

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

November 1, 2010

The inaugural meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, November 1, 2010 at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Jim Hay
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent
Agnes Gaultier, Secretary-Treasurer
Wilma Ritzer, Interim Assistant Superintendent
Richard Whitbread, Human Resources/Operations Manager

This being the Inaugural meeting of the Board, the meeting was called to order by Secretary-Treasurer Gaultier.

Introduction of new and returning Board members and administration.

Election results were presented by Secretary-Treasurer Gaultier

Conflict-of-Interest information was presented and trustees were asked to complete the **Disclosure of Personal Interests** form as required by the Public Schools Act.

Oath of Office was completed by all Board members.

Elections were then conducted.

Foote/Woods: **THAT** R. Whitbread and W. Ritzer be appointed scrutineers for the elections. -CARRIED-

Election of Board Chair

Trustee Foote nominated Trustee Woods.
Trustee Cox nominated Trustee Lachance.

There being no further nominations, nominations were declared closed and ballots were distributed.

After the ballot count, Trustee **Woods** was declared elected **Board Chair** for the 2010-2011 year.

Election of Board Vice-Chair

Trustee Skelton nominated Trustee Foote.
Trustee Cox nominated Trustee Lachance.
Trustee Hay nominated Trustee Tjaden.

There being no further nominations, nominations were declared closed and ballots were distributed.

After the ballot count, Trustee **Foote** was declared elected **Board Vice-Chair** for the 2010-2011 year.

Election of Personnel Committee Chair

Trustee Lachance nominated Trustee Cox.
Trustee Woods nominated Trustee Foote.

There being no further nominations, nominations were declared closed and ballots were distributed.

After the ballot count, Trustee **Cox** was declared elected **Personnel Committee Chair** for the 2010-2011 year.

Election of Educational Programming/Public Relations Committee Chair

Trustee Bruce nominated Trustee Tjaden.
Trustee Hay nominated Trustee Owen.

There being no further nominations, nominations were declared closed and ballots were distributed.

After the ballot count, Trustee **Owen** was declared elected **Educational Programming/Public Relations Committee Chair** for the 2010-2011 year.

Election of Board Policy Committee Chair

Trustee Bruce nominated Trustee Skelton.
Trustee Lachance nominated Trustee Tjaden.

There being no further nominations, nominations were declared closed and ballots were distributed.

After the ballot count, Trustee **Tjaden** was declared elected **Board Policy Committee Chair** for the 2010-2011 year.

Election of Operations/Finance Committee Chair

Trustee Woods nominated Trustee Hay.
Trustee Cox nominated Trustee Lachance.

There being no further nominations, nominations were declared closed and ballots were distributed.

After the ballot count, Trustee **Hay** was declared elected **Operations/Finance Committee Chair** for the 2010-2011 year.

Owen/Bruce: **THAT** the election ballots be destroyed. -CARRIED-

Newly-elected Board Chair Colleen Claggett Woods then assumed the Chair of the meeting.

Schedule of regular Board meetings: The Board agreed by consensus that regular Board meetings will continue to be held on the first and third Mondays of each month, as per the Board Procedural By-Law.

Committee memberships: The Board agreed by consensus to defer this agenda item until later.

224/10 Foote/Skelton: **THAT** as per Policy DGA, the Board signing officers be one of Trustees Woods, Foote or Hay on behalf of the Board, and Secretary-Treasurer Gaultier, or in her absence, Superintendent Woods, on behalf of administration. -CARRIED-

225/10 Skelton/Bruce: **THAT** the minutes of the October 18 regular meeting be approved as circulated. -CARRIED-

226/10 Tjaden/Hay: **THAT** the circulated agenda be approved for this meeting. -CARRIED-

Superintendent's Report

The Superintendent's Report was presented as information.

A letter from the Department of Education confirmation the grant for the Technical Vocational Initiative project was received as information.

Presentation of Community/post secondary partnerships: Barb Lepp, CTS Coordinator for the Division presented information on this aspect of the Career and Technology Studies Program.

Finance

Insurance Loss Pools Rebates: The Annual Report from the Manitoba Schools Insurance program was presented.

Educational Programming/Public Relations

227/10 Lachance/Bruce: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in both Boyne View and Skyview Colony Schools, we approve the conduct of religious exercises in Boyne View and Skyview Colony Schools for the remainder of the 2010-2011 school year. -CARRIED-

General

228/10 Foote/Skelton: **THAT** attendance at the November 23, 2010 *South Central Leadership Workshop* by Trustees Cox and Tjaden be approved. -CARRIED-

MSBA Workshops: Dates for upcoming workshops were noted.

MSBA e-bulletin: Received as information.

St. Eustache School building: A newspaper article highlighting the recent upgrades to the building was received as information.

Correspondence

MAPC e-bulletin. Received as information.

Brandon School Division re: Public Schools Finance Board. Received as information.

Brandon School Division re: property assessment. Received as information.

Mini Fran Inc. re: Day Care building. Received as information.

Education Manitoba Bulletin. Received as information.

A 10-minute recess was called at 9:05 p.m.

229/10 Skelton/Foote: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Student Suspension Report;
- Superintendent Staffing Report;
- MSBA bargaining update;
- MSBA Salary Bulletin;
- trustee orientation meetings– November 8 at 7:30 p.m. and December 9th at 12:30 p.m.
- parent letter.

230/10 Foote/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

Personnel

231/10 Bruce/Skelton: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

The four Committee Chairs along with Board Chair Woods, assisted by Superintendent Woods and Secretary-Treasurer Gaultier, then met to determine Committee membership.

<u>Personnel</u>	<u>Educational Programming Public Relations</u>	<u>Operations/ Finance</u>	<u>Board Policy</u>
COX (Chair) Foote Lachance	OWEN (Chair) Bruce Skelton	HAY (Chair) Bruce Foote	TJADEN (Chair) Lachance Skelton

MEETING REMINDERS

Next regular Board meeting	Nov 15	7:00 p.m.
Trustee Orientation meeting	Nov 8	7:30 p.m.
Trustee Orientation meeting	Dec 9	12:30 p.m.
Trustee Information meeting	Dec 16-17	12:00 p.m.

The meeting was declared adjourned at 10:30 p.m.

Colleen Claggett Woods, Board Chair

Agnes Gaultier, Secretary-Treasurer