

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**January 23, 2012**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, January 23, 2012. The meeting was called to order at 7:00 p.m.

Present:       Ward I           Trustee Donna Cox  
                  Ward II           Trustee Karen Tjaden  
                  Ward III           Trustee Jim Hay  
                  Ward IV           Trustee Elaine L. Owen  
                  Ward III           Trustee Colleen Claggett Woods  
                  Ward V           Trustee Jack Foote  
                  Ward VI           Trustee Rik Skelton  
                  Ward VII          Trustee Claude Lachance

Administration Bruce Wood, Superintendent  
                    Agnes Gaultier, Secretary-Treasurer  
                    Ron Sugden, Assistant Superintendent  
                    Wilma Ritzer, Student Services Administrator  
                    Richard Whitbread, Operations/Human Resource Manager

Regrets:       Ward VIII       Trustee Frank Bruce

12/12 Foote/Skelton: **THAT** the minutes of the January 16, 2012 regular meeting be approved as circulated.

-CARRIED-

13/12 Hay/Cox: **THAT** the circulated agenda, with the addition of items 3.1- French Revitalization Project presentation, and 9.2 – French Revitalization Project grant application, be approved for this meeting.

-CARRIED-

14/12 Skelton/Owen: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD.

-CARRIED-

The following matters were discussed:

- Admin Action Report;
- Student Suspension Report;
- December 31<sup>st</sup> Financial Report;
- Public consultation meetings.

15/12 Lachance/Hay: **THAT** the Committee of the Whole rise and report.

-CARRIED-

*Presentation: French Revitalization Project.* Nanette Ingram, Divisional French Revitalization Coordinator, accompanied by Lise McNair, Melissa Benner, Sherri Zacharias, Amanda Rheault, and Mandy Kalyniuk, presented information on the project for the current year, and the proposal for 2012-2013.

## **Superintendent's Report**

*Connectivity for Schools:* The Province has called a joint meeting to further discuss the challenges of the high cost and low bandwidth currently available to most divisions.

*St. Paul's Collegiate field trip:* The annual field trip to Red Rock Camp from June 11-13, 2012 was approved as per Board policy.

*Board Planning Cycle:* Recommendation it be formally approved.

*Board Priorities:* Recommendation for approval.

*Mission Vision and Values:* The Board reviewed the document and suggested changes.

- 16/12 Hay/Foote: **THAT** the Board Planning Cycle be approved as presented at this meeting. -CARRIED-
- 17/12 Tjaden/Skelton: **THAT** the Board Priorities be approved as presented at this meeting. -CARRIED-

**Operations**

*Report of January 17<sup>th</sup> Operations/Finance Committee meeting:* The report was presented and received as information for now. The Central Tender Process for school bus purchase was deferred pending obtaining more information.

**Finance**

- 18/12 Foote/Skelton: **THAT** the Board hold a special meeting on Monday, March 12, 2012 at 7:30 p.m. for the purpose of approving the 2012-2013 Division budget and setting the 2012 Special Levy. -CARRIED-

**Board Policy**

- 19/12 Tjaden/Skelton: **THAT** Policy BCAA – Electronic Meetings, be approved as presented at this meeting. -CARRIED-

**Public Relations/Educational Programming**

- 20/12 Tjaden/Owen: **THAT** Carman Collegiate student E. Rempel be nominated for the MSBA Student Citizenship Award for 2012. -CARRIED-
- 21/12 Tjaden/Owen: **THAT** the 2012/2013 French Revitalization Grant proposal be approved for submission to the Province. -CARRIED-

It was noted that this item be referred to the 2012-2013 Budget process for further review.

**General**

*MSBA Annual Conference:* Received as information.

A 10-minute recess was called at 9:20 p.m.

- 22/12 Owen/Tjaden: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- St. Laurent School renovation project;
- transportation of town students;
- Superintendent Staffing Report;
- Early Resignation Incentive (Trustee Skelton left the meeting due to conflict of interest);
- MSBA Update;
- MSBA Regional Meeting report;
- February 6<sup>th</sup> Committee of the Whole meeting – cancelled.

- 23/12 Owen/Foote: **THAT** the Committee of the Whole rise and report. -CARRIED-

**Personnel**

24/12 Tjaden/Hay: **THAT** the Superintendent Staffing Report be approved. -CARRIED-

Trustee Skelton left the meeting at this point prior to discussion of motion 25/12, due to conflict of interest.

25/12 Owen/Foote: **THAT** an early resignation incentive for any teacher employed by the Division on a permanent contract who submits, in writing, their resignation effective June 29, 2012 to the Division Office prior to 4:00 p.m. Friday, March 23, 2012, be approved in the amount of \$600 to be paid with the final June pay, and furthermore, this incentive will not apply to teachers currently on a personal leave of absence. -CARRIED-

**Operations**

26/12 Hay/Foote: **THAT** we request approval from the Public Schools Finance Board to proceed to tender on the St. Laurent School renovations project. -CARRIED-

**MEETING REMINDERS**

Next Regular Board meeting	Feb 6	7:00 p.m.
Public consultation meeting: Carman Collegiate	Jan 24	7:30 p.m.
Public consultation meeting – St. Paul’s Collegiate	Jan 25	7:30 p.m.
Public consultation meeting – St. Laurent School	Jan 26	7:30 p.m.
Committee of the Whole – Budget	Jan 30	7:00 p.m.
Committee of the Whole - Budget	Feb 2	7:00 p.m.
Graysville Ad Hoc Committee	Feb 9	9:30 a.m.
Committee of the Whole-Budget	Feb 13	7:00 p.m.
Board/PRTA meeting	February 16	
Regular Board meeting	Feb 21	7:00 p.m.
Committee of the Whole - Budget	Feb 27	7:00 p.m.
Committee of the Whole - Budget	Mar 7	7:00 p.m.
Special Board meeting (Budget approval)	Mar 12	7:30 p.m.

The meeting was declared adjourned at 10:05 p.m.

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Colleen Claggett Woods, Chair

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Agnes Gaultier, Secretary-Treasurer