



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes

October 2, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, October 2, 2017. The meeting was called to order by Board Chair Cox at 7:01 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Natalie Bargaen
	Ward III	Trustee Colleen Claggett Woods
	Ward III	Trustee Andy Huisman
	Ward IV	Trustee Elaine Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee David Cloutier
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Evi Bruce

Administration:	Terry Osiowy, Superintendent/CEO
	Gerard Lesage, Secretary-Treasurer/CFO
	Louise Duncan, Director of Student Services
	Ron Sugden, Assistant Superintendent
	Trevor Ryan, Transportation Supervisor
	Claude Plante, Facilities Supervisor
	Arli Cruikshank, Executive Assistant

195/17 Bruce/Huisman: **THAT**, with the additions of 2.04: Superintendent/CEO: September 2017 enrolment report, 3.01.5: River East Transcona S.D. Assistant Superintendent posting, and 3.01.6: September 27, 2017 e-Bulletin, the agenda for this meeting be approved as circulated. -CARRIED-

196/17 Owen/Bargaen: **THAT** the minutes of the September 18, 2017 regular meeting be approved -CARRIED-

Presentation to the Board

Classroom Teachers J. De Vries and N. Spencer, as well as Principal B. Yaworsky from Elm Creek School presented on Self-Regulation in the Classroom. Self-Regulation helps develop with student health and well-being by using the five steps of self-regulation; recognize stressors, reduce stressors, reframe the behaviour, reflect: enhance stress awareness, and respond. Areas to help identify stressors include the biological, emotional, cognitive, social, and the pro-social domains. The use of identifying coloured zones helps students communicate with teachers on how they are feeling. More information can be found online at www.self-reg.ca.

Petitions

197/17 Bargaen/Claggett Woods: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approved the daily saying of the Lord's Prayer at Hutterian Colony School System – Rosedale Colony for the remainder of the 2017-2018 school year. -CARRIED-

198/17 Bruce/Huisman: **THAT** By-Law 65/17, being a By-Law to approve religious instruction at St. François Xavier School once per week for the remainder of the 2017-2018 school year, and as attached, be given first reading. -CARRIED-

199/17 Bruce/Huisman: **THAT** By-Law 65/17, being a By-Law to approve religious instruction at St. François Xavier School once per week for the remainder of the 2017-2018 school year, and as attached, be given second reading. -CARRIED-

200/17 Bruce/Huisman: **THAT** By-Law 65/17, being a By-Law to approve religious instruction at St. François Xavier School once per week for the remainder of the 2017-2018 school year, and as attached, be given third and final reading. -CARRIED-

Reports of Committees

Highlights of the September 18, 2017 Public Relations/Educational Programming Committee meeting were presented by Trustee Bargaen

201/17 Bargaen/Bruce: **THAT** the minutes of the September 18, 2017 PREP Committee meeting be approved as presented. -CARRIED-

Highlights of the September 25, 2017 Personnel Committee meeting were presented by Trustee Owen

202/17 Owen/Foote: **THAT** the minutes of the September 25, 2017 Personnel Committee meeting be approved as presented. -CARRIED-

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations and Divisional and Provincial meetings was attached. Dates for the upcoming Board Planning session were presented. Ron Sugden, Assistant Superintendent was appointed as Acting Superintendent/CEO during any extended emergency absence of the Superintendent/CEO as per PRSD Policy #9: Emergency Superintendent/CEO Successor. An update on the Addictions Foundation of Manitoba Counsellor replacement for PRSD was provided. A summary of the Skills Strategy Equipment Enhancement Fund application process was provided. An overview of the Rural Art Mentorship program was provided. Assistant Superintendent Ron Sugden provided an update on legislated accessibility training. Director of Student Services Louise Duncan provided an overview of the PRSD in-school support team workshop on class/grade profiles. The September 2017 enrolment showing total student enrolment at 2,283 students was attached.

Board Priority #1 Update: Literacy Improvement – Kindergarten to Grade 12: The divisional and school literacy data on reading comprehension at grade 2 and grade 6 was attached.

Secretary-Treasurer/CFO Report: By-law 64/17 for the purpose of issuing long term debt for expenses related to the Carman Collegiate and Miami School wall and roof replacement was presented. The August 2017 accounts were attached.

Facility Supervisor Report: An update was provided on the École St. Eustache Biomass boiler project, which is expected to proceed this fall. Updates on the Miami School and Carman Collegiate envelope and roof replacements projects were presented. An update was provided on the Elm Creek Grooming room, the project is being reviewed by the Public Schools' Finance Board.

203/17 Owen/Bargaen: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

204/17 Bargaen/Lachance: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

205/17 Bargaen/Huisman: **THAT** the Board Planning session be scheduled for Thursday, January 11 and Friday, January 12, 2018. -CARRIED-

206/17 Claggett Woods/Huisman: **THAT** By-law 64/17, being a By-law to approve the issuing of a long term debt for expenses related to the Carman Collegiate and Miami School Wall and Roof Replacement projects and as attached be given second reading. -CARRIED-

207/17 Claggett Woods/Huisman: **THAT** By-law 64/17, being a By-law to approve the issuing of a long term debt for expenses related to the Carman Collegiate and Miami School Wall and Roof Replacement projects and as attached be given third and final reading. -CARRIED-

208/17 Foote/Claggett Woods: **THAT** the August 2017 accounts showing total general expenditures of \$1,092,198.53 be approved as submitted. -CARRIED-

10-minutes recess was called at 8:04 p.m.

209/17 Bruce/Claggett Woods: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Board Matters – 2 items
- Personnel Matters – 5 items
- Questions arising from the Senior Administration Report – 1 item

210/17 Claggett Woods/Bruce: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

The meeting was adjourned at 8:28 p.m.

Donna Cox, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO