



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes
June 15, 2020

The regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, June 15, 2020. The meeting was called to order by Board Chair, Donna Cox at 6:59 p.m.

Present: Ward I Trustee Donna Cox
 Ward III Trustee Marilyn North (via video conferencing)
 Ward IV Trustee Elaine L. Owen
 Ward V Trustee Jack Foote
 Ward VI Trustee David Cloutier
 Ward VII Trustee Ashley Lachance (via video conferencing)

Administration: Terry Osiowy, Superintendent/CEO
 Ron Sugden, Assistant Superintendent (via video conferencing)
 Rhonda Smith, Secretary-Treasurer
 Louise Duncan, Director of Student Services (via video conferencing)
 Claude Plante, Facilities Supervisor
 Tyler Oakes, Information Technology Supervisor
 Joanne Johnston, Human Resources Manager (via video conferencing)

Regrets: Trustee Natalie Bargen, Ward II
 Trustee Theresa Cronin, Ward III
 Trustee Evi Bruce, Ward VIII

The Board chair acknowledged that Prairie Rose School Division is in Treaty 1 territory and that the land on which we gather is the traditional territory of the Anishinaabe, and the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

313/20 Foote/North: **THAT**, with the additions of 2.04.3: Attachment – Draft PRSD Fall 2020 Delivery Models, 3.01.5: MSBA re: Bill 28 Court Update, and 4.06.2: Attachment – Finance Item #2, the agenda for this meeting be approved as circulated. -CARRIED-

314/20 Lachance/North: **THAT** the minutes of the June 1, 2020, regular meeting be approved. -CARRIED-

Reports of Committees

315/20 Owen/Foote: **THAT** the minutes of the June 2, 2020, Operations/Indemnity Committee meeting be approved as presented. -CARRIED-

316/20 North/Owen: **THAT** the minutes of the June 10, 2020 Personnel Committee meeting be approved as presented. -CARRIED-

317/20 Owen/Foote: **THAT** the Five Year Capital Plan be submitted to PSFB as presented to the Board. -CARRIED-

318/20 Owen/Foote: **THAT** the Board approve the purchase of Chromebooks totaling \$65,000 in the 2019-2020 fiscal year.

-CARRIED-

319/20 Owen/Foote: **THAT** the Board approve the purchase of a 1 ton truck and a cargo van for a combined total of \$85,000 including applicable taxes in the 2019-2020 fiscal year. -CARRIED-

Administration

The Personnel/Staffing report was attached. Updates on school graduation plans were presented. The Superintendent/CEO provided an overview of provincial and divisional plans and preparation for August/September 2020. The Assistant Superintendent presented the restructuring of FTE resources for literacy, numeracy, and English as an additional language. The division office summer hours were attached. The May 2020 accounts were attached.

320/20 Owen/Lachance: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-

321/20 Foote/North: **THAT** the May 2020 accounts showing total general expenditures of \$1,378,435.53 be approved as submitted. -CARRIED-

322/20 Owen/Lachance: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

New Business

Options for the 2020-2021 Board meeting schedule were presented and reviewed.

323/20 Owen/North: **THAT** the 2020-2021 Board meeting schedule be approved as follows: Monday, August 31, 2020, Monday, September 14, 2020, Monday, September 28, 2020, Monday, October 13, 2020, Monday, October 26, 2020, Monday, November 9, 2020, Monday, November 23, 2020, Monday, December 7, 2020, Monday, December 14, 2020, Monday, January 11, 2021, Monday, January 25, 2021, Monday, February 8, 2021, Tuesday, February 22, 2021, Monday, March 8, 2021, Monday, March 22, 2021, Monday, April 12, 2021, Monday, April 26, 2021, Monday, May 10, 2021, Tuesday, May 25, 2021, Monday, June 7, 2021, and Monday, June 21, 2021. -CARRIED-

Email correspondence regarding Board meeting document access was reviewed.

By-Law 79/20, being a By-Law to approve borrowing by way of overdraft to meet operating expenditures was attached.

324/20 Owen/Foote: **THAT** By-Law 79/20, being a By-Law to approve borrowing by way of overdraft to meet operating expenditures, and as attached hereto into in full, be given first reading. -CARRIED-

325/20 Owen/Foote: **THAT** By-Law 79/20, being a By-Law to approve borrowing by way of overdraft to meet operating expenditures, and as attached hereto into in full, be given second reading. -CARRIED-

326/20 Owen/Foote: **THAT** By-Law 79/20, being a By-Law to approve borrowing by way of overdraft to meet operating expenditures, and as attached hereto into in full, be given third and final reading. -CARRIED-

Communication for Information

MSBA Photo Request – End of School Year Celebrations and Observances – Received as information
MSBA Executive Highlights – April 6, 2020 – Received as information
MSBA Executive Highlights – May 4, 2020 – Received as information

MSBA e-Bulletin – June 4, 2020 – Received as information
MSBA re: Bill 28 Court Update – Received as information

327/20 Foote/Lachance: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera.

-CARRIED-

The following matters were discussed:

- Personnel Matter – 1 item
- Finance Matters – 2 items
- Board Matter – 1 item
- Questions Arising from Senior Administration Reports – nil

328/20 North/Foote: **THAT** the Committee of the Whole In-Camera do now resolve into Board.

-CARRIED-

An additional Board meeting was scheduled for June 29, 2020, at 7:00 p.m. at the PRSD Administration Office.

329/20 North/Foote: **THAT** the job description for the Senior Executive Assistant position be received as information.

-CARRIED-

330/20 North/Owen: **THAT** the revised job description for the Human Resources Manager position be received as information.

-CARRIED-

331/20 Owen/North: **THAT** the employment contract for employee #2699 be ratified as per the recommendation of the Personnel committee.

-CARRIED-

332/20 Owen/North: **THAT** the employment contract for employee #3277 be ratified as per the recommendation of the Personnel committee.

-CARRIED-

The meeting was adjourned at 9:45 p.m.

Donna Cox, Board Chair

Rhonda Smith, Secretary-Treasurer