



Prairie Rose School Division

October 13, 2020, Board of Trustees Meeting Highlights

Mission: Prairie Rose is dedicated to developing lifelong learners for global citizenship

Board received the Personnel/Staffing Report. Board welcomes the following staff to PRSD:

- Mallorey Bergen, Educational Assistant, Carman Elementary
- Nicole Blagden, Educational Assistant, Elm Creek School
- Gloria Froese, Classroom Teacher, Elm Creek School
- Brittany Gislason, Classroom Teacher, Miami School
- J.P. Jamieson, Classroom Teacher, Carman Elementary
- Danielle Keith, Educational Assistant, Carman Elementary
- Andrea Marginet, Speech and Language Pathologist, Divisional
- Jessica Milling, Educational Assistant, St. Paul's Collegiate
- Kristan Neufeld, Classroom Teacher, Carman Elementary
- Kathleen Owens, Custodian, Carman Elementary
- Lori Penner, Classroom Teacher, Elm Creek School
- Jade Runne, Educational Assistant, Elm Creek School
- Heather Scott, Classroom Teacher, Miami School
- Robyn Syrenne, Educational Assistant, St. Paul's Collegiate
- Elaine Tully, Classroom Teacher, École St. Eustache
- Elana Waldman, Classroom Teacher – Hutterian Colony School – Rosedale Colony
- Courtney Wheeler, Classroom Teacher, St. François Xavier School

Delegations and Petitions:

Roland Religious Instruction

By-law 80/20 for religious instruction at Roland School was presented. By-law 80/20 is in response to a petition from parents of Roland School students requesting that religious instruction be taught at the school once per week. The guidelines for religious instruction as per section 80(2) of the Public Schools Act have been met and a plan for safe instruction during COVID-19 has been established.

Senior Administration reported to the Board of Trustees on the following items:

SCHOOL VISITATIONS – SUPERINTENDENT/CEO – SHARING OF OBSERVATIONS AND LEARNINGS

The Superintendent/CEO has completed round #1 of community school visitations. The Superintendent/CEO's observations and learnings of school operations were provided; including the impact COVID-19 has on school operations, school climate, and student programs.

COVID-19 POSITIVE CASE PROTOCOL AT SCHOOL FACILITIES

The protocols and communication process that will be followed by principals and senior administration if public health contacts a principal with a confirmed case at the school was shared with the Board.

PRSD STUDENT ENROLMENT

The September student enrolment report showing total enrolment of 2303 students was shared with the Board.

PRINCIPAL AND VICE PRINCIPAL JOB DESCRIPTIONS, PERFORMANCE EVALUATION DOCUMENTS

Revised principal and vice-principal job descriptions and performance evaluation documents were shared with the Board. Documents included:

- [AP 315 – Principal Evaluations](#)
- [Principal Job Description](#)
- [Principal Self-Evaluation Form](#)
- [Principal Evaluation Form](#)
- [AP 316 – Vice Principal Evaluations](#)
- [Vice Principal Job Description](#)
- [Vice Principal Self-Evaluation Form](#)
- [Vice Principal Evaluation Form](#)

MANITOBA EDUCATION CONVERSATIONS AND DEVELOPMENTS

The Board was provided with updates regarding Manitoba Education conversations and developments for student attendance and program delivery changes if Level Orange and Level Red is announced by public health. Correspondence was also shared regarding a Provincial Remote Learning Strategy, Executive and Managerial Streamlining, K-12 Continuous Improvement Plan Suspension, and PSFB Dissolution Letter to School Divisions.

Highlighted Motions:

THAT By-Law 80/20, being a By-Law to approve religious instruction at Roland School once per week for the 2020-2021 school year, and as attached, be given third and final reading.

THAT Board of Trustee members may attend the MSBA General Meeting on November 21, 2020 and Regional 2 Meeting on November 24, 2020, via Zoom virtual meetings.

THAT the Board approve the transition of the term skilled trades position to a permanent Maintenance Technician/Journeyman Plumber position effective November 1, 2020.

THAT an Ad Hoc committee be struck to collate and lead the discussion of the Board Self-Evaluation results consisting of Trustee Bargaen, Trustee Lachance, and Trustee Cloutier.

Next Board Meeting

Date: Monday, October 26, 2020

Time: 7:00 p.m.

Location: Division Office Board Room, Carman, Manitoba