

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

February 22, 2011

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Tuesday, February 22, 2011 at 7:00 p.m.

Present:           Ward I           Trustee Donna Cox  
                  Ward II           Trustee Karen Tjaden  
                  Ward III          Trustee Jim Hay  
                  Ward III          Trustee Colleen Claggett Woods  
                  Ward VII         Trustee Claude Lachance (7:15 p.m.)  
                  Ward VIII        Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
                  Agnes Gaultier, Secretary-Treasurer  
                  Wilma Ritzer, Interim Assistant Superintendent  
                  Richard Whitbread, Operations/Human Resource Administrator

Regrets:           Ward IV          Trustee Elaine L. Owen  
                  Ward V           Trustee Jack Foote  
                  Ward VI          Trustee Rik Skelton

- 35/11 Tjaden/Bruce: **THAT** the minutes of the February 7<sup>th</sup> regular meeting be approved as circulated. -CARRIED-
- 36/11 Bruce/Cox: **THAT**, with the addition of items 10.7 – MSBA re: Provincial Report Cards, 10.8 – Access Credit Union invitation, and 10.9 – Report on COSL Conference, the circulated agenda be approved for this meeting. -CARRIED-
- 37/11 Hay/Tjaden: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- administration action report;
- student suspension report;
- Report on February 14<sup>th</sup> Operations/Finance Committee meeting;
- Superintendent Staffing Report;
- MSBA update;
- Assistant Superintendent selection committee;
- Board/PRTA Liaison Committee meeting report.

- 38/11 Bruce/Hay: **THAT** the Committee of the Whole rise and report. -CARRIED-

## **Superintendent's Report**

The Superintendent's Report was presented as information.

Manitoba Education re: *Conversation about Education*. This matter will be brought back at the next meeting.

## **Operations**

February 9 Operations/Finance Committee meeting report: Items discussed include

- recommendation to align the Division policy on bus driver medicals with the MPI requirements;
- recommend the purchase of two buses and the retirement of four obsolete buses;
- recommend the replacement of two lawn mowers with the sale and/or trade of two current mowers.

*Policy EMD-R School Bus Driver Examination and Training:* This Policy was referred to the Board Policy Committee for review in consideration of the recommendation from the Operations/Finance Committee.

39/11 Hay/Tjaden: **THAT** we proceed with the purchase of two new lawn mowers for the Division including the trade-in of one riding lawn mower, and that the used tractor with attachments be sold by tender. -CARRIED-

40/11 Bruce/Hay: **THAT** the Division purchase two new buses for the 2011-2012 school year. -CARRIED-

Transportation of students residing in a village: Transportation of students residing within villages in our Division was briefly discussed. The Operations/Finance Committee was directed to review this matter and bring back a recommendation for Board consideration.

### **Finance**

Secretary-Treasurer's Report: PSFB has approved the Board's request to transfer funds from the Ecole St. Eustache Reserve to cover the balance of the costs related to the painting and repairs to the School.

### **Personnel**

41/11 Cox/Hay: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

### **Public Relations/Educational Programming**

42/11 Bruce/Tjaden: **THAT** we support the St. Paul's Collegiate Canadian Academy of Travel and Tourism group's application to participate in the annual GTTP case study project, as per their request of February 10, 2011. -CARRIED-

### **General**

43/11 Tjaden/Hay: **THAT** attendance at the annual MSBA Convention from March 17-19, 2011 be approved for all trustees. -CARRIED-

MSBA Executive Meeting Highlights: Received as information.

MSBA re: CSBA update. Received as information.

MSBA re: update on Provincial Report Cards. Received as information.

COSL Conference Report. Reports provided by trustees and administration who attended this conference was received as information.

### **CORRESPONDENCE**

Brandon School Division re: property taxation. Received as information.

Minister of Education re: early learning child care. Received as information.

Minister of Education re: 2011/2012 School Calendar. Received as information.

Manitoba High Schools Athletic Association request for additional support. This was deferred pending additional information.

Cliff Cullen re: Bill 13. Received as information.

A 10-minute recess was called at 9:25 p.m.

44/11 Bruce/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Board/PRTA Liaison Committee meeting report;
- MSBA Association advocacy/liaison activities ;
- Access Credit Union invitation.

- 45/11 Bruce/Lachance : **THAT** the Committee of the Whole rise and report. -CARRIED-
- 46/11 Cox/Tjaden: **THAT** we receive the report of the Board/PRTA February 8, 2011 Liaison Committee meeting. -CARRIED-
- 47/11 Cox/Hay: **THAT** we approve support of approximately \$1,000 toward a joint Division/PRTA purchase of books in June, 2011 for a *Partnership in Grade 6 Literacy Initiative*, as per the February 8<sup>th</sup> Board/PRTA Liaison Committee meeting report. -CARRIED-

**MEETING REMINDERS**

Next regular Board meeting	Mar 7	7:00 p.m.
Committee of the Whole – budget	Feb 23	7:00 p.m.
Board Policy Committee meeting	Feb 24	9:30 a.m.
Personnel Committee meeting	Mar 3	5:00 p.m.
Personnel Committee meeting	Apr 7	9:30 a.m.
Board/PRTA Liaison Committee meeting	Apr 7	5:00 p.m.
Personnel Committee meeting	Apr 20	7:00 p.m.
Personnel Committee meeting	Apr 28	5:00 p.m.
Board/PRTA Liaison Committee meeting	June 9	5:00 p.m.

The meeting was declared adjourned at 10:10 p.m.

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Colleen Claggett Woods, Chair

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Agnes Gaultier, Secretary-Treasurer