AP #702 - Construction Contracts Bidding, Tenders, and Awards



Prairie Rose School Division

Developing lifelong learners for responsible global citizenship

Facility Management

Procedure Manual

Policy Ref: 16, 19, 20

The final specifications for a project are approved by the Public Schools Finance Board. The offer to tender, based on the specifications, is advertised by the architect in the Winnipeg Builders Exchange, the Brandon Builders Exchange and/or other appropriate places. An analysis of the tenders received is prepared by the Division. The contractor submitting the lowest bid is usually selected by the Board and recommended to the Public Schools Finance Board. If the lowest tender is not selected, the Board must provide a rationale to the Public Schools Finance Board. The Division is then advised of the final support extended to the project, including professional fees and allowances for land and furnishings.

Date: August 28, 2017 Page 1