

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

September 14, 2009

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman on Monday, September 14, 2009 at 7:00 p.m.

Present:       Ward I           Trustee Hugh Greaves  
                  Ward II          Trustee Colleen Claggett Woods  
                  Ward III         Trustee Robin Cox  
                  Ward III         Trustee Dennis Rinn  
                  Ward IV         Trustee Larry Jeffers  
                  Ward V          Trustee Jack Foote  
                  Ward VI         Trustee Rik Skelton  
                  Ward VII        Trustee Virginia Beckwith  
                  Ward VIII       Trustee Frank Bruce

Administration Fred Colvin, Superintendent  
                  Bruce Wood, Assistant Superintendent  
                  Agnes Gaultier, Secretary-Treasurer  
                  Richard Whitbread, Human Resource Manager  
                  Wilma Ritzer, Student Services Administrator

The meeting was called to order by Secretary-Treasurer Gaultier, in order to proceed with election of the Board Chair, Vice-Chair and Committee Chairs, as per Section 29(2) of the Public Schools Act and Board Policy.

*Election procedures:* Election procedures were reviewed.

**THAT** Fred Colvin and Bruce Wood be appointed scrutineers for the Board re-organization elections.

-CARRIED-

## Election of Board Chair:

Trustee Cox nominated Trustee Hugh Greaves.

There being no further nominations, Trustee **Hugh Greaves** was declared elected **Board Chair** for the 2009/2010 year.

## Election of Vice-Chair:

Trustee Rinn nominated Trustee Colleen Claggett Woods. There being no further nominations, Trustee **Colleen Claggett Woods** was declared elected **Board Vice-Chair** for the 2009/2010 year.

## Election of Chairs of the Standing Committees

**Board Policy Committee:** Trustee **Larry Jeffers**, nominated by Trustee Woods, was declared elected Chair by acclamation.

**Public Relations/Educational Programming Committee:** Trustee **Frank Bruce**, nominated by Trustee Rinn was declared elected Chair by acclamation.

**Operations/Finance Committee:** Trustee **Jack Foote**, nominated by Trustee Bruce, was declared elected Chair by acclamation.

**Personnel Committee:** Trustee **Dennis Rinn**, nominated by Trustee Cox was declared elected Chair by acclamation.

Trustee Hugh Greaves assumed the Chair for the meeting.

- 209/09 Cox/Woods: **THAT** the minutes of the August 31, 2009 regular meeting be approved as circulated. -CARRIED-
- 210/09 Bruce/Foote: **THAT**, with the addition of items 4.4 – Student matters and 6.3–By-Law 34/09: General Account Borrowing, the circulated agenda be approved for this meeting. -CARRIED-
- 211/09 Jeffers/Skelton: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following items were discussed:

- Admin Action Report;
- Superintendent’s Report;
- Student matters;
- Secretary-Treasurer’s Report.

- 212/09 Woods/Foote: **THAT** the Committee of the Whole rise and report. -CARRIED-

**Superintendent’s Report**

Initial enrolments indicate an overall decrease from the previous year. Official enrolment count will be confirmed as at September 30<sup>th</sup>, as per Department requirements.

**Operations**

The St. Paul’s Collegiate renovations project will be starting shortly.

**Finance**

**BY-LAW 34/09: General Account Borrowing**

- 213/09 Jeffers/Cox: **THAT** By-Law 34/09, being a By-Law to authorize borrowing by way of overdraft for the purpose of meeting general account expenses, and as attached hereto in full upon completion, be given first reading. -CARRIED-

**General**

- 214/09 Bruce/Skelton: **THAT** as per Board Policy DGA, the trustee signing officers shall be Board Chair Greaves, Vice-Chair Woods, or Trustee Beckwith. -CARRIED-
- 215/09 Rinn/Beckwith: **THAT** attendance at the October 16 Parliamentary Procedure Workshop by Trustee Greaves be approved. -CARRIED-

*Workshop Reminder:* October 1-2 Workshop “What Would It Take?”, sponsored by MASS, MSBA and MASBO.

- 216/09 Foote/Skelton: **THAT** based on a petition signed by the parents or guardians of at least 60 of the pupils in Elm Creek School, we approve the conduct of religious exercises in Elm Creek School for the 2009/2010 school year. -CARRIED-

**Correspondence**

Manitoba Campaign to Ban Landmines. Received as information.  
Y. Allard re: Day Care Services in St. Laurent. Board will respond.  
K. Hintz re: Thank you. Received as information.  
MECY re: Standards Tests. Received as information.

A 10-minute recess was called at 8:20 p.m.

217/09 Cox/Jeffers: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Superintendent Staffing Report;
- MSBA Regional meeting report.

218/09 Bruce/Jeffers: **THAT** the Committee of the Whole rise and report. -CARRIED-

**Personnel**

219/09 Rinn/Skelton: **THAT** the Superintendent Staffing Report be approved. -CARRIED-

The Board Chair and the four standing Committee Chairs then met to determine trustee membership on the committees.

<b><u>Operations/ Finance</u></b>	<b><u>Board Policy</u></b>	<b><u>Public Relations/ Educational Programming</u></b>	<b><u>Personnel</u></b>
<b>FOOTE</b>	<b>JEFFERS</b>	<b>BRUCE</b>	<b>RINN</b>
Beckwith	Beckwith	Cox	Cox
Woods	Skelton	Woods	Skelton

**MEETING REMINDERS**

Next regular meetings Sept 21 7:00 p.m.

The meeting was declared adjourned at 9:00 p.m.