



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes

May 22, 2018

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Tuesday, May 22, 2018. The meeting was called to order by Vice-Chair Owen at 7:02 p.m.

Present:

Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman (7:05 p.m.)
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO
 Ron Sugden, Assistant Superintendent
 Gerard Lesage, Secretary-Treasurer/CFO
 Louise Duncan, Director of Student Services
 Joanne Johnston, Human Resources Manager
 Trevor Ryan, Transportation Supervisor
 Claude Plante, Facilities Supervisor
 Rhonda Smith, Assistant Secretary-Treasurer
 Arli Cruikshank, Executive Assistant

Regrets: Trustee Donna Cox, Ward I

099/18 Claggett Woods/Foote: **THAT**, with the additions of 2.06.2: Updated Trustee Attendance for June Events, 3.01.7: Manitoba Education and Training: FRAME Reports, and 4.03.5: Personnel Item #5, the agenda for this meeting be approved as circulated. -CARRIED-

100/18 Foote/Bargaen: **THAT** the minutes of the May 7, 2018 regular meeting be approved. -CARRIED-

Presentation

Members of the Priorities 3, 4, & 5 Committee including chair Jesse Thomaschewski, Monique Dequier, Rosanne Massinon, and Joanne Johnston presented on committee progress and the results of the Divisional Survey on the three priorities areas. The committee's mission statement was presented "PRSD is dedicated to building a connected and cohesive divisional culture that promotes staff health and well-being while celebrating our diverse communities". The Divisional survey received a 68% response rate from PRSD staff. Key strengths and opportunities from the survey were presented. Action plans will be determined for the 2018-2019 school year.

Reports of Committees

Trustee Owen provided highlights of the April 23, 2018 Personnel committee meeting. Item was deferred to the next meeting.

Administration

The Personnel/Staffing report was attached. The Student Code of Conduct/Suspension Report was attached. The Superintendent/CEO school visitations, divisional and provincial meetings, conferences and workshops since the last report were listed. The funding application package for the Manitoba Education and Training Skills Strategy Equipment Enhancement Grant was presented by the Superintendent/CEO. The Superintendent/CEO informed the Board that funding has been approved for the Midland Adult Learning Center for the 2018-2019 school year. The PRTA/PRSD Literacy Initiative which provides books to grade 6 students was presented by the Assistant Superintendent. The Assistant Superintendent provided an English as an Additional Language (EAL) progress report. The MSBA Trustee Travel Insurance renewal was presented by the Secretary-Treasurer/CFO. The Secretary-Treasurer/CFO presented the bus purchasing recommendation. By-Law 69/18 being a by-law for the purpose of issuing long term debt was presented for first reading by the Secretary-Treasurer/CFO. The April 2018 accounts were attached.

- 101/18 Claggett Woods/Bruce: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-
- 102/18 Huisman/Bruce: **THAT** the MSBA Travel Accident Insurance plan be renewed for 2018/2019, with the same coverage as 2017/2018. -CARRIED-
- 103/18 Foote/Lachance: **THAT** approval to purchase two (2) 2018 propane school buses - 77 passenger from Blue Bird Fairway Specialty Vehicles for a total cost of \$260,733.94 including taxes under the 2018 Central School Bus Tender be authorized. -CARRIED-
- 104/18 Claggett Woods/Huisman: **THAT** By-law 69/18, being a By-law to approve the issuing of a long term debt for expenses related to the Elm Creek School Grooming Room and Miami School Wall and Roof Replacement project and as attached in full upon completion be given first reading and submitted to Public Schools Finance Board for approval. -CARRIED-
- 105/18 Bargaen/Claggett Woods: **THAT** the April 2018 accounts showing total general expenditures of \$1,319,915.27 be approved as submitted. -CARRIED-
- 106/18 Claggett Woods/Huisman: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

New Business

The July 3, 2018 Board meeting was discussed. The Board agreed to cancel this meeting.

- 107/18 Bruce/Huisman: **THAT** the July 3, 2018 regular Board meeting be cancelled. -CARRIED-
- 108/18 Claggett Woods/Lachance: **THAT** the June 4, 2018 regular Board meeting be relocated to the École St. Eustache in St. Eustache, Manitoba, commencing at the regular time of 7:00 p.m. -CARRIED-

Trustee attendance for graduations, staff appreciation lunches, and the PRTA/PRSD Literacy Initiative Grade 6 presentations were determined.

Communication for Information

Fort La Bosse S.D. Letter to M.S.B.A. Provincial Executive – Received as information
 Response to Fort La Bosse S.D. Letter to M.S.B.A. Provincial Executive – Received as information
 Minister of Education and Training: Cameras Mounted on Buses – Received as information
 M.S.B.A. 2018-19 Association Datebook – Received as information

Evergreen S.D. Secretary-Treasurer Search – Received as information
M.S.B.A. eBulletin – Received as information
Manitoba Education and Training: FRAME Reports – Received as information

The Vice-Chair welcomed Rhonda Smith, Assistant Secretary-Treasurer to the division.

A 10 minutes recess was called at 8:02 p.m.

109/18 Barga/Bruce: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera.

-CARRIED-

The following matters were discussed:

- Student Matter – 1 item
- Board Matters – 2 items
- Personnel Matter – 5 items
- Questions Arising from Senior Administration Reports – 1 item

110/18 Claggett Woods/Huisman: **THAT** the Committee of the Whole In-Camera do now resolve into Board.

-CARRIED-

111/18 Barga/Foote: **THAT** the hiring of Rhonda Smith as the Assistant Secretary-Treasurer, effective May 14, 2018 be approved as recommended by the committee of the whole.

-CARRIED-

The meeting was adjourned at 8:54 p.m.

Donna Cox, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO