

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

March 21, 2011

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, March 21, 2011 starting at 7:35 p.m. The meeting was preceded by a supper meeting with members of the Executive and Council of the Prairie Rose Teachers' Association.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Jim Hay
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent
Agnes Gaultier, Secretary-Treasurer
Richard Whitbread, Operations/Human Resource Administrator

Also in attendance were Jack Phillips and Brittany Simpson on behalf of the Prairie Rose Teachers' Association.

- 64/11 Tjaden/Foote: **THAT** the minutes of the March 7th regular meeting be approved as circulated. -CARRIED-
- 65/11 Owen/Skelton: **THAT**, with the addition of items 6.5 – By-Law 39/11 – Sale of Debentures, and 10.6 – Board use of technology, the circulated agenda be approved for this meeting. -CARRIED-
- 66/11 Bruce/Lachance: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- administration action report;
- student suspension report;
- Superintendent Staffing Report;
- 2011-2012 teacher staffing.

- 67/11 Skelton/Foote: **THAT** the Committee of the Whole rise and report. -CARRIED-

Superintendent's Report

Funding for students with special needs: Clarification was provided as to the terms "Level I" and "Student Services" Grants. The term Level I is no longer used by the Department, although it is still used occasionally by division staff. The more accurate term is "student services support grant" and refers to support for students who need occasional program enhancements or modifications, as compared to Level II or III designated students who would receive on-going support in order to achieve the stated outcomes of their program.

Career Technology Studies Strategy: Our Division will continue to administer the regional coordinator grant and program that includes Prairie Spirit, Turtle Mountain, and South West Horizon School Divisions as well as Prairie Rose.

Flood Preparedness Plan: The draft Plan was reviewed by the Board and approved. It was agreed that any students approved to volunteer for sandbagging operations would be transported by Division buses.

February, 2011 Enrolment Report: Our total enrolment is two students higher than the September 30th total.

Assistant Superintendent Search committee meeting: A meeting was set for Monday, April 4th at 9:30 a.m.

Carman Elementary Principal search committee meeting: A meeting was set for April 4th at 11:00 a.m.

2011-2012 Draft School Year Calendar: The final Calendar will be presented to the Board for approval at the April 18th meeting.

Finance

Secretary-Treasurer's Report: Information on accounts paid was presented.

- 68/11 Foote/Bruce: **THAT** the February accounts showing total general expenditures of \$2,082,382.21 be approved as presented. -CARRIED-

BY-LAW 39/11 – Sale of Debentures

- 69/11 Foote/Skelton: **THAT** By-Law 39/11, being a By-Law to approve the sale of debentures for payment of expenses related to specific capital projects, and as attached hereto in full upon completion, be given first reading. -CARRIED-

Board Policy

- 70/11 Tjaden/Lachance: **THAT** Policy II – Student Assessment, be approved as recommended by the Board Policy Committee. -CARRIED-
- 71/11 Tjaden/Skelton: **THAT** Policy IID – Academic Promotion and Retention be approved as recommended by the Board Policy Committee. -CARRIED-

General

- 72/11 Cox/Foote: **THAT** attendance at the April 28, 2011 *Creating a Climate of Excellence Workshop* by trustees Karen Tjaden and Elaine Owen be approved. -CARRIED-
- 73/11 Owen/Tjaden: **THAT** attendance at the April 28-29, 2011 *Leadership for Student Learning Workshop* in Brandon by trustee Jim Hay be approved. -CARRIED-

Report of March 18th French Immersion Conference - deferred to next meeting.
Board use of technology – deferred to next meeting.

CORRESPONDENCE

H. Coburn, President of MSBA to AMM re: residential development process. Received as information
Dairy Farmers' Association of Manitoba re: St. François Xavier School. Received as information.
H. Coburn, President of MSBA to Minister of Finance re: support for youth programs. Received as information.
C. Duhamel, Executive Director of MSBA to Treaty Commissioner re: Treaty Education Initiative. Received as information.

A 10-minute recess was called at 8:55 p.m.

- 74/11 Cox/Owen: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- 2011-2012 teacher staffing;
- Operations Supervisor position;
- long term planning and budget follow-up;
- sale of Elie Board Office;
- Financial Report as at February 28, 2011 – deferred to the next meeting;
- MSBA update;
- report on MSBA Convention;

- Board discussion.

75/11 Hay/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

76/11 Hay/Bruce: **THAT** The Prairie Rose School Division accept in principle the offer from the Rural Municipality of Cartier for the property known as the former Elie Board Office, pending provision and review of an environment report and a building location certificate, and adjustment of the closing date if necessary. -CARRIED-

77/11 Skelton/Hay: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

78/11 Foote/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The Board was given an update on a staffing matter.

79/11 Foote/Skelton: **THAT** the Committee of the Whole rise and report. -CARRIED-

The Board agreed by consensus to hold a Committee of the Whole meeting to discuss specific Board matters on Monday, April 4th, 2011 at 1:00 p.m.

MEETING REMINDERS

Next regular Board meeting	Apr 11	7:00 p.m.
Committee of the Whole meeting	Apr 4	1:00 p.m.
Operations/Finance Committee meeting	Apr 5	11:00 a.m.
Personnel Committee meeting	Apr 7	9:30 a.m.
Board/PRTA Liaison Committee meeting	Apr 7	5:00 p.m.
Regular Board meeting	Apr 18	7:00 p.m.
Personnel Committee meeting	Apr 20	7:00 p.m.
Personnel Committee meeting	Apr 28	5:00 p.m.
Board/PRTA Liaison Committee meeting	June 9	5:00 p.m.

The meeting was declared adjourned at 10:55 p.m.

Colleen Claggett Woods, Chair

Agnes Gaultier, Secretary-Treasurer