

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**September 12, 2011**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, September 12, 2011. The meeting was called to order at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Jim Hay
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
Agnes Gaultier, Secretary-Treasurer  
Ron Sugden, Assistant Superintendent  
Wilma Ritzer, Student Services Administrator  
Richard Whitbread, Operations/Human Resources Manager

Also present: Reporter Glenn Hallick from the Valley Leader.

270/11 Skelton/Hay: **THAT** the minutes of the August 29<sup>th</sup> regular meeting be approved as circulated. -CARRIED-

271/11 Foote/Bruce: **THAT**, with the addition of item 8.2 – Request for religious exercises at Carman Elementary School, the circulated agenda be approved for this meeting. -CARRIED-

272/11 Cox/Owen: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Admin Action Report;
- Rosebank Colony School staffing;
- Superintendent's Staffing Report;
- personnel matter update;
- Collective bargaining update;
- administration contracts – referred to the Personnel Committee.

273/11 Foote/Owen: **THAT** the Committee of the Whole rise and report. -CARRIED-

As per Section 29 (2) of the Public Schools Act, the re-organization of the Board was held. Secretary-Treasurer Gaultier presided over this section of the meeting.

*Elections* were conducted.

Owen/Woods: **THAT** Bruce Wood and Ron Sugden be appointed scrutineers for the elections. -CARRIED-

*Election of Board Chair*

Trustee Foote nominated Trustee Woods.

There being no further nominations, Trustee **Woods** was declared elected **Board Chair** for the 2011-2012 year.

*Election of Board Vice-Chair*

Trustee Bruce nominated Trustee Foote. There being no further nominations, Trustee **Foote** was declared elected **Board Vice-Chair** for the 2011-2012 year.

*Election of Personnel Committee Chair*

Trustee Woods nominated Trustee Cox.

There being no further nominations, Trustee **Cox** was declared elected **Personnel Committee Chair** for the 2011-2012 year.

*Election of Educational Programming/Public Relations Committee Chair*

Trustee Cox nominated Trustee Lachance.

There being no further nominations, Trustee **Lachance** was declared elected **Educational Programming/Public Relations Committee Chair** for the 2011-2012 year.

*Election of Board Policy Committee Chair*

Trustee Skelton nominated Trustee Tjaden.

There being no further nominations, Trustee **Tjaden** was declared elected **Board Policy Committee Chair** for the 2011-2012 year.

*Election of Operations/Finance Committee Chair*

Trustee Foote nominated Trustee Hay.

There being no further nominations, Trustee **Hay** was declared elected **Operations/Finance Committee Chair** for the 2011-2012 year.

Board Chair Colleen Claggett Woods then assumed the Chair of the meeting.

274/11 Owen/Foote: **THAT** as per Board Procedural By-Law 23/06, the regular meetings of the Board be held on the first and third Mondays of each month, except for the months of July and August when only one regular meeting will be held, and other exceptions to be determined by Board motion. -CARRIED-

275/11 Owen/Foote: **THAT** as per Board Policy DGA, the Board signing officers shall be one of Board Chair Colleen Claggett Woods, Vice-Chair Jack Foote or Trustee Jim Hay, and Secretary-Treasurer Agnes Gaultier, or Superintendent Bruce Wood in the absence of the Secretary-Treasurer. -CARRIED-

The Board Chair and Vice-Chair, the Chairs of the four standing Committees, and the Secretary-Treasurer then met to determine Committee membership.

<u>Personnel</u>	<u>Educational Programming Public Relations</u>	<u>Operations/ Finance</u>	<u>Board Policy</u>
COX (Chair)	LACHANCE(Chair)	HAY (Chair)	TJADEN (Chair)
Foote	Bruce	Foote	Bruce
Owen	Skelton	Owen	Skelton

**Superintendent's Report**

*School start-up:* School start-up went well, with a local school in-service on the first day, and students returning on Wednesday, September 7<sup>th</sup>.

*Department French Second Language Revitalization Program Grant:* Confirmation of the grant in the amount of \$54,400 was presented.

*Minister of Education re: The Preparing Students for Success Act.* This legislation which includes provisions which require young people to continue pursuing their education until they are 18 becomes effective September 6, 2011.

*Preliminary Enrolment Report:* The enrolments as at last Friday were presented.

*September 30<sup>th</sup> Divisional inservice:* Information on Debbie Silver's presentation was shared.

*2011-2012 Divisional Professional Development Schedule:* The plans for the year were presented.

**Operations**

*Bussing in the village of St. Eustache:* This matter is currently under review by the Operations/Finance Committee.

**Finance**

**BY-LAW 40/11 – Trustee Indemnities**

- 276/11 Bruce/Cox: **THAT** By-Law 40/11, being a By-Law to set the trustee annual indemnity and other rates of compensation, and as attached hereto in full, be given first reading. -CARRIED-
- 277/11 Tjaden/Skelton: **THAT** By-Law 40/11 be given second reading. -CARRIED-
- 278/11 Hay/Lachance: **THAT** By-Law 40/11, being a By-Law to set the trustee annual indemnity and other rates of compensation, and as attached hereto in full, be given third reading and finally passed. -CARRIED-

**Personnel**

- 279/11 Owen/Foote: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

**Board Policy**

- 280/11 Foote/Bruce: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in Rosebank Colony School, we approve the conduct of religious exercises in Rosebank Colony School for the remainder of the 2011/2012 school year. -CARRIED-
- 281/11 Hay/Foote: **THAT** based on a petition signed by the parents or guardians of at least 60 of the pupils in Carman Elementary School, we approve the conduct of religious exercises in Carman Elementary School for the remainder of the 2011/2012 school year. -CARRIED-

**Educational Programming/Public Relations**

- 282/11 Tjaden/Skelton: **THAT** we approve the request from M. Houde to attend the annual ACPI Conference from November 3-5, 2011 in Victoria, BC. -CARRIED-

**General**

*MSBA re: 2011 Election Campaign:* This was referred to the Public Relations/Educational Programming Committee.

**Correspondence**

MASS re: Mentoring program. Received as information.  
C. Smart re: Thank you. Received as information.  
K. Unrau re: Thank you. Received as information.  
R. Harms re: Thank you. Received as information.  
Coalition on Physical Punishment of Children and Youth re: updates. Received as information.  
C. Schmidt re: Thank you. Received as information.

**MEETING REMINDERS**

Next Regular Board meeting	Sept 19	7:00 p.m.
Board/Administration Strategic Planning	Sept 22-23	
Personnel Committee meeting	Sept 26	9:00 a.m.
Board Policy Committee meeting	Oct 7	9:30 a.m.

The meeting was declared adjourned at 9:25 p.m.

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Colleen Claggett Woods, Chair

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Agnes Gaultier, Secretary-Treasurer