



Position	Recruitment/Selection
Superintendent/CEO	Board of Trustees, Secretary-Treasurer/CFO, Human Resources Manager
Secretary-Treasurer/CFO	Board of Trustees, Superintendent/CEO, Human Resources Manager
Assistant Superintendent	Board of Trustees, Superintendent/CEO, Secretary-Treasurer/CFO, Human Resources Manager
Director of Student Services	Board of Trustees, Superintendent/CEO, Secretary-Treasurer/CFO, Assistant Superintendent, Human Resources Manager
Human Resources Manager	Board of Trustees, Superintendent/CEO, Secretary-Treasurer/CFO
Transportation Supervisor	Board of Trustees, Superintendent/CEO, Secretary-Treasurer/CFO, Assistant Superintendent, Human Resources Manager
Facilities Supervisor	Board of Trustees, Superintendent/CEO, Secretary-Treasurer/CFO, Assistant Superintendent, Human Resources Manager
Assistant Secretary-Treasurer	Board of Trustees, Superintendent/CEO, Secretary-Treasurer/CFO, Human Resources Manager
Information Technology Supervisor	Superintendent/CEO, Secretary-Treasurer/CFO, Assistant Superintendent, Human Resources Manager
Assistant to the Secretary-Treasurer/CFO	Superintendent/CEO, Secretary-Treasurer/CFO, Human Resources Manager
Payroll Administrator	Secretary-Treasurer/CFO, Human Resources Manager
Payroll Assistant	Secretary-Treasurer/CFO, Human Resources Manager
Finance Assistant	Secretary-Treasurer/CFO, Human Resources Manager
Executive Assistant	Superintendent/CEO, Secretary-Treasurer/CFO, Human Resources Manager
Administrative Assistant – Reception /Education/Student Services	Secretary-Treasurer/CFO, Assistant Superintendent, Director of Student Services, Human Resources Manager
Administrative Assistant – Transportation/Facility Maintenance	Secretary-Treasurer/CFO, Transportation Supervisor, Facilities Supervisor, Human Resources Manager
Teacher Leaders (Numeracy, Literacy, EAL, Literacy w/ICT)	Assistant Superintendent, Principal Representation, Human Resources Manager



Maintenance Technician/Journeyman Electrician	Secretary-Treasurer/CFO, Facilities Supervisor, Human Resources Manager
Mechanics	Transportation Supervisor, Human Resources Manager
Mechanic Assistant	Transportation Supervisor, Mechanic
Bus Drivers	Transportation Supervisor, Human Resources Manager
Computer Technicians	Information Technology Supervisor, Human Resources Manager
Principals	Trustees (Ward Trustees, Personnel Committee Chair/Member), Superintendent/CEO, Assistant Superintendent, Director of Student Services, Human Resources Manager
Vice Principals	Trustees (Ward Trustees, Personnel Committee Chair/Member), Superintendent/CEO, Assistant Superintendent, Director of Student Services, Human Resources Manager
Classroom Teacher – Permanent	Superintendent/CEO or Assistant Superintendent, Principal, Vice Principal
Classroom Teacher - Term	Principal, Vice Principal (where there is no Vice Principal, Assistant Superintendent and/or another PRSD Principal)
Guidance Counsellor	Principal, Vice Principal, Director of Student Services
Resource Teacher	Principal, Vice Principal, Director of Student Services
School Secretaries	Principal, Vice Principal, Human Resources Manager
Library Technician	Principal, Vice Principal, Human Resources Manager
Educational Assistants	Principal, Vice Principal, Resource Teacher, Director of Student Services
Custodian	Principal, Facilities Supervisor
Psychologists	Director of Student Services, Human Resources Manager
Social Workers	Director of Student Services, Human Resources Manager
Speech/Language Pathologists	Director of Student Services, Human Resources Manager