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**PRAIRIE ROSE SCHOOL DIVISION**  
Board Meeting Minutes  
August 27, 2018

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A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, August 27, 2018. The meeting was called to order by Chair Cox at 7:01 p.m.

Present:           Ward I           Trustee Donna Cox  
                  Ward II           Trustee Natalie Bargaen  
                  Ward III          Trustee Colleen Claggett Woods  
                  Ward V           Trustee Jack Foote  
                  Ward VII         Trustee Claude Lachance  
                  Ward VIII        Trustee Evi Bruce

Administration:           Terry Osiowy, Superintendent/CEO  
                                  Gerard Lesage, Secretary-Treasurer/CFO  
                                  Ron Sugden, Assistant Superintendent  
                                  Rhonda Smith, Assistant Secretary-Treasurer  
                                  Louise Duncan, Director of Student Services  
                                  Trevor Ryan, Transportation Supervisor  
                                  Claude Plante, Facilities Supervisor  
                                  Joanne Johnston, Human Resources Manager  
                                  Arli Cruikshank, Executive Assistant

Regrets:                   Trustee Andy Huisman, Ward III  
                                  Trustee Elaine L. Owen, Ward IV  
                                  Trustee David Cloutier, Ward VI

- 141/18 Foote/Claggett Woods: **THAT** the agenda for this meeting be approved as circulated.                   -CARRIED-
- 142/18 Bargaen/Bruce: **THAT** the minutes of the June 18, 2018 regular meeting be approved.                   -CARRIED-

**Presentation**

Carman Elementary Classroom Teacher Melissa Spraggs presented on her thesis research project; “Shifts in Regular Music Programming: Engaging Grade 3 Boys in the Singing Process”. Teacher M. Spraggs will be implementing the study into the music program curriculum at Carman Elementary for the 2018-2019 year.

**Reports of Committees**

Trustee Foote provided highlights of the June 18, 2018 Personnel committee meeting.

- 143/18 Foote/Bargaen: **THAT** the minutes of the June 18, 2018 Personnel Committee meeting be approved as presented.                   -CARRIED-

**Administration**

The Personnel/Staffing report was attached. The Student Code of Conduct/Suspension Report was attached. The Superintendent/CEO school visitations, divisional and provincial meetings, conferences and workshops

since the last report were listed. Highlights of the August 23, 2018 Community Focus Group was provided by the Superintendent/CEO. Updates on the Region A French Immersion initiative were provided by the Superintendent/CEO. The Superintendent/CEO provided highlights of correspondence received from Manitoba Education and Training. Revised Administrative Procedure #507 – Academic Responsibility, Honesty and Promotion/Retention was presented by the Assistant Superintendent. The June 2018 enrolment report showing total enrolment of 2300 students was attached. An update on the École St. Eustache Biomass Boiler project was provided by the Secretary-Treasurer/CFO. The Secretary-Treasurer/CFO advised of the need to replace the boilers at Carman Collegiate. The Secretary-Treasurer/CFO provided an update on the Hutterian Broadband Network Inc. fibre optic project. Transportation updates were provided by the Transportation Supervisor including route updates, personnel changes, new buses, and the integration of propane buses in the Elm Creek area. The June and July 2018 accounts were attached.

- 144/18 Foote/Bargen: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-
- 145/18 Foote/Lachance: **THAT** the Board approve the low bid received of \$195,995.00 plus GST from SIM Enterprise Ltd for the St. Eustache School biomass project. -CARRIED-
- 146/18 Claggett Woods/Bargen: **THAT** the June 2018 accounts showing total general expenditures of \$2,410,618.30 be approved as submitted. -CARRIED-
- 147/18 Claggett Woods/Bruce: **THAT** the July 2018 accounts showing total general expenditures of \$1,417,459.50 be approved as submitted. -CARRIED-
- 148/18 Claggett Woods/Bruce: **THAT** PRSD proceed to tender for the Carman Collegiate Boiler replacement subject to approval of the construction documents by PSFB. -CARRIED-
- 149/18 Bargen/Foote: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

**New Business**

A letter of concern received from a Roland community member was attached.

**Communication for Information**

- Scholarship Thank You – A. Clemis – Received as information
- Scholarship Thank You – S. Orchard – Received as information
- M.S.B.A. 2018 Resolutions to the Minister – Received as information
- M.S.B.A. School Board Election Resources – Received as information
- M.S.B.A. Memo re: Steinbach Online Article – Received as information
- M.S.B.A. National Indigenous Peoples Day 2018: Call to School Boards – Received as information
- M.S.B.A. 2018 Mark Dickof Memorial Scholarship Award – Received as information
- R.R.V.S.D. Letter re: M.S.B.A. Membership Fees and Surplus – Received as information
- M.S.B.A. Arbitration Bulletin – Received as information
- M.S.B.A. CPI Update June 22, 2018 – Received as information
- M.S.B.A. CPI Update July 20, 2018 – Received as information
- Frontier School Division re: Area 3 Superintendent Announcement – Received as information

- 150/18 Foote/Claggett Woods: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Board Matter – 2 items
- Personnel Matter – 1 item
- Finance Matter – 1 item
- Questions Arising from Senior Administration Reports – nil

151/18 Bruce/Claggett Woods: **THAT** the Committee of the Whole In-Camera do now resolve into Board.

-CARRIED-

152/18 Barga/Bruce: **THAT** the resignation of Dianne Swain as the Senior Election Official for the 2018 General Election of Prairie Rose School Division be received.

-CARRIED-

153/18 Barga/Claggett Woods: **THAT** the Board appoint Rhonda Smith as the Senior Election Official for the 2018 General Election of Prairie Rose School Division.

-CARRIED-

The meeting was adjourned at 8:28 p.m.

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Donna Cox, Board Chair

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Gerard Lesage, Secretary-Treasurer/CFO