



Classes Cancelled

The decision to cancel classes due to poor weather conditions is based on whether it is suitable to run school bus routes. If buses do not run, classes are cancelled for all students. All staff should report for work, unless there is a clear understanding that such action would involve undue personal risk.

If road and weather conditions prevent an employee from going to work, he/she is expected to contact his/her supervisor and explain the reason, and identify a telephone number where they can be reached that day.

If weather and road conditions improve significantly during the day, employees are expected to report to work. Supervisors are asked to use discretion.

If bus service is suspended solely due to cold temperature and wind chill, and road conditions are seasonally normal, employees not reporting to work will be deducted salary, unless authorized leave had been previously approved.

On days when classes are cancelled, educational assistants will be given the following options: going to work and doing alternate assignments as defined by the principal; not going to work and giving up salary for the day; or making alternative arrangements with the principal to use banked time or defer the time to a later date.

Schools Closed

When schools are closed due to adverse weather conditions, teachers need not attend and may work from home.