

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

February 7, 2011

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, February 7, 2011 at 7:00 p.m.

Present:           Ward I           Trustee Donna Cox  
                  Ward II           Trustee Karen Tjaden  
                  Ward III           Trustee Jim Hay  
                  Ward IV           Trustee Elaine L. Owen  
                  Ward V           Trustee Jack Foote  
                  Ward VI           Trustee Rik Skelton  
                  Ward VII           Trustee Claude Lachance  
                  Ward VIII           Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
                  Agnes Gaultier, Secretary-Treasurer  
                  Wilma Ritzer, Interim Assistant Superintendent  
                  Richard Whitebread, Operations/Human Resource Administrator

Regrets:           Ward III           Trustee Colleen Claggett Woods

The meeting was called to order by Vice-Chair Jack Foote.

- 23/11 Cox/Bruce: **THAT** the minutes of the January 24 regular meeting be approved as circulated. -CARRIED-
- 24/11 Hay/Tjaden: **THAT** the circulated agenda be approved for this meeting. -CARRIED-
- 25/11 Skelton/Owen: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- admin action report;
- student suspension report – no suspensions reported
- St. Laurent re-sizing project update;
- disposal of Graysville School;
- disposal of former Board Office in Elie;
- Superintendent Staffing Report;
- February 2<sup>nd</sup> Personnel Committee meeting report – Trustee Hay declared a conflict of interest and left the meeting during discussion of this report;
- Principal recruitment process.

- 26/11 Bruce/Owen: **THAT** the Committee of the Whole rise and report. -CARRIED-

## Superintendent's Report

The Superintendent's Report was presented as information.

Technology Planning Committee – The Board needs to appoint two trustees to this committee to replace former trustees Jeffers and Rinn who retired this past October.

The January enrolment report shows a decrease of one student from the previous month.

- 27/11 Bruce/Tjaden: **THAT** attendance at the February 28<sup>th</sup> Project-based learning/Inquiry education session in Boissevain on February 28<sup>th</sup> by Trustee Lachance be approved. -CARRIED-

- 28/11 Owen/Lachance: **THAT** further to motion 19/10 approved on February 16, 2010, trustees Jim Hay and Rik Skelton be designated as the Board representatives on the Divisional Technology Planning Committee. -CARRIED-
- 29/11 Bruce/Tjaden: **THAT** École St. Eustache grades five and six classes' camping trip to Red Rock Camp from June 15-17, 2011 be approved as a school-sponsored field trip. -CARRIED-
- 30/11 Tjaden/Skelton: **THAT** the May 11-12, 2011 trip to Winkler by the combined Elm Creek/Miami senior band be approved as a school-sponsored field trip. -CARRIED-

### **Operations**

Report on repairs to Carman Collegiate – Information was presented on the progress of repairs to correct problems in the crawlspace at Carman Collegiate.

### **Finance**

2011/2012 Budget: The provincial funding announcement was reviewed. The Division will benefit from the 2.2% funding guarantee, resulting in increased funding for next year.

- 31/11 Hay/Bruce: **THAT** the December, 2010 list of accounts showing total general expenditures of \$2,190,509.45 be approved as presented. -CARRIED-

FRAME Report: The Provincial FRAME Report on the 2010-2011 Budgets is now available.

### **Personnel**

- 32/11 Tjaden/Skelton: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

### **Board Policy**

January 27<sup>th</sup> Committee meeting report: The Committee has started the review of policies related to provincial amendments contained in Bill 13, as well as our policies on student suspensions and to incidents relating to drug and alcohol use by students.

Policy BD – in-camera items: The Board discussed briefly the policy on items appropriate for in-camera discussions. This matter was referred to the Board Policy Committee for review.

### **Public Relations/Educational Programming**

- 33/11 Tjaden/Bruce: **THAT** we approve the 2011-2012 French Revitalization Project grant request with the Board's share to include up to 50% of the coordinator's position, and \$5,000 for additional materials, subject to approval of the grant by the Province. -CARRIED-

### **General**

- 34/11 Owen/Cox: **THAT** the Carman Elementary School Principal Selection Committee be established to undertake the process of interviewing and recommending a new principal for Carman Elementary School, and that trustees Donna Cox, Elaine Owen and Colleen Claggett Woods be named to the Committee, with trustees Jim Hay and Karen Tjaden named as alternate representatives in case a replacement is needed. -CARRIED-

Colony request: Blooming Prairie Colony has requested the Division open a school at their colony near Homewood. Administration was directed to follow up on this request, with the target date of September, 2011 for opening a new school.

South Central Leadership Project workshop *Creating a Climate of Change* – This matter will be brought back at a later meeting, closer to the April 28<sup>th</sup> date of the workshop.

Manitoba Education Research Network workshop *Windows on the World* - deferred to the next meeting.

Manitoba School Boards Association *Preserving Local Voice in Public Education Matters* - the Public Relations/Educational Programming Committee will review this document.

**MEETING REMINDERS**

Next regular Board meeting	Feb 22	7:00 p.m.
Board/PRTA Liaison Committee meeting	Feb 8	7:00 p.m.
Personnel Committee	Feb 9	12:00 p.m.
Operations/Finance Committee meeting	Feb 9	5:00 p.m.
Committee of the Whole – Budget	Feb 9	7:00 p.m.
Committee of the Whole – budget	Feb 23	7:00 p.m.
Board Policy Committee meeting	Feb 24	9:30 a.m.
Board meeting	March 7	7:00 p.m.

The meeting was declared adjourned at 9:25 p.m.

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Jack Foote, Board Vice-Chair

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Agnes Gaultier, Secretary-Treasurer