

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

October 4, 2010

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, October 4, 2010 at 7:00 p.m.

Present:           Ward II           Trustee Colleen Claggett Woods  
                  Ward III          Trustee Robin Cox  
                  Ward III          Trustee Dennis Rinn  
                  Ward IV          Trustee Larry Jeffers  
                  Ward V           Trustee Jack Foote  
                  Ward VI          Trustee Rik Skelton  
                  Ward VII         Trustee Virginia Beckwith  
                  Ward VIII        Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
                  Agnes Gaultier, Secretary-Treasurer  
                  Wilma Ritzer, Interim Assistant Superintendent  
                  Richard Whitbread, Human Resources/Operations Manager

Regrets:           Ward I           Trustee Hugh Greaves

The meeting was called to order by Vice-Chair Colleen Claggett Woods.

195/10 Cox/Jeffers: **THAT** the minutes of the September 20<sup>th</sup> regular meeting be approved as circulated. -CARRIED-

196/10 Bruce/Jeffers: **THAT**, with the addition of items 4.3 – Student suspension report, 6.2 – MB Education re: Capital Reserves, 7.5 – PRTA Grievance, and 10.8 – Location of next Board meeting, the agenda be approved for this meeting. -CARRIED-

197/10 Rinn/Beckwith: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following agenda items were discussed:

- admin action report;
- Superintendent's Report;
- Student suspension report;
- Operations/Finance Committee September 16<sup>th</sup> meeting report;
- 2009-2010 year-end;
- Superintendent Staffing Report;
- request for leave;
- MSBA regional meeting report;
- PRTA Liaison;
- PRTA Grievance.

198/10 Bruce/Foote: **THAT** the Committee of the Whole rise and report. -CARRIED-

## Superintendent's Report

Information on student safety was presented.

## Operations

199/10 Beckwith/Bruce: **THAT** the proposal from Stantec for the re-sizing and renovation of the area of St. Laurent School formerly occupied by DSFM be approved in principle and that we request PSFB provide support for the project. -CARRIED-

*Support for students participating in provincial competitions:* This matter was referred to the Board Policy Committee for follow-up, as per the recommendation of the Operations/Finance Committee.

**Finance**

*Letter from PSFB re: Capital Reserves.* This letter confirmed the approval of the Board’s request to establish two new capital reserves.

200/10 Jeffers/Cox: **THAT** we transfer \$100,000 into the Software/Technology Upgrades Reserve, and \$225,000 into the Improvements to St. Laurent and Carman Collegiate Reserve, as part of the 2009-2010 fiscal year.

-CARRIED-

**Personnel**

201/10 Foote/Skelton: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

202/10 Bruce/Beckwith: **THAT** the request from employee #2218 for a personal leave of absence for the period January 6, to January 31, 2011 be approved. -CARRIED-

203/10 Rinn/Skelton: **THAT** the Board response to the July 13, 2010 grievance from PRTA be approved as per the recommendation of the Committee of the Whole Board. -CARRIED-

**Board Policy**

*Policies IFD – Course Load and Graduation Credit Requirements, Grades 9-12 and IFG –Credit for Community Service* were referred to the Board Policy Committee for review.

**Educational Programming/Public Relations**

*Approval of field trip:* Jack Phillips and Rian Cooper from Carman Collegiate presented details on the request for approval of a senior band trip in the spring of 2011.

204/10 Cox/Foote: **THAT** the proposed Carman Collegiate senior band field trip to Minneapolis, Minnesota from May 11-13, 2011 be approved in principle, subject to meeting the conditions of Board Policy IGH. -CARRIED-

205/10 Foote/Beckwith: **THAT** based on a petition signed by parents or guardians of at least 60 of the pupils in Elm Creek School, we approve the conduct of religious exercises in Elm Creek School for the balance of the 2010-2011 school year. -CARRIED-

**General**

*Trustee election update:* Election day is Wednesday, October 27<sup>th</sup>. Elections will be held in Wards 2, 3, 4 and 7 as per the attached Nominations Report.

*Carman Collegiate PAC request for support:* A request from the Carman Collegiate Parent Advisory Council for Board support for extra-curricular transportation was referred to the Division 2011-2012 Budget process for consideration.

*Minister of Education re: Little Creek Colony School:* Formal approval of the closure of Little Creek Colony School was received as information.

*MSBA Survey:* A survey on trustees’ preference for the location of future annual conventions was circulated.

*MSBA e-bulletin:* Received as information.

*Location of next Board meeting:* The Board agreed by consensus to hold the October 18<sup>th</sup> Board meeting at St. Paul’s Collegiate. The Board will have the opportunity to tour the School at 6:00 p.m. with the regular Board meeting starting at 7:00 p.m.

**Correspondence**

School Bus Safety Week. Received as information.  
MSBA to Brandon School Division re: follow up to previous correspondence. Received as information.  
MAPC re: Membership Reminder. Received as information.  
CSBA re: update. Received as information.  
Treaty Relations Commission of Manitoba Open House. Received as information.

A 10-minute recess was called at 9:05 p.m.

206/10 Foote/Beckwith: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Superintendent evaluation process;
- trustee item.

207/10 Cox/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

**MEETING REMINDERS**

Next regular Board meeting	Oct 18	7:00 p.m.
Personnel Committee meeting	Oct 25	10:00 a.m.
Board Inaugural meeting	Nov 1	7:00 p.m.

The meeting was declared adjourned at 9:35 p.m.

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Colleen Claggett Woods, Board Vice-Chair

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Agnes Gaultier, Secretary-Treasurer

**PRAIRIE ROSE SCHOOL DIVISION**

**NOMINATIONS REPORT**

**FOR TRUSTEE ELECTION**

**FALL, 2010**

**September 21, 2010 (4:30 p.m.)**

<b>WARD</b>	<b>NOMINEE</b>	<b>INCUMBENT/ NEW</b>	<b>No. of Seats</b>
<b>1- Miami/Altamont/ Roseisle area</b>	<b>Donna Cox</b>	<b>New</b>	<b>ELECTED BY ACCLAMATION</b>
<b>2- Roland/ Homewood/Sperling</b>	<b>Karen Tjaden Lynne Melvin</b>	<b>New New</b>	<b>1 to be elected</b>
<b>3- Town of Carman</b>	<b>Colleen Claggett Woods Rob Hamm Jim Hay Melissa Henderson</b>	<b>Incumbent  New New New</b>	<b>2 to be elected</b>
<b>4- Carman/ Graysville rural</b>	<b>Larry Jeffers Elaine L. Owen</b>	<b>Incumbent New</b>	<b>1 to be elected</b>
<b>5- Elm Creek/ Fannystelle area</b>	<b>Jack Foote</b>	<b>Incumbent</b>	<b>ELECTED BY ACCLAMATION</b>
<b>6- St. François Xavier area</b>	<b>Rik Skelton</b>	<b>Incumbent</b>	<b>ELECTED BY ACCLAMATION</b>
<b>7- Elie/St. Eustache area</b>	<b>David Cloutier Claude Lachance</b>	<b>New New</b>	<b>1 to be elected</b>
<b>8- St. Laurent/ St. Ambroise/ Oak Point area</b>	<b>Frank Bruce</b>	<b>Incumbent</b>	<b>ELECTED BY ACCLAMATION</b>

**Agnes Gaultier, Senior Election Official**