



**PRAIRIE ROSE SCHOOL DIVISION**

Board Meeting Minutes  
September 10, 2018

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, September 10, 2018. The meeting was called to order by Chair Cox at 7:00 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO  
 Gerard Lesage, Secretary-Treasurer/CFO  
 Ron Sugden, Assistant Superintendent  
 Rhonda Smith, Assistant Secretary-Treasurer  
 Joanne Johnston, Human Resources Manager  
 Louise Duncan, Director of Student Services  
 Trevor Ryan, Transportation Supervisor  
 Claude Plante, Facilities Supervisor  
 Tyler Oakes, Information Technology Supervisor  
 Arli Cruikshank, Executive Assistant

Regrets: Trustee Colleen Claggett Woods, Ward III

154/18 Huisman/Owen: **THAT**, with the additions of 2.04.7: Report #4 – Manitoba Education and Training Information and Discussion Invitation, 2.04.8: Report #5 – September 2018 Start Up Enrolment, 2.04.9: Report #6 – Bus Reserve Account, 3.01.1: M.S.B.A. Learning Opportunities Calendar, 3.01.2: Horatio Alger Canadian Scholarship Program, and 3.01.3: M.S.B.A. Congratulations to Honourable Kelvin Goertzen the agenda for this meeting be approved as circulated. -CARRIED-

155/18 Foote/Bruce: **THAT** the minutes of the August 27, 2018 regular meeting be approved. -CARRIED-

**Petition**

156/18 Bargaen/Huisman: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approved the daily saying of the Lord’s Prayer at Hutterian Colony School – Skyview Colony for the remainder of the 2018-2019 school year. -CARRIED-

**Reports of Committees**

Trustee Owen provided highlights of the September 4, 2018 Personnel committee meeting.

157/18 Owen/Foote: **THAT** the minutes of the September 4, 2018 Personnel Committee meeting be approved as presented. -CARRIED-

**Administration**

The Personnel/Staffing report was attached. The Student Code of Conduct/Suspension Report was attached. The Superintendent/CEO school visitations, divisional and provincial meetings, conferences and workshops since the last report were listed. Administrative Procedures were presented including; AP #103 – Divisional Workplace Safety and Health Committee, AP #104 – Site-Based Workplace Safety and Health Teams and Inspections, AP #208 – Hosting MHSAA Provincials, AP #217 – Responding to Student Threat-Making Behaviours, AP #312 – Hiring Authority, AP #325 – Resignation of Professional Staff, AP #519 – Bullying and Cyber-Bullying, AP #520 – Illegal Possession and/or Use of Alcohol, Cannabis (Marijuana), Illicit or Non-Medical Use of Drugs and Intoxicating Substances, AP #521 – Weapons, AP #617 – Expense Reimbursements, AP #803 – Bus Loading and Unloading Supervision, AP #804 – School Bus Drop Off, AP #805 – Bus Supervision – Field Trips and Extra-Curricular Trips, and AP #806 – Bus Requisition Approval – Field Trips and Extra-Curricular Trips. The Assistant Superintendent provided an update on the October 5, 2018 Professional Development day. The Assistant Superintendent provided correspondence from Manitoba Education and Training. The Director of Student Services presented the Student-Specific Planning, Assessment & Evaluation and Reporting Guide. A September 2018 start up enrolment report showing total enrolment of 2321 students was attached. The Secretary-Treasurer/CFO provided information regarding the transfer of funds to the bus reserve.

158/18 Owen/Bruce: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-

159/18 Foote/Bargen: **THAT** the amount of \$396,000 be transferred from the surplus account to the bus reserve account as approved in the 2018/19 budget. -CARRIED-

160/18 Owen/Bargen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

**Business Arising (From Previous Delegations/Board Meetings)**

The Superintendent/CEO provided feedback from school administrators on the Call to School Boards: Treaty Lands and Indigenous Territories Recognition request from the Manitoba School Board Association and the Manitoba Teachers’ Society.

**Communication for Information**

M.S.B.A. Learning Opportunities Calendar – Received as information  
 Horatio Alger Canadian Scholarship Program – Received as information  
 M.S.B.A. Congratulations to Honourable Kelvin Goertzen – Received as information

A 5 minute recess was called at 8:01 p.m.

161/18 Bargen/Owen: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Board Matter – 6 items
- Questions Arising from Senior Administration Reports – 1 item

162/18 Foote/Huisman: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

163/18 Owen/Bargen: THAT the recommendation for internet usage reimbursement for members identified by the Personnel committee on September 4, 2018 be approved. -CARRIED-

The meeting was adjourned at 8:51 p.m.

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Donna Cox, Board Chair

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Gerard Lesage, Secretary-Treasurer/CFO