

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**March 19, 2012**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, March 19, 2012. The meeting was called to order at 7:00 p.m.

Present:       Ward I           Trustee Donna Cox  
                  Ward II           Trustee Karen Tjaden  
                  Ward III          Trustee Colleen Claggett Woods  
                  Ward III          Trustee Jim Hay  
                  Ward V           Trustee Jack Foote  
                  Ward VI          Trustee Rik Skelton  
                  Ward VII         Trustee Claude Lachance  
                  Ward VIII        Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
                    Agnes Gaultier, Secretary-Treasurer  
                    Ron Sugden, Assistant Superintendent  
                    Wilma Ritzer, Student Services Director  
                    Richard Whitbread, Operations/Human Resource Manager

Regrets:       Ward IV           Trustee Elaine L. Owen

64/12 Cox/Bruce: **THAT** the minutes of the March 5, 2012 regular meeting be approved as circulated.

-CARRIED-

65/12 Foote/Skelton: **THAT**, with the addition of items 1.1 – Minutes of March 12 special meeting, 10.3 – MSBA Convention Report, 10.4 – April 27 Workshop, and 11.2 – PRTA re: Thank you, the agenda be approved for this meeting.

-CARRIED-

66/12 Foote/Bruce: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD.

-CARRIED-

The following matters were discussed:

- admin action report;
- student suspension report;
- Workplace Safety and Health Update;
- Superintendent Staffing Report;
- Personnel matter update.

67/12 Foote/Skelton: **THAT** the Committee of the Whole rise and report.

-CARRIED-

68/12 Tjaden/Bruce: **THAT** the minutes of the March 12 special Board meeting be approved as circulated.

-CARRIED-

## **Superintendent's Report**

*Provincial K-3 Class Size Initiative:* Administration has met with the Provincial Coordinator regarding projected K-3 class sizes for September, 2012.

*April 20 Divisional in-service agenda:* The detailed agenda was presented.

*CTS Professional Learning Event:* This is being held Friday, April 13 in Portage la Prairie. Trustees are invited to attend.

69/12 Tjaden/Hay: **THAT** attendance at the April 20 division in-service at Carman Collegiate by trustee Donna Cox be approved.

-CARRIED-

70/12 Cox/Tjaden: **THAT** attendance at the April 13 CTS Professional Learning Event by all trustees be approved. -CARRIED-

**Finance**

71/12 Hay/Skelton: **THAT** the February accounts showing total general expenditures of \$2,221,513.08 be approved as presented. -CARRIED-

**Personnel**

72/12 Bruce/Hay: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

73/12 Tjaden/Cox: **THAT** the request from employee #102370 for a personal leave of absence for the 2012-2013 school year be approved, as per the recommendation of the Committee of the Whole Board. -CARRIED-

**Board Policy**

74/12 Tjaden/Hay: **THAT** the May 9-11, 2012 St. Paul’s Collegiate senior band tour to Minneapolis be approved as a school-sponsored field trip. -CARRIED-

**General**

*MSBA Region 2 Meeting Minutes:* Received as information.  
*CSBA Presentation re: Copyright Act.* Received as information.  
*April 27<sup>th</sup> Workshop:* Deferred to the next meeting.

**Correspondence**

MB Education Enrolment Report. Received as information.  
Prairie Rose Teachers’ Association re: Thank You. Received as information.

A 5-minute recess was called at 8:30 p.m.

75/12 Foote/Skelton: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The Personnel matter update was discussed and direction given to administration to proceed.

76/12 Skelton/Cox: **THAT** the Committee of the Whole rise and report. -CARRIED-

**MEETING REMINDERS**

Next Regular Board meeting	Apr 9	7:00 p.m.
Board Policy Committee meeting	Apr 5	4:00 p.m.
Board/PRTA Liaison Committee meeting, Elie	Apr 12	5:45 p.m.
Regular Board meeting	Apr 23	7:00 p.m.

The meeting was declared adjourned at 10:00 p.m.