

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**April 9, 2012**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, April 9, 2012. The meeting was called to order at 7:00 p.m.

Present:       Ward I           Trustee Donna Cox  
                  Ward II           Trustee Karen Tjaden  
                  Ward III          Trustee Colleen Claggett Woods  
                  Ward III          Trustee Jim Hay  
                  Ward IV          Trustee Elaine L. Owen  
                  Ward V           Trustee Jack Foote  
                  Ward VI          Trustee Rik Skelton  
                  Ward VII         Trustee Claude Lachance  
                  Ward VIII        Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
                  Agnes Gaultier, Secretary-Treasurer  
                  Ron Sugden, Assistant Superintendent  
                  Wilma Ritzer, Student Services Director  
                  Richard Whitbread, Operations/Human Resource Manager

77/12 Lachance/Skelton: **THAT** the minutes of the March 19, 2012 regular meeting be approved as circulated. -CARRIED-

78/12 Foote/Bruce: **THAT**, with the addition of item 10.4: SCLP session – trustee attendance, the agenda be approved for this meeting. -CARRIED-

79/12 Hay/Foote: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- admin action report;
- Superintendent's Report;
- student suspension report;
- Roland School newspaper article;
- Superintendent Staffing Report;
- Personnel matter update.

80/12 Cox/Lachance: **THAT** the Committee of the Whole rise and report. -CARRIED-

*Presentation of award:* Board Chair Colleen Claggett Woods presented the *MSBA Student Citizenship and Young Community Leader Award for Region 2* to Carman Collegiate student Emily Rempel. This award was presented on behalf of the Manitoba School Boards Association to honour the efforts of students at modeling and promoting good citizenship within both their schools and their broader communities.

## **Superintendent's Report**

*Bureau de l'éducation française:* The Bureau will film some of our staff and members of our language leadership team on what has been accomplished in Prairie Rose as part of a promotional DVD that demonstrates the positive impact of the French Revitalization Project on basis French programming.

*20 K-3:* The Division has submitted its class size projections for the next five years as requested by the Province.

*St. Eustache principal hiring process:* As per Board Policy a representative from the Personnel Committee and Trustee Claude Lachance will serve on the hiring Committee. Trustee Rik Skelton will serve as alternate for Trustee Lachance.

*March Enrolment Report:* The Report for March shows an increase of three students from the previous month.  
*Division Revised Crisis Response Plan:* The document was shared with Board members.

- 81/12 Foote/Tjaden: **THAT** attendance at the April 17<sup>th</sup> presentation in Winnipeg by Board Chair Colleen Claggett Woods be approved. -CARRIED-
- 82/12 Owen/Skelton: **THAT** the 2012/2013 Division School Calendar be approved as presented. -CARRIED-

### Finance

*Provincial Auditor's Office:* A letter advising a representative from the Auditor General's Office would be conducting an audit in the Division was received as information.  
*Banking Proposals:* Review of the proposals was referred to the Operations/Finance Committee.  
*Report - Schools of Choice students:* A report on the number of non-resident students attending schools in our Division as well as students leaving our Division to attend school in other divisions in Manitoba was reviewed. Administration was asked to obtain more information on the residual fee charged by DSFM.

### Personnel

- 83/12 Bruce/Lachance: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-
- 84/12 Owen/Hay: **THAT** the request from employee #2617 for a personal leave of absence from May 18, 2013 to June 30, 2013 be approved. -CARRIED-
- 85/12 Tjaden/Owen: **THAT** the request from employee #2025 for a personal leave of absence from May 28, 2013 to June 30, 2013 be approved. -CARRIED-
- 86/12 Foote/Owen: **THAT** the request from employee #2316 for a personal leave of absence from May 9-15, 2012 be approved. -CARRIED-

### General

- 87/12 Tjaden/Bruce: **THAT** attendance at the April 27, 2012 MSBA *Forum on Student Mental Health and Wellness* by Trustees Foote, Hay, Woods, Owen and Cox be approved. -CARRIED-
- 88/12 Foote/Skelton: **THAT** attendance at the April 26 Immersion Workshop *Struggling Learners and Immersion Education* by Trustee Lachance be approved. -CARRIED-
- 89/12 Bruce/Hay: **THAT** attendance at the April 26 SCLP workshop by Trustee Tjaden be approved. -CARRIED-

### Correspondence

MSBA 2012 Record of Proceedings: Received as information.  
R. Furgala CSBA Director re: Executive Director. Received as information.  
MSBA to Provincial Government re: Respect in Schools Program. Received as information.

A 5-minute recess was called at 8:55 p.m.

- 90/12 Foote/Skelton: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- personnel matter;
- MSBA update;
- Colony School discussion Board/PRTA – referred to next meeting.

91/12 Skelton/Owen: **THAT** the Committee of the Whole rise and report.

-CARRIED-

**MEETING REMINDERS**

Next Regular Board meeting	Apr 23	7:00 p.m.
Board/PRTA Liaison Committee meeting, Elie	Apr 12	5:45 p.m.
Regular Board meeting	May 7	7:00 p.m.

The meeting was declared adjourned at 9:50 p.m.

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Colleen Claggett Woods, Chair

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Agnes Gaultier, Secretary-Treasurer