

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

February 16, 2010

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Tuesday, February 16, 2010 at 7:00 p.m.

Present: Ward I Trustee Hugh Greaves
 Ward II Trustee Colleen Claggett Woods
 Ward III Trustee Robin Cox
 Ward III Trustee Dennis Rinn
 Ward IV Trustee Larry Jeffers
 Ward V Trustee Jack Foote
 Ward VI Trustee Rik Skelton
 Ward VII Trustee Virginia Beckwith

Administration Fred Colvin, Superintendent
 Bruce Wood, Assistant Superintendent
 Agnes Gaultier, Secretary-Treasurer
 Wilma Ritzer, Student Services Administrator

Regrets: Ward VIII Trustee Frank Bruce

- 15/10 Cox/Jeffers: **THAT** the minutes of the February 1, 2010 regular meeting be approved as circulated. -CARRIED-
- 16/10 Rinn/Beckwith: **THAT** the circulated agenda be approved for this meeting. -CARRIED-
- 17/10 Cox/Jeffers: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following items were discussed:

- Admin Action report;
- Student Suspension Report;
- Superintendent Staffing Report;
- request for leave of absence;
- personnel matter;
- teacher early resignation incentive;
- MSBA Salary Bulletin;
- MSBA regional meeting;
- trustee absence;
- MSBA convention;
- February 5 Personnel Committee meeting report.

- 18/10 Jeffers/Cox: **THAT** the Committee of the Whole rise and report. -CARRIED-

Superintendent's Report

An article on assessment by Dr. Ben Levin was presented.
The French Revitalization grant proposals were circulated for information.
Trustee visitation of the ITV system was discussed.
The agenda for the March 12 senior years in-service was presented.
The agenda for the April 16 Divisional in-service was presented.
The January enrolment report was presented.

- 19/10 Woods/Skelton: **THAT** the 2010 Divisional Technology Planning Committee structure and mandate be approved as presented at this meeting and that Trustees Jeffers and Rinn be appointed as the Board representatives. -CARRIED-

Operations

Highlights of the Report of the February 8 Operations/Finance Committee meeting as presented by Trustee Foote:

- letter to parents re: policy on transporting students recommended for approval;
- replacement of division lawn mowers;
- assignment of divisional vehicles;
- school bus garages.

- 20/10 Foote/Beckwith: **THAT** the Board approve the sale of six obsolete buses through the tender process, as per the February 8, 2010 recommendation from the Operations/Finance Committee. -CARRIED-

- 21/10 Foote/Beckwith: **THAT** the Report of the February 8, 2010 Operations/Finance Committee meeting be approved. -CARRIED-

Finance

- 22/10 Foote/Beckwith: **THAT** the January accounts showing total general expenditures of \$2,056,692.48 be approved as presented. -CARRIED-

- 23/10 Rinn/Skelton: **THAT** the minutes of the February 8, 2010 Committee of the Whole meeting be approved as circulated. -CARRIED-

Personnel

- 24/10 Skelton/Cox: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

- 25/10 Beckwith/Cox: **THAT** the request from employee #1119 for a personal leave of absence from March 1, 2010 to June 30, 2010 be approved. -CARRIED-

- 26/10 Foote/Jeffers: **THAT** the teacher early resignation incentive for 2010 be approved for resignations received between January 15 and March 26, 2010, from teachers on Form 2 or General Teacher contracts, as recommended by the Committee of the Whole. -CARRIED-

- 27/10 Rinn/Skelton: **THAT** the recommendations from the February 5, 2010 Personnel Committee meeting and the February 16th attachment regarding salary adjustments for the Superintendent, Assistant Superintendent, Secretary-Treasurer, Human Resource/Operations Manager, IT Supervisor and Assistant Operations Manager be approved as presented. -CARRIED-

- 28/10 Skelton/Rinn: **THAT** attendance at the April 14, 2010 MSBA regional meeting by all interested trustees be approved. -CARRIED-

General

- 29/10 Cox/Skelton: **THAT** the request from Trustee Colleen Claggett Woods for a personal leave of absence for the January 11 and 18, and February 1, 2010 board meetings be approved, as per Section 39.8 c) of the Public Schools Act. -CARRIED-

Policy on electronic meetings: This matter was referred to administration to begin the process of developing a policy on this matter.

- 30/10 Beckwith/Skelton: **THAT** the Board Chair and Vice-Chair be authorized to receive the Division’s voting ballots for the 2010 MSBA Convention. -CARRIED-

The MSBA e-bulletin was received as information.

Correspondence

MSBA to Minister of Education re: funding. Received as information.

A 5-minute recess was called 8:55 p.m.

- 31/10 Jeffers/Skelton: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The 2010/2011 Draft Budget was discussed.

- 32/10 Jeffers/Cox: **THAT** the Committee of the Whole rise and report. -CARRIED-

MEETING REMINDERS

Next regular meeting	Mar 1 7:00 p.m.
Committee of the Whole (Budget)	Feb 25 7:00 p.m.
Committee of the Whole (Budget)	Mar 4 7:00 p.m.
Special Board meeting (to approve Budget)	Mar 8 7:30 p.m.

The meeting was declared adjourned at 10:15 p.m.

Hugh Greaves, Board Chair

Agnes Gaultier, Secretary-Treasurer