



### **School Board Legal Status**

The members of the Board, or trustees of the school division, and their successors in office are constituted and created, from the dates from which the establishment of the division is effective a body corporate and politic under the name of the “Prairie Rose School Division” (Public Schools Act (PSA) 3).

### **Division Boundaries**

The boundaries of the Prairie Rose School Division shall be the boundary of the area contained in the wards of the division.

Wards of Prairie Rose School Division are:

- Ward 1: One Trustee
- Ward 2: One Trustee
- Ward 3: Two Trustees
- Ward 4: One Trustee
- Ward 5: One Trustee
- Ward 6: One Trustee
- Ward 7: One Trustee
- Ward 8: One Trustee

Total 9 Trustees

### **Senior Administration**

Senior Administration consists of the following:

- Superintendent/CEO
- Secretary-Treasurer
- Assistant Superintendent
- Director of Student Services
- Human Resources Manager
- Transportation Supervisor
- Facilities Supervisor



### The Prairie Rose School Division Logo

The elements of the logo of the Prairie Rose School Division shall include the following: The words “Prairie Rose” at the top of the design and “School Division” at the base, a wild rose at the center bottom of the logo and a stalk of wheat on each side. An open book with three figures standing on it is set on a circular field of blue.

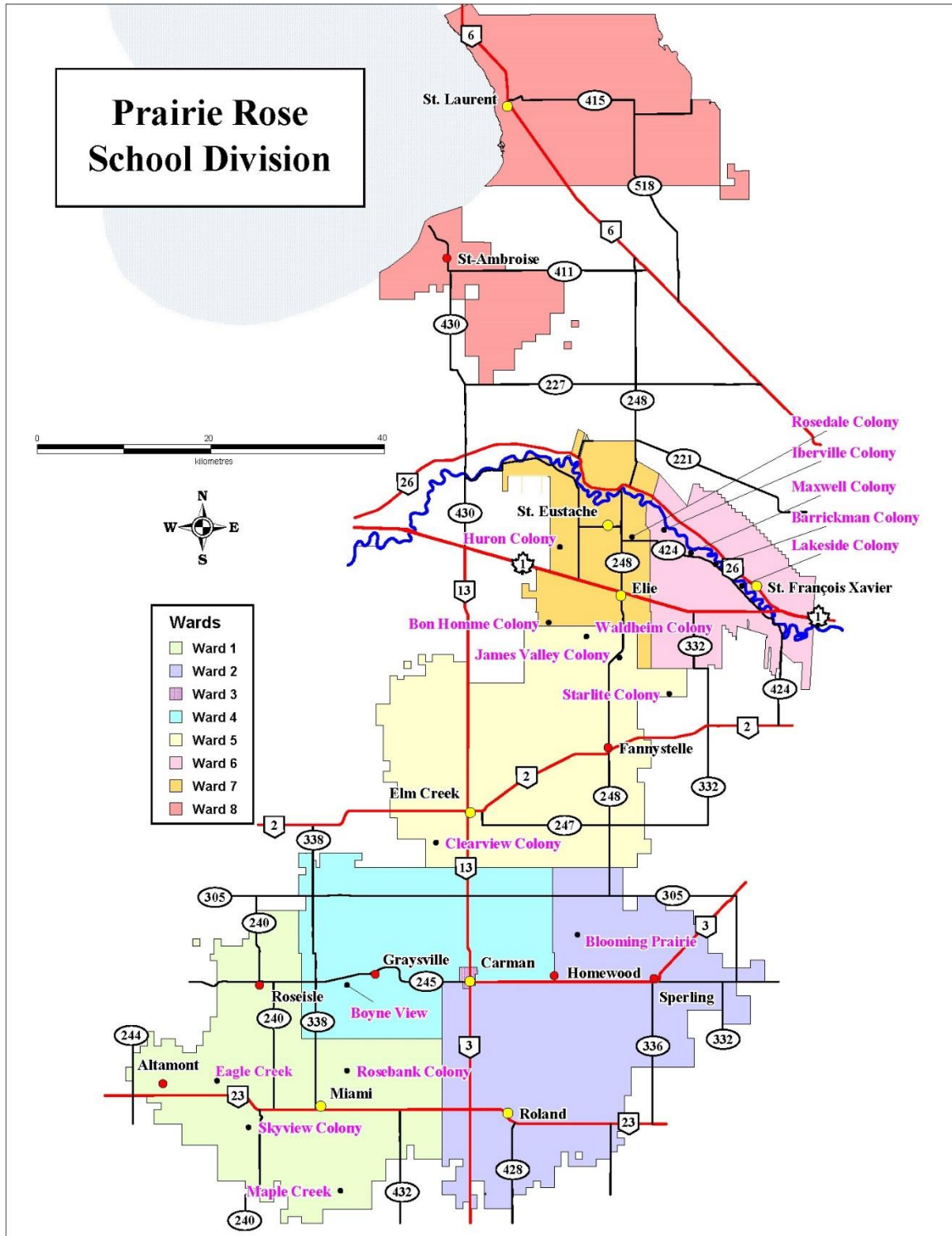


The symbols of the design are intended to represent the following qualities:

- Prairie Rose – a hardy delicate flower, native to the region representing the spirit of the people
- Open Book –representing the on-going desire for knowledge
- Wheat – representing agriculture, which is the main human activity of the region
- Three Human Figures – representing the cooperative spirit of families, teachers and students
- The Field of Blue - The field of blue represents the broad prairie sky and Lake Manitoba, which is adjacent to the Division’s boundary



School Division Map





### Policy Manual Foundations

The Administrative Procedures Manual, the principle written document by which the Superintendent/CEO has delegation authority and directs the operations of the school division and the staff, supplements this Policy Manual. The Administrative Procedures Manual must be entirely consistent with the Policy Manual.

