May 7, 2012**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, May 7, 2012. The meeting was called to order at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Colleen Claggett Woods
	Ward III	Trustee Jim Hay
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
Agnes Gaultier, Secretary-Treasurer  
Ron Sugden, Assistant Superintendent  
Wilma Ritzer, Student Services Director  
Richard Whitbread, Operations/Human Resource Manager

103/12 Owen/Hay: **THAT** the minutes of the April 23, 2012 regular meeting be approved as circulated.

-CARRIED-

104/12 Foote/Bruce: **THAT**, with the addition of item 9.1: Miami School field trip request, the agenda be approved for this meeting.

-CARRIED-

105/12 Cox/Owen: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD.

-CARRIED-

The following matters were discussed:

- admin action report;
- Superintendent's Report;
- Student suspension report;
- St. Laurent School renovations project;
- banking services proposal.

106/12 Skelton/Hay: **THAT** the Committee of the Whole rise and report.

-CARRIED-

## **Superintendent's Report**

*St. Laurent School CD launch:* A community event was held on April 28<sup>th</sup> to mark the release of its new CD. This is the second album for the school.

*April Enrolment Report:* Enrolment for April was down slightly from the month of March.

*WE Day partnership:* There is a request for the Division to again be a sponsor for this event.

107/12 Owen/Lachance: **THAT** the request from D. Lachance to attend the Canadian Association of Immersion Teachers Conference from October 25-27, 2012 be approved.

-CARRIED-

108/12 Tjaden/Hay: **THAT** the Division agree to become a WE Day program school board partner.

-CARRIED-

**Operations**

109/12 Skelton/Cox: **THAT** the tenders for the St. Laurent renovations project be submitted to Public Schools Finance Board with a recommendation for approval of support for the lowest tender. -CARRIED-

**Finance**

110/12 Hay/Bruce: **THAT** the proposal for banking services for the period June 1, 2012 – May 31, 2016 from Access Credit Union be approved. -CARRIED-

**Board Policy**

111/12 Tjaden/Skelton: **THAT** Policy JD – Compulsory Attendance Ages be approved as presented. -CARRIED-

112/12 Tjaden/Owen: **THAT** new Policy BAC – Board Planning Cycle be approved as presented. -CARRIED-

113/12 Tjaden/Hay: **THAT** Policy IFC – Scheduling for Instruction, Course Loads and Subject Area Time Allotments Grades 1-8 be approved as presented. -CARRIED-

**NOTICE OF MOTION** was presented by Trustee Tjaden to present revised Policy GBR – Expectations of Staff When Classes are Cancelled or Schools are Closed Due to Adverse Weather Conditions, for approval at the next meeting.

**NOTICE OF MOTION** was presented by Trustee Tjaden to present new Policy AM – Electronic Surveillance for approval at the next meeting.

**Public Relations/Educational Programming**

114/12 Tjaden/Hay: **THAT** the Miami School grade 9 camping trip to the Glenboro/Spruce Woods area from May 25-29, 2012 be approved as a school-sponsored field trip. -CARRIED-

**General**

Employee Recognition lunches: These will be held on either June 18 or June 29<sup>th</sup> in each school.

MSBA Mental Health Forum Report: A report on this session attended by Trustees Foote, Hay, Woods and Cox was presented.

Immersion Conference Report: A report on this session attended by Trustee Lachance was presented.

Provincial CTS session report: Trustee Cox reported on this session she had attended.

SCLP Workshop report: Trustee Tjaden reported on this session she had attended.

**Correspondence**

Divisional Administration Council re: Thank you. Received as information.

Minister of Education re: Planning and Land Dedication of School Sites. Received as information.

L. Jeffers re: Thank you. Received as information.

115/12 Foote/Owen: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Superintendent Staffing Report;
- personnel matter.

116/12 Foote/Owen: **THAT** the Committee of the Whole rise and report. -CARRIED-

**Personnel**

- 117/12 Hay/Skelton: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-
  
- 118/12 Foote/Cox: **THAT** the request from employee #2185 for a personal leave of absence for the 2012-2013 school year be approved, as recommended by the Committee of the Whole Board. -CARRIED-

**MEETING REMINDERS**

Next Regular Board meeting	May 22	7:00 p.m.
Board Policy Committee meeting	May 30	9:30 a.m.
Regular Board meeting	June 4	7:00 p.m.
Board/PRTA Liaison Committee meeting	May 31	5:15 p.m.

The meeting was declared adjourned at 10:25 p.m.

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Colleen Claggett Woods, Chair

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Agnes Gaultier, Secretary-Treasurer