AP #306 - Staff Standards of Dress



Human Resources

Procedure Manual

Policy Ref:

Prairie Rose School Division believes public opinion of our staff is very important to the achievement of the mission of the school division.

Prairie Rose School Division believes that staff dress plays a very important role in strengthening the public opinion of our school division office, our schools, and as a role model for students.

All staff will dress to reflect the professional nature of their position and duties during the regular school day and school sponsored events. Staff dress is to be consistent with the dress standards set for employees and is to be respectful of community values.

Staff dress standards for those employees, who are not provided divisional uniforms, are expected to project a professional image by dressing appropriately for a public school environment.

Prairie Rose School Division does not consider distressed or torn denim jeans, sweat pants, leggings without complimentarily coverage, inappropriate t-shirts, and plastic or rubber flip flops as appropriate public school environment attire unless required by employee position. Example – physical education teacher

Procedures for communicating staff dress standards and for addressing inappropriate staff dress are as follows:

- The principal/supervisor shall meet with staff at the beginning of the school year to communicate and clarify the staff dress standards at their respective workplaces.
- The principal/supervisor shall be responsible for ensuring that expectations are being met and may request that a staff member change inappropriate dress.
- Should a staff member dress in a manner that is not consistent with the dress standards set for the school division, the principal/supervisor shall consult with the Superintendent/CEO. Disciplinary action will be initiated toward the staff member as per Administrative Procedure Progressive Discipline.
- Should the principal/supervisor not monitor staff dress and take appropriate actions, the Superintendent/CEO will discuss areas of concern and proceed to identify expectations for appropriate action.
- Should an employee be in disagreement with the division's staff standard of dress requirements, the
 employee is to present his/her concerns through the process outlined in Administrative Procedure Public
 Concern Protocol.

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