

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

March 7, 2011

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, March 7, 2011 at 7:00 p.m.

Present: Ward I Trustee Donna Cox
 Ward II Trustee Karen Tjaden
 Ward III Trustee Jim Hay
 Ward III Trustee Colleen Claggett Woods
 Ward IV Trustee Elaine L. Owen
 Ward V Trustee Jack Foote
 Ward VI Trustee Rik Skelton
 Ward VII Trustee Claude Lachance

Administration Bruce Wood, Superintendent
 Agnes Gaultier, Secretary-Treasurer
 Wilma Ritzer, Interim Assistant Superintendent
 Richard Whitbread, Operations/Human Resource Administrator

Regrets: Ward VIII Trustee Frank Bruce

48/11 Foote/Hay: **THAT** the minutes of the February 22nd regular meeting be approved as circulated. -CARRIED-

49/11 Skelton/Foote: **THAT**, with the addition of items 4.7 – Threat Assessment Protocols, 10.6 – We Day Conference, and 10.7 – MSBA Convention Ballots, the circulated agenda be approved for this meeting. -CARRIED-

50/11 Hay/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- administration action report;
- student suspension report;
- threat assessment protocols;
- 2011-2012 Budget.

51/11 Foote/Owen: **THAT** the Committee of the Whole rise and report. -CARRIED-

Superintendent's Report

Administration is following up on the provincial conference on issues related to social justice. Manitoba Education *Conversation about Education*. The list of questions from the Department inviting input from the public were shared with the Board.

A draft *Flood Preparedness Plan* for the Division was handed out. It will be reviewed at the next meeting.

Finance

52/11 Owen/Lachance: **THAT** the 2011/2012 Division Budget showing total general expenditures of \$23,766,162 and transfers to capital of \$375,100 be approved as presented. -CARRIED-

53/11 Owen/Foote: **THAT** the Division special levy be set at \$10,281,143 for the calendar year 2011. -CARRIED-

54/11 Foote/Hay: **THAT** the January accounts, showing total general expenditures of \$1,889,861.19 be approved as presented. -CARRIED-

Board Policy

The report of the February 24th Board Policy Committee meeting was presented by Committee Chair Karen Tjaden.

- Policy AJ – Abuse of Alcohol and Other Drugs is being reviewed, and the Committee recommends that Policy JHC – Student Suspension, be reviewed;

NOTICE OF MOTION was given by Trustee Tjaden to present revised Policy II – Student Assessment , and Policy IID – Academic Promotion and Retention, for approval at the next meeting.

Policy JHC – Student Suspension: The Board directed, by consensus, that the Policy Committee review this policy.

General Review of Policy Manual: The Board also directed, by consensus, that the Policy Committee bring forth a recommendation for the process of reviewing the Division Policy Manual.

Public Relations/Educational Programming

- 55/11 Owen/Foote: **THAT** the proposed St. Paul’s Collegiate grade 7 classes camping trip to Red Rock Camp from June 13-15, 2011 be approved as a school-sponsored field trip, as per Board Policy IGH. -CARRIED-

General

Regional CTS Workshop Report on project-based learning – presented by Trustee Lachance.

- 56/11 Tjaden/Skelton: **THAT** attendance at the March 18, 2011 French Immersion Conference by Trustee Lachance be approved. -CARRIED-

MSBA Region 2 January 20th Meeting Report. Received as information.
MSBA Convention Resolutions. Administration highlighted some resolutions for discussion.
We Day Conference on November 23, 2011. The Division agreed to participate in the Conference.

- 57/11 Owen/Tjaden: **THAT** the Division participate in the November 23, 2011 We Conference in Winnipeg. -CARRIED-

- 58/11 Hay/Owen: **THAT** Board Chair Colleen Claggett Woods and Vice-Chair Jack Foote be delegated to receive the Board voting ballots at the MSBA Convention. -CARRIED-

A 10-minute recess was called at 9:30 p.m.

- 59/11 Foote/Tjaden: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Elie Board Office update;
- Superintendent Staffing Report;
- MSBA Update;
- Assistant Superintendent Selection Committee.

- 60/11 Foote/Owen: **THAT** the Committee of the Whole rise and report. -CARRIED-

Personnel

- 61/11 Foote/Owen: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-
Trustee Lachance requested his vote against this motion be recorded.

- 62/11 Foote/Tjaden: **THAT** the request from employee #2115 for a personal leave of absence for the 2011/2012 school year be approved. -MOTION DEFEATED-

- 63/11 Cox/Tjaden: **THAT** Trustees Colleen Claggett Woods, Donna Cox, Jim Hay and Jack Foote be appointed to the Ad Hoc Committee for the selection of candidates for interview for the position of Assistant Superintendent, and that all Board members participate in the interview process. -CARRIED-

MEETING REMINDERS

Next regular Board meeting	Mar 21	7:00 p.m.
Personnel Committee meeting	Apr 7	9:30 a.m.
Board/PRTA Liaison Committee meeting	Apr 7	5:00 p.m.
Personnel Committee meeting	Apr 20	7:00 p.m.
Personnel Committee meeting	Apr 28	5:00 p.m.
Board/PRTA Liaison Committee meeting	June 9	5:00 p.m.

The meeting was declared adjourned at 10:40 p.m.

Colleen Claggett Woods, Chair

Agnes Gaultier, Secretary-Treasurer