Administrative procedures may be developed, altered, and modified by the Superintendent/CEO without prior approval of the Board.

The development of two distinct documents reinforces the distinction between the governance responsibility of the Board and the administrative/managerial duties of the Superintendent/CEO within the Board's governance model.

Definitions:

**"PRSD"** refers to Prairie Rose School Division

**"Policy Manual"** refers to the Board of Trustees Policy Manual

**"the Board"** refers to the Prairie Rose School Division Board of Trustees

**"PSA"** refers to the Manitoba Public Schools Act

**"MSBA"** refers to the Manitoba School Board Association

**"PSFB"** refers to the Public Schools Finance Board

PRSD and the Board operate under the terms of the PSA and any other provincial, municipal, or federal legislation or regulations that may apply, and is guided by its own policy manual.

- All edicts of the Province of Manitoba, including regulations, are considered mandated Board Policy
- All agreements signed through contract are considered mandated Board Policy, such as the collective agreements signed with employee groups
- All adopted rules and regulations concerning the Board's own procedures and by-laws and how the Board operates as the governance of PRSD, are also policy statements

The policies within this document reflect the requirements of the Board and reflect federal, provincial, municipal, and local legislation and priorities as outlined in the legislation and regulations governing education including:

#### Federal

- Canadian Charter of Rights and Freedoms
- Criminal Code of Canada
- The Youth Criminal Justice Act
- The Canada Human Rights Act
- The Constitution Act
- United Nations Universal Declaration of Human Rights



### Provincial

- Public Schools Act
- Education Administration Act
- Pupil Transportation, Manitoba Education and Training
- Safe Schools Charter
- Workplace Safety and Health Act
- Manitoba Human Rights Code
- Child and Family Services Act
- Appropriate Educational Programming in Manitoba: Standards for Student Services
- Freedom of Information and Protection of Privacy Act (FIPPA)
- Personal Health Information Act (PHIA)
- The Government of Manitoba General Manual of Administration (GMA)
- Accessibility for Manitobans Act

### Local

- School Division By-Laws