



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes

January 15, 2018

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, January 15, 2018. The meeting was called to order by Board Vice-Chair Owen at 7:02 p.m.

Present:	Ward II	Trustee Natalie Bargaen
	Ward III	Trustee Andy Huisman
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee David Cloutier
	Ward VII	Trustee Claude Lachance
Administration:		Terry Osiowy, Superintendent/CEO
		Ron Sugden, Assistant Superintendent
		Louise Duncan, Director of Student Services
		Joanne Johnston, Human Resources Manager
		Claude Plante, Facilities Supervisor
		Aarli Cruikshank, Executive Assistant
Regrets:		Trustee Donna Cox, Ward I
		Trustee Evi Bruce, Ward VIII
		Gerard Lesage, Secretary-Treasurer/CFO
		Trevor Ryan, Transportation Supervisor

001/18 Foote/Huisman: **THAT**, with the additions of 2.04: Superintendent/CEO Report: International Water Institute River Watch Forum, Carman Collegiate and Miami School Field Trip, 2.04: Superintendent/CEO Report: St. Paul's Collegiate Band Field Trip, Regina, Saskatchewan, 2.04: Superintendent/CEO Report: Priorities 3, 4, & 5 Committee Meeting Minutes, 2.05.1: Board Planning Session Minutes, 4.02.2: In Camera: Board Item #2, and 4.02.3: In Camera: Board Item #3 the agenda for this meeting be approved as circulated.

-CARRIED-

002/18 Bargaen/Huisman: **THAT** the minutes of the December 18, 2017 regular meeting be approved.

-CARRIED-

Reports of Committees

Highlights of the December 18, 2017 Personnel Committee meeting were provided by Trustee Owen.

003/18 Owen/Claggett Woods: **THAT** the minutes of the December 18, 2017 Personnel Committee meeting be approved as presented.

-CARRIED-

Report of Senior Administration

The Personnel/Staffing report was attached. Superintendent/CEO Terry Osiowy provided an overview of Manitoba Education and Training's Literacy and Numeracy Summit. The revised Secretary-Treasurer/CFO job description was attached. The PRSD Pulse employee newsletter was attached, Superintendent/CEO Terry

Osiowy provided information regarding the purpose and plan for the document. A meeting with Manitoba Education and Training regarding the Midland Adult Education Centre was highlighted. The December 2017 enrolment showing total enrolment of 2,291 students was attached. Assistant Superintendent Ron Sugden provided a report on the Region B Instructional Time and Transportation review. The November 2017 accounts were attached. The International Water Institute River Watch Forum Field Trip request for Carman Collegiate and Miami School was presented. The St. Paul's Collegiate Band Trip to Regina, Saskatchewan was presented. Minutes from the Board Priorities 3, 4, & 5 committee were attached.

Board Priorities: Priority #4 – Promotion of Student and Staff Health and Well-Being: Director of Student Services Louise Duncan highlighted the Southern Health-Santé Sud partnership with regional PRSD High Schools. Director of Student Services Louise Duncan presented that on March 8, 2018 PRSD will host “Grade 10 Healthy Self – Healthy Relationships”, a day is focused on healthy personal and social media relationships.

- 004/18 Claggett Woods/Foote: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-
- 005/18 Bargaen/Cloutier: **THAT** the Report from Senior Administration be received as presented. -CARRIED-
- 006/18 Claggett Woods/Huisman: **THAT** the revised job description for the Secretary-Treasurer/CFO be received as information. -CARRIED-
- 007/18 Claggett Woods/Huisman: **THAT** the November 2017 accounts showing total general expenditures of \$1,391,960.98 be approved as submitted. -CARRIED-
- 008/18 Claggett Woods/Huisman: **THAT** the request from Miami School involving eight (8) students, four (4) male and (4) female, in grades 10, 11, and 12, to make a trip to Grand Forks, North Dakota, February 6, 2018, and February 7, 2018, to participate in the International Water Institute River Watch Forum, be approved and carried out in accordance to PRSD Governance Decision Making Matrix and Administrative Procedure 207 – Field Trips. -CARRIED-
- 009/18 Claggett Woods/Huisman: **THAT** the request from Carman Collegiate involving four (4) students, four (4) female, in grade 11 to make a trip to Grand Forks, North Dakota, February 6, 2018, and February 7, 2018, to participate in the International Water Institute River Watch Forum, be approved and carried out in accordance to PRSD Governance Decision Making Matrix and Administrative Procedure 207 – Field Trips. -CARRIED-
- 010/18 Huisman/Lachance: **THAT** the request from St. Paul's Collegiate involving twenty-two (22) students, twelve (12) male and ten (10) female, in grades 9, 10, 11, and 12, to make a trip to Regina, Sask., May 25 – May 26. 2018, inclusive to participate in the Regina SpringFest Music Festival and Tour, be approved and carried out in accordance to PRSD Governance Decision Making Matrix and Administrative Procedure 207 – Field Trips. -CARRIED-

Business Arising (from Previous Delegations/Board Meetings)

The minutes from the January 11-12, 2018 Board Planning Session were attached.

Communication for Information

M.S.B.A. Revised Process for 2018 “Bear-pit Session” with Minister of Education and Training – Received as information

Equal Voice Boot Camp – Received as information

Manitoba Education Research Network Winter 2018 Forum – Received as information

National Policy Conference on Holocaust Education – Received as information

M.E.T: Manitoba Education Research Network Funding Update – Received as information

M.S.B.A. eBulletin – Received as information
M.S.B.A. CPI Update – Received as information

5-minutes recess was called at 8:14 p.m.

011/18 Foote/Huisman: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera.

-CARRIED-

The following matters were discussed:

- Board Matters – 4 items
- Questions Arising from Senior Administration Reports – nil

012/18 Claggett Woods/Bargen: **THAT** the Committee of the Whole In-Camera do now resolve into Board.

-CARRIED-

013/18 Claggett Woods/Foote: **THAT** PRSD approve the implementation of a French Immersion program in Region A at Carman Elementary guaranteed starting with the kindergarten class effective September 2018.

-CARRIED-

014/18 Huisman/Claggett Woods: **THAT** the Board is directing administration to look at shifting Carman Collegiate to a middle/senior years facility that provides 6-12 programming.

-CARRIED-

015/18 Claggett Woods/Lachance: **THAT** all high schools in PRSD carry an identical timetable.

-CARRIED-

The meeting was adjourned at 9:09 p.m.

Donna Cox, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO