

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

August 29, 2011

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, August 29, 2011. The meeting was called to order at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Jim Hay
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent
Agnes Gaultier, Secretary-Treasurer
Ron Sugden, Assistant Superintendent
Wilma Ritzer, Student Services Administrator
Richard Whitbread, Operations/Human Resources Manager

Also present: Reporter Glenn Hallick from the Valley Leader.

257/11 Owen/Hay: **THAT** the minutes of the July 4th regular meeting be approved as circulated. -CARRIED-

258/11 Hay/Owen: **THAT** the circulated agenda be approved for this meeting. -CARRIED-

259/11 Skelton/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Admin Action Report;
- Superintendent's Report;
- Operations Supervisor Report;
- June 30th Preliminary Fiscal Report;
- Superintendent Staffing Report;
- personnel matter update;
- MSBA update.

260/11 Owen/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

Superintendent's Report

Report on MASS Summer Institute: The session focused on ways in which divisions and schools can work on improvement.

Board/Administration long-term planning: A two-day session will be held on September 22 and 23rd, with exact location to be confirmed.

Divisional Community Report: The Report has been mailed to every household in the Division and is available on the Division web-site.

New Teacher Orientation Program: The program for the year was presented.

September 30th Divisional inservice: Debbie Silver will be the presenter at this inservice.

Operations

Operations/Finance Committee Meeting Report: The School Bus Ridership booklet was discussed. A letter will be sent to parents clarifying expectations regarding transportation of equipment on buses as well as the process for parents to have their child transported on a different bus for occasional exceptions. There was also a recommendation to increase the annual trustee indemnity rates.

Supervisor's Report: A comprehensive review of all bus routes resulted in the reduction of one route in the Carman area.

Finance

261/11 Hay/Lachance: **THAT** the trustee indemnity rates be increased as follows: basic indemnity to \$6,500, vice-chair to \$6,900 and board chair to \$8,000, and the hourly rate to \$16.00 per hour. -CARRIED-

262/11 Tjaden/Skelton: **THAT** the June accounts showing total general expenditures of \$3,830,779.37 be approved as presented. -CARRIED-

263/11 Foote/Hay: **THAT** the July accounts showing total general expenditures of \$1,193,372.28 be approved as presented. -CARRIED-

264/11 Owen/Bruce: **THAT** the Division renew its participation in the Universal Student Accident Insurance Program for 2011-2012. -CARRIED-

Secretary-Treasurer's Report: A recommendation to set up a new Reserve for technology upgrades was discussed.

265/11 Hay/Skelton: **THAT** we request permission from the Public Schools Finance Board to set up a new Reserve for "Technology Upgrades", and that the maximum amount of this Reserve be set at \$500,000. -CARRIED-

266/11 Foote/Lachance: **THAT** we approve the installation of equipment at both Blooming Prairie and Rosebank Colony Schools to provide a connection to the divisional ITV system and wide-area network. -CARRIED-

Personnel

267/11 Bruce/Skelton: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

268/11 Foote/Cox: **THAT** we approve the resignation and late release from contract of employee #2134, effective June 30, 2011. -CARRIED-

General

Board re-organization: As per the Public Schools Act, the annual Board re-organization with election of Board Chair, Vice-Chair, and the Chairs of the standing committees will be held at the September 12th meeting.

CSBA Conference Report: Trustees Foote and Bruce provided a comprehensive report on the various sessions attended at the Conference.

269/11 Bruce/Skelton: **THAT** attendance at the September 30 PISA Results Workshop by trustees Elaine Owen, Karen Tjaden, Jack Foote and Colleen Claggett Woods be approved. -CARRIED-

MSBA pamphlet "School Boards Matter": This will be forwarded to Parent Councils as well as circulated to public venues.

MSBA Strategic Priorities for 2011-2012: Received as information.

Correspondence

MB Ed. to C. Blagden re: Thank you. Received as information.
Lord Selkirk School Division re: Judicial system. Received as information.
C. Chabot re: Thank you. Received as information.
Graysville School Reunion Committee re: Thank you. Received as information.
M. Gall re: Thank you. Received as information.
M. Hand re: Thank you. Received as information.

MEETING REMINDERS

Next Regular Board meeting	Sept 12	7:00 p.m.
Regular Board meeting	Sept 19	7:00 p.m.
Board/Administration Strategic Planning	Sept 22-23	
Personnel Committee meeting	Sept 26	9:00 a.m.

The meeting was declared adjourned at 9:25 p.m.

Colleen Claggett Woods, Chair

Agnes Gaultier, Secretary-Treasurer