



Prairie Rose School Division

December 4, 2017, Board of Trustees Meeting Highlights

Mission: Prairie Rose is dedicated to developing lifelong learners for global citizenship

Board received the Personnel/Staffing Report.

Board welcomes the following staff to Prairie Rose School Division:

- Marc Tellier, Principal, St. François Xavier School

Committee Reports:

Board Policy Committee Meeting

The November 20, 2017, Policy Committee meeting minutes were presented by Trustee Huisman. The meeting minutes included the review of Policy #14: Human Resources/Personnel to clarify trustee representation on principal and vice principal selection committees and a committee, a review of the Board Committee Terms of Reference, and a review of Board By-laws.

Personnel Committee Meeting

The November 27, 2017, Personnel Committee meeting minutes were presented by Trustee Owen.

Senior Administration reported to the Board of Trustees on the following items:

Administrative Procedure Review & Development

The Superintendent/CEO spoke to the provided draft administrative procedures that are currently being reviewed and/or developed for PRSD. These include Off-Site Activities, Bus Requisition Approval – Field Trips and Extra Curricular Trips, Bus Supervision – Field Trips and Extra Curricular Trips, Private Vehicle Transportation, and Staff Complaints and Grievances.

Instructional Time Review – Region B Schools

The Superintendent/CEO provided an update regarding an instructional time review for Region B schools which includes École St. Eustache, St. François Xavier School, and St. Paul's Collegiate. The review is being conducted to ensure that each Region B school is meeting the province's minimum instructional time requirements for all registered students as per PSA Regulation 101/95, School Hours 5(1), with a particular focus on K - 6 programming at École St. Eustache and St. François Xavier School.

Manitoba Education and Training – Superintendent Meeting – Literacy and Numeracy Strategy

The Superintendent/CEO provided information about a Manitoba Education and Training announcement regarding a Literacy and Numeracy Summit in January 2018. More information will be provided during the next two weeks.

Manitoba Education and Training - English Language Arts Curriculum – Phased-In Model

The Superintendent/CEO provided of his concerns regarding the Manitoba Education and Training correspondence regarding the English Language Arts Curriculum Phased-In Models and the need for divisional support for the successful, long term, and sustainable implementation of the English Language Arts curriculums across PRSD.

Safe and Caring Schools: A Whole-School Approach to Planning and Safety and Belonging Workshop

The Director of Student Services provided an overview of the workshop of the 2017 support document, “Safe and Caring Schools: A Whole-School Approach to Planning for Safety and Belonging”. The workshop focused on four perspectives in applying a whole-school approach to planning for safety and belonging: comprehensive school health, social-ecological systems, three-tiered planning, and strengths-based practices.

October 2017 Accounts

The Secretary-Treasurer/CFO provided the October 2017 accounts showing total general expenditures of \$1,998,682.99.

M.S.B.A. Non-Teaching Pension Plan and Canada Pension Plan Changes

The Secretary-Treasurer/CFO presented the changes to the non-teaching pension plan.

The Secretary-Treasurer/CFO presented the changes to the Canada Pension Plan which will be phased in from 2019 to 2025.

Transportation Report

The Secretary-Treasurer/CFO provided the Board with an overview of the challenges with the recent shortage of school bus drivers. The Transportation Supervisor was commended for his work during the difficult period. Spare drivers were appreciated for their assistance.

The STIR document which was reviewed at the November 13, 2017, Operations/Indemnity Committee meeting was discussed.

An update on the PRSD propane buses was provided by the Transportation Supervisor.

Facilities Report

The Facilities Supervisor provided school facility updates including a meeting with Carman Elementary ACSL regarding playground equipment and recognition signage, the approved variance order hearing for the École St. Eustache Biomass project, and the substantial completions of the Miami School and Carman Collegiate envelope and roofing projects.

Board Priority Update

Board Priorities 3, 4, & 5

The Superintendent/CEO advised the Board about an upcoming meeting with a divisional committee meeting which includes PRTA and CUPE representation to begin discussions and action planning for Board Priority 3: Promotion of Student and Staff Health and Well Being, Board Priority 4: Celebration of Academic, Athletic, School and Community Service, and Fine and Performing Arts Success and Diversity, and Board Priority 5: Building A Cohesive and Connected Divisional Culture.

New Business

MSBA Telling Stories Workshop

Trustees Barga provided highlights of the November 17, 2017, M.S.B.A. Workshop: Telling Stories about Schools. The workshop focused on the sharing of school and division celebrations to promote positivity and hope in schools.

Next Board Meeting

Date: Monday, December 18, 2017

Time: 7:00 p.m.

Location: PRSD Administration Office, Carman, Manitoba