



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes

September 24, 2018

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, September 24, 2018. The meeting was called to order by Chair Cox at 6:59 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Natalie Bargaen
	Ward III	Trustee Andy Huisman
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee David Cloutier
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Evi Bruce

Administration:	Terry Osiowy, Superintendent/CEO
	Gerard Lesage, Secretary-Treasurer/CFO
	Ron Sugden, Assistant Superintendent
	Rhonda Smith, Assistant Secretary-Treasurer
	Joanne Johnston, Human Resources Manager
	Louise Duncan, Director of Student Services
	Trevor Ryan, Transportation Supervisor
	Claude Plante, Facilities Supervisor
	Arli Cruikshank, Executive Assistant

164/18 Huisman/Bruce: **THAT**, with the additions of 2.04.8: Report #6: M.E.T. K-12 Continuous Improvement Framework Meeting, 3.01.4: R.R.V.S.D. Letter to M.S.B.A. Provincial Executive, 4.02.2: Board Item #2, and 4.04.1: Facility Item #1, the agenda for this meeting be approved as circulated. -CARRIED-

165/18 Foote/Bargaen: **THAT** the minutes of the September 10, 2018 regular meeting be approved. -CARRIED-

Presentation

Principal Jeff Latimer and Vice Principal Evan Williams presented on the grade 6-8 programming at Carman Collegiate. The presentation included successes in building upgrades, student transition activities, and start-up activities. The planning focus for the middle years programming includes the Well-Being Well-Becoming Project (W2B), Literacy, Numeracy, and Response to Intervention across the curriculum. The middle years staff were commended for their support and positive work during the transition.

Petition

166/18 Bargaen/Bruce: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approved the daily saying of the Lord's Prayer at Roland School for the remainder of the 2018-2019 school year. -CARRIED-

167/18 Foote/Huisman: **THAT** based on a petition signed by the parents or guardians of at least 60 pupils in the school, we approved the daily saying of the Lord's Prayer at Elm Creek School for the remainder of the 2018-2019 school year. -CARRIED-

Reports of Committees

Trustee Lachance provided highlights of the September 10, 2018 Operations/Indemnity committee meeting.

168/18 Lachance/Foote: **THAT** the minutes of the September 10, 2018 Operations/Indemnity Committee meeting be approved as presented. -CARRIED-

Trustee Owen provided highlights of the September 17, 2018 Personnel committee meeting.

169/18 Owen/Claggett Woods: **THAT** the minutes of the September 17, 2018 Personnel Committee meeting be approved as presented. -CARRIED-

Administration

The Personnel/Staffing report was attached. The Student Code of Conduct/Suspension Report was attached. The Superintendent/CEO school visitations, divisional and provincial meetings, conferences and workshops since the last report were listed. Administrative Procedures were presented including; AP #809 - Private Vehicle Transportation and AP#224 – Formal Treaty and Territorial Recognition and Acknowledgement. Highlights of the Region A French Immersion Initiative meeting including K-6 principals from Carman Elementary, Roland School, Miami School and Elm Creek School were provided. The PRSD Organizational chart was attached. Documents from Manitoba Education and Training were attached including: Registration for Provincial Tests, Grade 12 Français Langue Seconde Test – Immersion 40S Test Material Package, Reporting Graduating Students for the 2017-2018 school year, Serious Incident Reporting, Peace Days Proclamation, Les changements climatiques au Manitoba, and Mental Health First Aid Canada for Adults who Interact with Youth. The August 2018 Accounts were attached. The Superintendent/CEO provided highlights of the September 24, 2018 Manitoba Education and training K-12 Continuous Improvement Framework meeting.

170/18 Bargaen/Claggett Woods: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

171/18 Huisman/Bruce: **THAT** the August 2018 accounts showing total general expenditures of \$653,870.05 be approved as submitted. -CARRIED-

172/18 Claggett Woods/Bargaen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

Business Arising (From Previous Delegations/Board Meetings)

A letter from the Minister of Education and Training in support of the PRSD Fiber Optic project was attached.

New Business

An attached transportation request was reviewed.

173/18 Owen/Foote: **THAT** the request for transportation to Carman Elementary from the residence located at 132-2nd Street NW be approved. -DEFEATED-

Communication for Information

M.S.B.A. Executive Highlights – Received as information

Minister of Education and Training re: 2018 Resolutions – Received as information

C.S.B.A. Income Tax Act – Received as information

R.R.V.S.D. Letter to M.S.B.A. Provincial Executive – Received as information

A 10 minute recess was called at 8:05 p.m.

174/18 Claggett Woods/Huisman: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Finance Matter – 1 item
- Student Matter – 1 item
- Board Matter – 2 items
- Personnel Matters – 3 items
- Facility Matters – 1 item
- Questions Arising from Senior Administration Reports – nil

175/18 Claggett Woods/Bruce: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

176/18 Owen/Foote: **THAT** the employment contracts for employees #2819, #502452, and #100579 be ratified as per the recommendation of the Personnel committee on September 4, 2018. -CARRIED-

177/18 Owen/Claggett Woods: **THAT** the PRSD organizational chart be approved as amended. -CARRIED-

178/18 Claggett Woods/Bargen: **THAT** support for the required additional Educational Assistant time at St. François Xavier School be approved as requested by the Director of Student Services. -CARRIED-

The meeting was adjourned at 9:29 p.m.

Donna Cox, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO