

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

February 6, 2012

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, February 6, 2012. The meeting was called to order at 7:00 p.m.

Present: Ward I Trustee Donna Cox
 Ward II Trustee Karen Tjaden
 Ward III Trustee Jim Hay
 Ward III Trustee Colleen Claggett Woods
 Ward V Trustee Jack Foote
 Ward VI Trustee Rik Skelton
 Ward VII Trustee Claude Lachance
 Ward VIII Trustee Frank Bruce

Administration Bruce Wood, Superintendent
 Agnes Gaultier, Secretary-Treasurer
 Ron Sugden, Assistant Superintendent
 Wilma Ritzer, Student Services Administrator
 Richard Whitbread, Operations/Human Resource Manager

Regrets: Ward IV Trustee Elaine L. Owen

- 27/12 Foote/Skelton: **THAT** the minutes of the January 23, 2012 regular meeting be approved as circulated. -CARRIED-
- 28/12 Hay/Cox: **THAT** the circulated agenda, with the addition of items 6.4 – 2012-2013 Budget, and 6.5 – Elie former board office update, be approved for this meeting. -CARRIED-
- 29/12 Skelton/Bruce: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Admin Action Report;
- Superintendent's Report;
- Student Suspension Report;
- December 31st Financial Report;
- Superintendent Staffing Report;
- MSBA update.

- 30/12 Skelton/Hay: **THAT** the Committee of the Whole rise and report. -CARRIED-

Presentation: Career and Technology Studies: Brenda Mutcher, Regional CTS Coordinator and Rosanne Massinon, teacher at Carman Collegiate, presented information on the program. Enrolment in this program continues to increase steadily.

Superintendent's Report

February 3rd in-service: This day was for K-8 teachers and the sessions were organized by the Division's Early and Middle Years Committees. The focus was on the implementation of the new provincial arts curriculum.

March 9th in-service: This will be for the 9-12 teachers and will focus on the development of literacy skills specific to the content areas. This is organized by the Division's Senior Years Professional Development Committee.

Mental Health First Aid for Adults who interact with Youth Training: This two-day session will be held in March and is being organized by Carman Collegiate with training to be provided by RHA Central.

Planning Cycle and Board Priorities: This was referred to the Board Policy Committee for integration into the Policy Manual.

January Enrolment Report: The report shows an overall drop of 24 students.

Finance

By-Law 41/12 – Sale of Debentures

- 31/12 Foote/Tjaden: **THAT** By-Law 41/12 be given second reading. -CARRIED-
- 32/12 Foote/Bruce: **THAT** By-Law 41/12, being a By-Law to approve the sale of debentures, and as attached hereto in full, be given third reading and finally passed. -CARRIED-

2012/2013 Provincial Funding: The letter from the Province announcing the provincial funding support for 2012/2013 and the calculations for our Division was presented. Prairie Rose will receive the same level of support from the Province as the current year.

Personnel

- 33/12 Skelton/Hay: **THAT** the Superintendent Staffing Report be approved. -CARRIED-

Board Policy

January 26 Committee Meeting Report: A policy on the use of electronic surveillance has been drafted and will be reviewed with the principals before a final review by the Committee. Revisions to Policy JD - Compulsory Attendance will be discussed with the principals prior to presentation to the Board.

Policy JIC – Prevention of Communicable Diseases: This was referred to the Committee for review.

NOTICE OF MOTION was given by Trustee Tjaden to present revised policy IFD – Graduation Credit Requirements for approval at the next meeting.

Public Relations/Educational Programming

- 34/12 Foote/Lachance: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approve the saying of the Lord’s Prayer in Rosedale Colony School for the balance of the 2011/2012 school year. -CARRIED-

General

- 35/12 Hay/Bruce: **THAT** attendance at the March 15-17, 2012 MSBA Annual convention by trustees Cox, Tjaden, Woods, Hay, Owen, Foote, Skelton and Bruce be approved. -CARRIED-

MSBA President’s Report: Received as information.
MSBA – School Board Member Conduct and Board Discipline: Received as information.
MSBA Budget Presentation: Received as information.

Correspondence

Louis Riel School Division re: Nomination of W. Ruff. Received as information.
MSBA re: Trustee Long Service Awards. Received as information.

A 10-minute recess was called at 8:40 p.m.

- 36/12 Bruce/Tjaden: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- 2012/2013 Budget – Public meeting to present the draft Budget to be held on Tuesday, February 28th at 7:30 p.m. at Elm Creek School;
- former Board office building in Elie;
- PRTA Collective Agreement.

37/12 Tjaden/Hay: **THAT** the Committee of the Whole rise and report. -CARRIED-

Personnel

38/12 Cox/Foote: **THAT** the Agreement-in-Committee as negotiated between the Division and PRTA for changes to the Collective Agreement for the period July 1, 2010 to June 30, 2014 be approved as recommended by the Personnel Committee. -CARRIED-

Division Storm Policy: The Board Policy Committee was directed to review this policy as regards to expectations of teaching staff on days when schools are closed due to inclement weather.

Personal leaves of absence: The Personnel Committee was directed to explore the merits of a policy on personal leaves of absence for staff.

MEETING REMINDERS

Next Regular Board meeting	Feb 21	7:00 p.m.
Graysville Ad Hoc Committee	Feb 9	9:30 a.m.
Committee of the Whole-Budget	Feb 13	7:00 p.m.
Board/PRTA meeting	Feb 16	5:30 p.m.
Board/PRTA Liaison meeting	Feb 23	5:15 p.m.
Committee of the Whole - Budget	Feb 27	7:00 p.m.
Public Budget meeting re Budget	Feb 28	7:30 p.m.
Regular Board meeting	Mar 5	7:00 p.m.
Committee of the Whole - Budget	Mar 7	7:00 p.m.
Special Board meeting (Budget approval)	Mar 12	7:30 p.m.

The meeting was declared adjourned at 9:45 p.m.

Colleen Claggett Woods, Chair

Agnes Gaultier, Secretary-Treasurer