



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes
December 17, 2018

The regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, December 17, 2018. The meeting was called to order by Chair Cox at 6:56 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Marilyn North
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Ashley Lachance (7:02 p.m.)
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO
 Ron Sugden, Assistant Superintendent
 Rhonda Smith, Assistant Secretary-Treasurer
 Joanne Johnston, Human Resources Manager
 Louise Duncan, Director of Student Services
 Claude Plante, Facilities Supervisor
 Trevor Ryan, Transportation Supervisor
 Arli Cruikshank, Executive Assistant

Regrets:

Trustee Theresa Cronin, Ward III
 Gerard Lesage, Secretary-Treasurer/CFO

240/18 Bargaen/Bruce: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

241/18 North/Owen: **THAT** the minutes of the December 3, 2018 regular meeting be approved. -CARRIED-

Presentations

K-12 Literacy Update

Literacy Leader Mary Reimer provided a K-12 literacy update. Divisional reading and writing goals, strategies, and data were presented. Data from grades 2, 3, 6, 8, and 12 was presented.

Reports of Committees

Trustee Owen provided highlights of the December 10, 2018, Personnel Committee meeting.

Administration

The Personnel/Staffing report was attached. The Student Code of Conduct/Suspension Report was attached. The Superintendent/CEO school visitations, divisional and provincial meetings, conferences and workshops since the last report were listed. A summary of the four Community Consultations was provided by the Superintendent/CEO. An overview of the informal conversation on Annual Continuous Improvement Report between Manitoba Education and Training and the Superintendent/CEO and Assistant Superintendent was

provided. An agenda for the January 10-11, 2019, Board Planning Session was presented. A schedule of dates for budget preparation for the 2019-2020 budget was attached. An update on funding application changes for adult learning centers was provided. The Superintendent/CEO provided highlights of a Provincial Data Discussion Meeting with Manitoba Education and Training. A letter from the Minister of Education and Training regarding reclaiming school space was attached. November enrolment showing 2331 total student enrolment was attached. The November 2018 accounts were attached. A transportation department update was provided. A facilities update was provided. A proposal for an Elm Creek Community Track project was attached. The Information Technology Supervisor job description was attached.

242/18 Bargaen/Bruce: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-

243/18 Bargaen/Lachance: **THAT** the meeting schedule for the 2019-2020 Budget Preparation be approved as amended. -CARRIED-

244/18 Foote/Bruce: **THAT** the November 2018 accounts showing total general expenditures of \$1,916,293.08 be approved as submitted. -CARRIED-

245/18 North/Owen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

Communication for Information

- M.S.B.A. Follow-up from MSBA General Meeting – Received as information
- M.S.B.A. Designated Officers – under the PIDA – Received as information
- Manitoba Ombudsman Releases Privacy Breach Resources – Received as information
- M.S.B.A. MUST Fund Guidelines – Received as information
- M.S.B.A. Board Chairs Workshop – Received as information
- M.S.B.A. Follow up on CSBA Advocacy re: 2019 Changes – Received as information
- M.S.B.A. President and Vice President Holiday Greetings – Received as information
- M.S.B.A. eBulletin – Received as information
- National Congress on Rural Education Call for Presentations – Received as information
- C.S.B.A. Congress 2019 Presentation Proposal – Received as information
- C.O.S.L. 16th Annual Winter Conference – Save the Date – Received as information
- Swan Valley S.D. Superintendent/CEO Search – Received as information
- Pembina Trails S.D. Manager of End User Computer Search – Received as information
- Thank you – St. Paul’s Collegiate Junior Varsity Boys Volleyball – Received as information
- Thank you – Miami School – Received as information

246/18 Owen/North: **THAT** Trustee Cox, and Trustee Bargaen attend the M.S.B.A. Board Chair Workshop on February 8, 2019 at the Norwood in Winnipeg, MB. -CARRIED-

A 10 minute recess was called at 8:43 p.m.

247/18 Bruce/Foote: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Board Matter – 2 items
- Personnel Matter – 5 items
- Questions Arising from Senior Administration Reports – 1 item

248/18 Owen/Bruce: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

249/18 Owen/Foote: **THAT** the minutes of the December 10, 2018 Personnel Committee meeting be approved as presented. -CARRIED-

250/18 Owen/Foote: **THAT** the employment contract for employee #100579 be ratified as per the recommendation of the Personnel committee on December 10, 2018. -CARRIED-

251/18 Owen/Foote: **THAT** the employment contract for employee #2611 be ratified as per the recommendation of the Personnel committee on December 10, 2018. -CARRIED-

252/18 Owen/Foote: **THAT** the employment contract for employee #973 be ratified as per the recommendation of the Personnel committee on December 10, 2018. -CARRIED-

253/18 Owen/Foote: **THAT** the addendum to the employment contracts for employees #502452, #102004, and #3277 be approved as per the recommendation of the Personnel committee on December 10, 2018. -CARRIED-

The meeting was adjourned at 9:22 p.m.

Donna Cox, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO