



“Expulsion” is the exclusion, on the recommendation of the Superintendent and by specific resolution of the Board, of a student from a school or schools in the school division for a duration defined by that resolution.

### **1. Recommendation of an Expulsion**

- a) When a principal recommends expulsion of a student, he/she shall notify the Superintendent/CEO in writing and shall provide documented evidence and pertinent background information to support the recommendation.
- b) The Superintendent/CEO will review the recommendation and determine if the expulsion recommendation is to be presented to the Board.
- c) If a recommendation for expulsion is to be forwarded to the Board, the parent(s)/guardian(s) shall be notified and shall be notified of their right to accompany and/or assist the student to make representation to the Board during an in-camera session of a regular Board of Trustees’ meeting.

When a student under consideration for expulsion is in the care of a child protection agency, the appropriate representative of the agency shall receive all correspondence related to the expulsion process, including invitations to meetings related to that process.

- d) The Chairperson of the Board shall conduct the student expulsion hearing using the following guidelines:
  - i. The Chairperson introduces the participants.
  - ii. The Chairperson explains the process and procedures to all those in attendance.
  - iii. The Superintendent/CEO reports, in written form, to the Board a thorough summary of the incident and makes a recommendation for student expulsion. The Board may request additional information and/or direct clarification questions of the Superintendent/CEO at this time.
  - iv. The Chairperson invites parent(s)/guardian(s) and/or counsel in attendance to present additional information and/or provide clarification regarding the recommended expulsion. The Board may request additional information and/or direct clarification questions to the student, parent(s)/guardian(s) at this time.



- v. The Chairperson concludes the presentations, excuses the student, parent(s)/guardian(s) and counsel from the meeting to discuss the expulsion recommendation and to determine, by specific resolution of the Board, the expulsion status of the student.
- vi. The Chairperson invites the student, parent(s)/guardian(s) and counsel back to the in-camera meeting to summarize the Board's findings and to present the specific resolution to the student, parent(s)/guardian(s) and counsel.
- vii. The Chairperson returns the Board to its regular meeting and passes the specific resolution.

If an expulsion recommendation is in the student's favour, any documentation pertaining to the expulsion recommendation shall be removed from the student's cumulative file. The Superintendent/CEO's Office shall archive such documentation in the best interest of all involved parties.

## **2. Application for Re-Entry Following Expulsion**

- a) Students who have been expelled from the school division shall have the right to apply for re-entry to the school division in accordance to the re-entry guidelines of the specific expulsion resolution.
- b) Written application for re-entry shall be prepared by the student's parent(s)/guardian(s), or the student if aged 18 or over, and submitted to the Superintendent/CEO who will then arrange a special re-entry hearing.
- c) Re-entry of an expelled student to a divisional school is contingent on the student and the parent(s)/guardian(s) appearing before the Board.
- d) Conditions for re-entry may apply, including, but not limited to:
  - i. Performance/behavior expectations/contract for the student
  - ii. Parent(s)/Guardian(s) support activities at home
  - iii. Specifying the school for the student to attend
  - iv. An individual behavior plan for the student at the school
- e) Consent to, and cooperation with, such conditions, by the student and the student's parent(s)/guardian(s), shall be a pre-condition to the student's re-entry.
- f) If a re-entry to the school division is approved by the Board, a specific resolution shall be presented and passed during the regular session of the Board meeting.