

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

November 7, 2011

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, November 7, 2011. The meeting was called to order at 7:00 p.m.

Present: Ward I Trustee Donna Cox
 Ward II Trustee Karen Tjaden
 Ward III Trustee Jim Hay
 Ward III Trustee Colleen Claggett Woods
 Ward V Trustee Jack Foote
 Ward VI Trustee Rik Skelton
 Ward VII Trustee Claude Lachance
 Ward VIII Trustee Frank Bruce

Administration Bruce Wood, Superintendent
 Agnes Gaultier, Secretary-Treasurer
 Ron Sugden, Assistant Superintendent
 Wilma Ritzer, Student Services Administrator
 Richard Whitbread, Operations/Human Resource Manager

Regrets: Ward IV Trustee Elaine L. Owen

313/11 Foote/Tjaden: **THAT** the minutes of the October 17th regular meeting be approved as circulated. -CARRIED-

314/11 Skelton/Cox: **THAT** the circulated agenda, with the addition of item 10.6 Board/PRTA Liaison meeting, be approved for this meeting. -CARRIED-

315/11 Bruce/Foote: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Admin Action Report;
- Student Suspension Report – Nil;
- Carman Elementary School staffing;
- Graysville School Ad Hoc Committee Report;
- Superintendent Staffing Report;
- MSBA Update;
- meeting with PRTA.

316/11 Cox/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

Superintendent's Report

Career Technology Studies – Green Education - St. Leon Project: Staff from the four participating divisions will showcase the Green Ed project and combine it with a mini workshop for science teachers from the region to provide insight into how the wind/solar power technology can be incorporated into the curriculum. The date for this event is tentatively set for February 7th.

WE Day for students: Plans are being finalized for student transportation to this event on November 23rd.

Auditor General re: planning for provincial audit of senior management expenses: Administration will provide the Auditor General with our policies and practices.

Strategic planning: Superintendent Bruce Wood reviewed the draft document.

The October enrolment report was presented.

Assistant Superintendent Report: Assistant Superintendent Ron Sugden presented a report on the early numeracy workshop recently presented by Jim Martland, the meetings with the early, middle and senior years groups to finalize plans for the various workshops for the year, as well as the meeting with the partner groups for the early childhood education grant and activities.

317/11 Cox/Bruce: **THAT** all trustees be approved for attendance at the November 23rd WE Day in Winnipeg. -CARRIED-

318/11 Hay/Foote: **THAT** .50 FTE additional teacher time be approved for Carman Elementary School for the balance of the 2011-2012 school year, with .267 from school staffing allocation and .233 from board funding. -CARRIED-

Operations

October 28th Operations/Finance Committee meeting report: Trustee Jim Hay presented the report of the meeting. Trustee feedback was provided on the topic of transportation service in our smaller communities for students who live less than 1.6 km. from the school.

319/11 Hay/Foote: **THAT** the rates for transportation services to Dufferin Christian School, Town of Carman, and division schools for extra-curricular trips, be approved as per the October 31, 2011 recommendation of the Operations/Finance Committee. -CARRIED-

Finance

320/11 Bruce/Skelton: **THAT** the September accounts showing total general expenditures of \$1,824,421.56 be approved as presented. -CARRIED-

Manitoba Schools Insurance Annual Report: Details of the rebate on the loss pool portions of the premiums for previous years was reviewed.

Personnel

321/11 Foote/Tjaden: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

Board Policy

322/11 Tjaden/Skelton: **THAT** Policy AJ – Abuse of Alcohol and Other Drugs be approved as presented. -CARRIED-

323/11 Tjaden/Skelton: **THAT** Policy JGB – Interviews and Searches be approved as presented. -CARRIED-

324/11 Tjaden/Lachance: **THAT** the request from D. Lachance to attend the 2012 National Art Education Association Convention from March 1-4, 2012 be approved. -CARRIED-

Public Relations/Educational Programming

325/11 Lachance/Cox: **THAT** the June 13-15, 2012 Miami School Grade 5-6 class camping trip at the facilities of the Pembina Valley Bible Camp be approved as a school-sponsored field trip. -CARRIED-

General

326/11 Bruce/Skelton: **THAT** attendance at the MSBA Education Finance Workshop by trustees Elaine Owen and Jack Foote be approved. -CARRIED-

Student Citizenship and Young Community Leader Awards: The Public Relations/Educational Programming Committee was directed to review the applications and bring a recommendation to the Board.

Premier Award for School Board Innovation: Administration will discuss this with the principals.

Liaison meeting with PRTA: The first of four meetings during this school year will be held on December 1st at 5:15 p.m. at the Division Office.

- 327/11 Hay/Foote: **THAT** Prairie Rose School Division support the wishes of the relatives of the fallen soldiers memorialized in the plaque to have the Graysville School World War II Memorial plaque donated to the Royal Canadian Legion Carman Branch #18, and that the Division support the costs of restoring this plaque if needed.
-CARRIED-

Correspondence

MSBA to Premier Selinger re: Congratulations. Received as information.

- 328/11 Cox/Foote: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

Trustee Hay excused himself due to conflict-of-interest.

The Board discussed the agreement-in-committee with CUPE Local 4701.

- 329/11 Cox/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

- 330/11 Cox/Tjaden: **THAT** the Board approve the Agreement-In-Committee between Prairie Rose School Division and CUPE Local 4701 for a revised collective agreement for the period July 1, 2010 to June 30, 2014. -CARRIED-

MEETING REMINDERS

Next Regular Board meeting	Nov 21	7:00 p.m.
Board Policy Committee meeting	Nov 10	9:30 a.m.
Personnel Committee meeting	Nov 28	9:30 a.m.

The meeting was declared adjourned at 10:05 p.m.

Colleen Claggett Woods, Chair

Agnes Gaultier, Secretary-Treasurer