



As required under the *Personal Health Information Act*, PRSD must ensure that each employee sign a Pledge of Confidentiality. Such pledge includes an acknowledgment that the employee is bound by the Division's policies and procedures containing provisions for the confidentiality and security of personal health information during its collection, use, disclosure, storage, and destruction.

Accordingly, each employee of the Division shall be provided with appropriate orientation on the policies and procedures, and shall sign the Pledge of Confidentiality.