



Prairie Rose School Division

December 17, 2018, Board of Trustees Meeting Highlights

Mission: Prairie Rose is dedicated to developing lifelong learners for global citizenship

Board received the Personnel/Staffing Report. Board welcomes the following staff to PRSD:

- Tracy Carriere, Educational Assistant, Hutterian Colony School – Starlite Colony
- Gaylene Dueck, Educational Assistant, Carman Collegiate

Presentations

K-12 Literacy Update

Literacy Leader, Mary Reimer, provided a PRSD literacy update. Divisional goals and strategies for increasing student reading comprehension scores were presented. Student achievement data for grade 2, 3, 6, and 8 were presented.

The English Language Arts goals for senior high level students along with the strategies used to advance student achievement results were shared with the Board.

Upcoming projects include a writing program for the early years, the continuation of using common grading rubrics, implementing the new ELA curriculum document, inquiry based learning, marking sessions, and divisional reading and writing achievement standards at the high school level were highlighted.

Reports of Committees:

Personnel Committee

Trustee Owen provided highlights of the December 10, 2018, Personnel committee meeting.

Senior Administration reported to the Board of Trustees on the following items:

2017/2018 Annual Continuous Improvement Report Informal Conversations with School Divisions

The Board was provided with an overview of the PRSD and Manitoba Education and Training meeting that was held on Monday, December 17, 2018. The purpose of the meeting was to share PRSD Continuous Improvement Plan progress, successes, and challenges with Manitoba Education and Training.

Community Consultations

A summary of the four PRSD community consultations was provided by the Superintendent/CEO. Board will review the collected feedback for further discussion and priority setting at a Board Planning Session in January 2019.

Board Planning Sessions

The Board was provided with a tentative agenda for the January 10, 2019, and January 11, 2019, Board Planning Session.

Budget 2019-2020 Meetings

A schedule of January, February and March 2019 meetings for the development and finalization of the 2019-2020 PRSD Operational Budget was provided.

Manitoba Education and Training – Funding Application Changes

The Board was provided with an update regarding Manitoba Education and Training's new focus for funding applications for provincial Adult Learning Centers; including PRSD's Midland Adult Learning Center. The objectives of the focus is to provide more relevant programming for adult students to better prepare for employment opportunities.

Provincial Data Discussion Meeting – Manitoba Education and Training

The Superintendent/CEO provided a summary of the Provincial Data Meeting on December 13, 2018, in Winnipeg, Manitoba. Manitoba Education and Training is looking at different ways of setting, monitoring, and reporting provincial outcomes. A *Balanced Scorecard* strategy using four quadrants for setting expected outcomes and reporting is a provincial strategy that is being explored for implementation.

Manitoba Education and Training – Reclaiming School Space

A letter from Minister of Education and Training, Kelvin Goertzen, providing flexibility for schools to be able to reclaim school space for instructional purposes was shared with the Board.

November 2018 Enrolment

The Board was provided with the November 2018 enrolment showing total enrolment of 2331 students.

Transportation Supervisor Report

The Transportation Supervisor provided transportation highlights. An update of the PRSD bus fleet condition was provided. Recruitment for spare bus drivers continues to be on-going. The teamwork of PRSD bus drivers was highlighted and commended.

Facilities Supervisor Report

The Facilities Supervisor provided facility highlights. The Miami School roof and veneer upgrade is complete. The Carman Collegiate roof and veneer project is due to be complete by the end of December. The Elm Creek School grooming room project is completed. Elm Creek School and St. Paul's Collegiate have each received a portable storage unit. The Carman Collegiate boiler replacement project is underway with estimated completion at the end of January. The École St. Eustache biomass boiler project continues with a mid-January completion date.

Elm Creek Community Track Project

A proposed community track project at Elm Creek School was presented. Board provided senior administration with direction.

Information Technology Supervisor Job Description

The Board was provided with the Information Technology Supervisor job description for information.

Highlighted Motions:

THAT the meeting schedule for the 2019-2020 budget preparation be approved as amended.

THAT the November 2018 accounts showing total general expenditures of \$1,916,293.08 be approved as submitted.

THAT the employment contract for employee #100579 be ratified as per the recommendation of the Personnel committee on December 10, 2018.

THAT the employment contract for employee #2611 be ratified as per the recommendation of the Personnel committee on December 10, 2018.

THAT the employment contract for employee #973 be ratified as per the recommendation of the Personnel committee on December 10, 2018.

THAT the addendum to the employment contracts for employees #502452, #102004, and #3277 be approved as per the recommendation of the Personnel committee on December 10, 2018.

Next Board Meeting

Date: Monday, January 14, 2018

Time: 7:00 p.m.

Location: PRSD Administration Office, Carman, Manitoba