

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**January 16, 2012**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, January 16, 2012. The meeting was called to order at 7:10 p.m.

Present:       Ward I           Trustee Donna Cox  
                  Ward II           Trustee Karen Tjaden  
                  Ward III          Trustee Jim Hay  
                  Ward IV          Trustee Elaine L. Owen  
                  Ward III          Trustee Colleen Claggett Woods  
                  Ward V           Trustee Jack Foote  
                  Ward VI          Trustee Rik Skelton  
                  Ward VII         Trustee Claude Lachance

Administration Bruce Wood, Superintendent  
                    Agnes Gaultier, Secretary-Treasurer  
                    Ron Sugden, Assistant Superintendent  
                    Wilma Ritzer, Director of Student Services  
                    Richard Whitbread, Operations/Human Resource Manager

Regrets:       Ward VIII       Trustee Frank Bruce

The Board met as a committee of the whole prior to the regular meeting regarding the structure of the colony school for the delivery of instructional programs.

- 01/12 Hay/Foote: **THAT** the minutes of the December 19<sup>th</sup> regular meeting be approved as circulated. -CARRIED-
- 02/12 Tjaden/Hay: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-
- 03/12 Skelton/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- admin action report;
- Student Suspension Report;
- 2012-2013 Budget;
- sale of Graysville School;
- Superintendent Staffing Report.

- 04/12 Foote/Owen: **THAT** the Committee of the Whole rise and report. -CARRIED-

*Presentation: Carman Collegiate Main Street Campus:* Carman Collegiate Principal Jack Phillips and Vice-Principal Garth Shindle presented information on the Main Street Campus. This was started on a pilot basis for this year and preliminary indications are that the students attending the program are positive about the experience as are their parents. It is anticipated the Collegiate will be asking to continue this off-site program for next year.

## **Superintendent's Report**

*Carman Collegiate Safe Schools Award:* Carman Collegiate was one of ten schools in Manitoba who received an award under the Safe Schools Grant contest. The money will be used to produce a video and accompanying materials to encourage and educate youth on safe work issues. The award is to be shared with two other schools in southern Manitoba.

*CTS Regional Summary:* A summary of upcoming learning activities for our staff and students was shared with the Board.

*Board priorities:* This was deferred to the next meeting.

*Board planning cycle:* Following a brief review this was deferred to the next meeting.

*December enrolment report:* Our overall enrolment is up 17 students from this past September.

**Operations**

*Operations/Finance Committee report of December 15 meeting:* The report was presented and discussed. The Committee will review the preliminary recommendations and report back to the Board. The Board agreed no changes would be implemented until further review.

**Finance**

*2012-2013 Budget:* A schedule of meetings was reviewed and approved by consensus.

- 05/12 Owen/Skelton: **THAT** the December accounts showing total general expenditures of \$2,127,987.11 be approved as presented. -CARRIED-

**BY-LAW 41/12 – SALE OF DEBENTURES**

- 06/12 Foote/Cox: **THAT** By-Law 41/12, being a By-Law to approve the sale of debentures for specific capital projects, and as attached hereto in full upon completion, be given first reading and submitted to the Public Schools Finance Board for approval. -CARRIED-

*Public Schools Finance Board re: Roland School lot:* PSFB has now approved the request from the Division to proceed with advertising the sale of a lot across from Roland School that is deemed surplus.

**Personnel**

- 07/12 Skelton/Tjaden: **THAT** the Superintendent Staffing Report be approved. -CARRIED-

**Board Policy**

January 9<sup>th</sup> *Committee meeting report:* Policies currently under review were identified.

*Policies identified for review:* The following policies were referred to the Committee for review: Compulsory Attendance, Credit for Community Service, New Course Implementation for SIC's and SIP's, and Challenge for Credit, and Graduation Requirements.

NOTICE OF MOTION was given by Trustee Tjaden to present new Policy BCAA – Electronic Meetings, for approval at the next meeting.

**General**

- 08/12 Foote/Lachance: **THAT** the request from Trustee Frank Bruce for a leave of absence for the January 16<sup>th</sup> and 23<sup>rd</sup>, 2012 board meetings due to work commitments be approved. -CARRIED-  
Trustee Lachance requested that his vote in favor of this motion be recorded in the Minutes.

*MSBA re: Class Size Research.* Received as information.

*Manitoba Education re: 2012-2013 School Bus Purchase.* Referred to the Operations/Finance Committee.

*Manitoba Education re: 2012-2013 FRAME Budget Report.* Received as information.

- 09/12 Cox/Skelton: **THAT** attendance at the January 19 MSBA Regional meeting by trustees Cox, Woods, Foote, Hay and Owen be approved.

*MSBA re: Trustee Long Service Award:* The names of trustees Foote and Bruce will be submitted.

Board/PRTA supper meeting: Location has yet to be determined.

**Correspondence**

Ecole St. Eustache re: thank you. Received as information.  
ASCD Education Update. Received as information.  
EDI Newsletter. Received as information.

A 10-minute recess was called at 9:35 p.m.

10/12 Foote/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- January 10<sup>th</sup> Personnel Committee meeting report;
- MSBA Update.

11/12 Owen/Foote: **THAT** the Committee of the Whole rise and report. -CARRIED-

**MEETING REMINDERS**

Next Regular Board meeting	Jan 23	7:00 p.m.
Public consultation meeting – Carman Collegiate	Jan 24	7:30 p.m.
Public consultation meeting – St. Paul’s Collegiate	Jan 25	7:30 p.m.
Public consultation meeting – St. Laurent School	Jan 26	7:30 p.m.
Board Policy Committee meeting	Jan 26	9:30 a.m.
Committee of the Whole – Budget	Jan 30	7:00 p.m.
Committee of the Whole – Budget	Feb 2	7:00 p.m.
Committee of the Whole meeting	Feb 6	5:30 p.m.
Regular Board meeting	Feb 6	7:00 p.m.
Committee of the Whole – Budget	Feb 13	7:00 p.m.
Board/PRTA meeting	Feb 16	5:30 p.m.
Regular Board meeting	Feb 21	7:00 p.m.
Committee of the Whole – Budget	Feb 27	7:00 p.m.
Committee of the Whole – Budget	Mar 8	7:00 p.m.
Special Board meeting (Budget approval)	Mar 12	

The meeting was declared adjourned at 10:05 p.m.

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Colleen Claggett Woods, Chair

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Agnes Gaultier, Secretary-Treasurer