

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

September 19, 2011

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, September 19, 2011. The meeting was called to order at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Jim Hay
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent
Agnes Gaultier, Secretary-Treasurer
Ron Sugden, Assistant Superintendent
Wilma Ritzer, Student Services Administrator
Richard Whitbread, Operations/Human Resources Manager

Also present: .Melissa Benner, from PRTA and Reporter Glenn Hallick from the Valley Leader.

283/11 Owen/Foote: **THAT** the minutes of the September 12th regular meeting be approved as circulated. -CARRIED-

284/11 Cox/Bruce: **THAT** the circulated agenda be approved for this meeting. -CARRIED-

285/11 Hay/Skelton: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Admin Action Report;
- Superintendent's Report;
- staffing: Elm Creek School and Rosebank Colony School;
- Secretary-Treasurer's Report;
- Superintendent's Staffing Report;
- MSBA update;
- Board Standing Committees duties – will be reviewed again at a later meeting.

286/11 Owen/Foote: **THAT** the Committee of the Whole rise and report. -CARRIED-

Superintendent's Report

CTS Regional Annual Report: The 2010-2011 Annual Report was presented. Turtle Mountain, Prairie Spirit, Southwest Horizon and Prairie Rose School Divisions will continue to participate in this consortium for the 2011-2012 school year.

Student services update: Wilma Ritzer, Student Services Administrator, presented a report on the student services staffing and student program supports and processes in the Division.

287/11 Bruce/Tjaden: **THAT** we approve the addition of .46 FTE teaching time at Rosebank Colony School on a term basis for the balance of the 2011-2012 school year. -CARRIED-

288/11 Foote/Skelton: **THAT** we approve the addition of .34 FTE teaching time at Elm Creek School on a term basis for the balance of the 2011-2012 school year. -CARRIED-

Operations

Supervisor's Report: A comprehensive report on maintenance and renovations projects completed this summer was presented.

Finance

289/11 Foote/Tjaden: **THAT** the August accounts showing total general expenditures of \$695,037.99 be approved as presented. -CARRIED-

PSFB re: approval for new Reserve. The letter from the Public Schools Finance Board approving the Division's request to create a Reserve for Technology Upgrades was received as information.

MHSAA re: budget and fees. An increase to the annual fee per student fee charged by MHSAA was noted.

Personnel

290/11 Tjaden/Hay: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-
Trustee Lachance requested his vote against this motion be recorded in the minutes.

Board Policy

Report of September 8th meeting: A recommendation to revise Policy IGH – Extra-Curricular Trips, Field Trips, Extended Field Trips, was presented.

NOTICE OF MOTION: Trustee Tjaden presented a Notice of Motion to present revisions to Policy IGH - Extra-Curricular Trips, Field Trips, Extended Field Trips, as follows: include the following statement in the "Out of Country" section "Provide a calculation of the carbon footprint for the trip and include the students' implementation plan for offsetting it's environmental impact."

291/11 Owen/Skelton: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in Skyview Colony School, we approve the conduct of religious exercises in Skyview Colony School for the remainder of the 2011/2012 school year. -CARRIED-

Educational Programming/Public Relations

292/11 Foote/Bruce: **THAT** we approve the request from K. Beaudry to attend the annual ACPI Conference from November 3-5, 2011 in Victoria, BC. -CARRIED-

September 14th Educational Programming/Public Relations Committee Meeting Report: A draft letter for publication in all local papers was approved by consensus. The Board also agreed to send out a brochure to all households in the Division raising awareness of education issues in the upcoming election.

General

MSBA re: 2011 Election Campaign Posters: These will be sent to all schools.

Correspondence

J. Heard re: Thank you.
Winnipeg Hockey Fund re: Thank you. Received as information.

MEETING REMINDERS

Next Regular Board meeting	Oct 3	7:00 p.m.
Personnel Committee meeting	Sept 26	9:00 a.m.
Board Policy Committee meeting	Oct 7	9:30 a.m.
Personnel Committee meeting	Oct 12	7:00 p.m.
Personnel Committee meeting	Oct 17	9:30 a.m.

The meeting was declared adjourned at 9:35 p.m.

Colleen Claggett Woods, Chair

Agnes Gaultier, Secretary-Treasurer