

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

January 24, 2011

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, January 24, 2011 at 7:00 p.m.

Present:           Ward I           Trustee Donna Cox  
                  Ward II           Trustee Karen Tjaden  
                  Ward III          Trustee Jim Hay  
                  Ward III          Trustee Colleen Claggett Woods  
                  Ward V           Trustee Jack Foote  
                  Ward VI          Trustee Rik Skelton  
                  Ward VII         Trustee Claude Lachance  
                  Ward VIII        Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
                          Agnes Gaultier, Secretary-Treasurer  
                          Wilma Ritzer, Interim Assistant Superintendent

Regrets:           Ward IV          Trustee Elaine L. Owen

- 14/11 Foote/Bruce: **THAT** the minutes of the January 10 regular meeting be approved as circulated. -CARRIED-
- 15/11 Hay/Skelton: **THAT** the circulated agenda be approved for this meeting. -CARRIED-
- 16/11 Bruce/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- admin action report;
- student suspension report;
- December 31 Financial Report;
- Secretary-Treasurer's Report;
- Superintendent Staffing Report;
- PRTA grievance.

- 17/11 Lachance/Skelton: **THAT** the Committee of the Whole rise and report. -CARRIED-

*Presentation: French Revitalization Project Report.* The report was presented by Coordinator Nanette Ingram, along with Marcel Houde, Vice-Principal of St. Paul's Collegiate and Lise McNair, Principal of Miami School.

## **Superintendent's Report**

The Superintendent's Report was presented as information.

## **Operations**

- 18/11 Tjaden/Skelton: **THAT** Prairie Rose School Division participate in the provincial central tender process for the 2011-2012 bus purchases. -CARRIED-

Replacement of buses and other equipment: This matter was referred to the Operations/Finance Committee for review and recommendation.

Review of Policy EMD – School Bus Driver Examination and Training: The Operations/Finance Committee was directed to review this policy.

**Finance**

2011/2012 Budget: Two public budget consultation meetings will be held as follows: Monday, February 14 at 6:30 p.m. at Carman Collegiate, and Tuesday, February 15 at 7:00 p.m. at Ecole St. Eustache. The Board plans to approve the Budget at its March 7<sup>th</sup>, 2011 regular meeting. Alternate date is Wednesday, March 9<sup>th</sup> if needed.

Policy BD – Public Participation at Board meetings. The Board agreed by consensus to discuss the matter of items for in camera discussion at a future meeting.

Sale of Graysville School: A letter from Public Schools Finance Board regarding approval for the sale of the Graysville School was referred to administration.

**Personnel**

19/11 Bruce/Hay: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

**Public Relations/Educational Programming**

French Revitalization Project: The request for Board support for 2011-2012 will be discussed at the January 26<sup>th</sup> Committee of the Whole meeting.

**General**

MSBA Long Service Award. Trustees Rik Skelton and Colleen Claggett Woods, along with former trustees Virginia Beckwith and Larry Jeffers qualify for an award.

MSBA re: pending deadlines. Received as information.

MSBA Call for committee volunteers. Trustees are invited to volunteer for MSBA provincial committees.

Divisional public relations. This matter was referred to the Public Relations and Educational Programming Committee.

**Correspondence**

MASS re: school safety zones. Received as information.

A 10-minute recess was called at 9:10 p.m.

20/11 Foote/Skelton: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- PRTA grievance;
- January 19<sup>th</sup> Personnel Committee meeting report – Trustee Skelton excused himself from this discussion due to conflict-of-interest;
- MSBA update;
- PRTA Liaison meetings.

21/11 Bruce/Hay: **THAT** the Committee of the Whole rise and report. -CARRIED-

22/11 Hay/Lachance: **THAT** the Board deny the December 16, 2010 grievances from employee #915 and the Prairie Rose Teachers’ Association. -CARRIED-

**MEETING REMINDERS**

|                                 |        |            |
|---------------------------------|--------|------------|
| Next regular Board meeting      | Feb 7  | 7:00 p.m.  |
| Committee of the Whole – Budget | Jan 26 | 7:00 p.m.  |
| Board Policy Committee meeting  | Jan 27 | 9:30 a.m.  |
| Personnel Committee             | Feb 2  | 12:00 p.m. |
| Committee of the Whole – Budget | Feb 2  | 7:00 p.m.  |
| Personnel Committee             | Feb 9  | 12:00 p.m. |
| Committee of the Whole – Budget | Feb 9  | 7:00 p.m.  |

The meeting was declared adjourned at 10:50 p.m.

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Colleen Claggett Woods, Board Chair

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Agnes Gaultier, Secretary-Treasurer