

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

October 17, 2011

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, October 17, 2011. The meeting was called to order at 7:00 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Karen Tjaden
Ward III	Trustee Jim Hay
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine L. Owen
Ward VI	Trustee Rik Skelton
Ward VII	Trustee Claude Lachance

Administration Bruce Wood, Superintendent
Agnes Gaultier, Secretary-Treasurer
Ron Sugden, Assistant Superintendent
Wilma Ritzer, Student Services Administrator

Regrets:

Ward V	Trustee Jack Foote
Ward VIII	Trustee Frank Bruce

304/11 Hay/Owen: **THAT** the minutes of the October 3rd regular meeting be approved as circulated. -CARRIED-

305/11 Skelton/Cox: **THAT** the circulated agenda, with the addition of items 4.5 – Carman Elementary School staffing and 7.3 – October 17 Personnel Committee meeting report, be approved for this meeting. -CARRIED-

306/11 Hay/Owen: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Admin Action Report;
- Student Suspension Report;
- Carman Elementary School staffing;
- Superintendent Staffing Report;
- MSBA Update;
- October 17 Personnel Committee meeting report;
- 2010-2011 Audited Financial Statement;
- Graysville School Offers,

307/11 Cox/Tjaden: **THAT** the Committee of the Whole rise and report. -CARRIED-

Presentation of 2010-2011 Audited Financial Statement: Mr. Greg Bradshaw, C.A. from the firm Craig and Ross, presented details of the Audited Statement.

Superintendent's Report

Traffic casualty: A high school student from St. Laurent School died accidentally last week. The School staff as well as Student Services staff provided support to the students at this unfortunate time.

Road Safety near schools: A new brochure published by MPI **Help Keep Children Safe in School Zones** was circulated for information.

Divisional Crisis Response Plan: The Plan has been updated and made available to all administrators.

Violence, Threat Assessment Response Training: School principals and some student services staff were in attendance at this training.

Long term planning: A draft summary of the long term planning meeting was reviewed.

- 308/11 Owen/Cox: **THAT** we approve the addition of 1.0 FTE educational assistant position at Carman Elementary School on a term basis. -CARRIED-

Finance

- 309/11 Hay/Skelton: **THAT** the 2010-2011 Audited Financial Statement be approved as presented. -CARRIED-
- 310/11 Tjaden/Hay: **THAT** an Ad Hoc Committee comprised of trustees Elaine Owen and Rik Skelton be appointed to review the tenders received for the Graysville School. -CARRIED-

Personnel

- 311/11 Tjaden/Hay: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

Board Policy

October 7, 2011 Committee Meeting Report: Committee Chair Karen Tjaden presented the report.

NOTICE OF MOTION was given by Trustee Tjaden that Policies AJ – Abuse of Alcohol and Other Drugs, and JGB – Interviews and Searches, would be presented for approval at the next regular meeting.

Policy IFD – Course Loads and Graduate Credit Requirements Senior 1 to Senior 4: This policy was referred to the Board Policy Committee for review.

- 312/11 Owen/Cox: **THAT** based on a petition signed by the parents or guardians of at least 60 of the pupils in the school, we approve the conduct of religious exercises in Elm Creek School for the remainder of the 2011/2012 school year. -CARRIED-

General

MSBA School Board Member Handbook: The Handbook was distributed to all board members.

Education Finance Workshop: Deferred to the next meeting.

MSBA Call for proposals: There was consensus we would suggest the St. Laurent School Fiddlers Group as student entertainment for the March Trustee Convention.

MSBA Executive Highlights: Received as information.

Correspondence

Evergreen School Division Press Release re: Board Chair and Vice Chair. Received as information.

MEETING REMINDERS

Next Regular Board meeting	Nov 7	7:00 p.m.
Personnel Committee meeting	Nov 10	7:00 p.m.
Board Policy Committee meeting	Nov 10	9:30 a.m.
Personnel Committee meeting	Nov 28	9:30 a.m.

The meeting was declared adjourned at 9:45 p.m.