



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes

September 5, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Tuesday, September 5, 2017. The meeting was called to order by Secretary-Treasurer/CFO Gerard Lesage at 7:00 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargen
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Woods (7:08 p.m. – 8:20 p.m.)
Ward IV	Trustee Elaine Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osioy, Superintendent/CEO
Gerard Lesage, Secretary-Treasurer/CFO
Louise Duncan, Director of Student Services
Ron Sugden, Assistant Superintendent
Trevor Ryan, Transportation Supervisor
Claude Plante, Facilities Supervisor
Arli Cruikshank, Executive Assistant

BOARD ELECTIONS

As per Section 29 (2) of the Public Schools Act, the re-organization of the Board was held. Secretary-Treasurer/CFO G. Lesage presided over this section of the meeting.

172/17 Cox/Bruce: **THAT** Ron Sugden and Arli Cruikshank be appointed scrutineers for the elections at this board re-organization meeting. -CARRIED-

ELECTION OF BOARD CHAIR

Secretary-Treasurer/CFO G. Lesage called for first nominations for Chair of the Board.

Trustee Lachance nominated Trustee Cox
Trustee Owen nominated Trustee Huisman

Secretary-Treasurer/CFO G. Lesage invited second nominations for Chair of the Board.
Secretary-Treasurer/CFO G. Lesage invited third and final nominations for Chair of the Board.
Secretary-Treasurer/CFO G. Lesage closed nominations for Chair of the Board.

Scrutineer R. Sugden announced the tie vote.

Trustee Owen nominated Trustee Foote to draw the tie breaking ballot. The Trustees agreed that Trustee Foote draw the tie breaking ballot.

Trustee Cox was declared as duly elected Chair of the Board effective September 5, 2017 for the 2017-2018 school year.

ELECTION OF BOARD VICE-CHAIR

Secretary-Treasurer/CFO G. Lesage called for first nominations for Vice Chair of the Board.

Trustee Cloutier nominated Trustee Owen
Trustee Lachance nominated Trustee Foote

Secretary-Treasurer/CFO G. Lesage invited second nominations for Vice Chair of the Board.
Secretary-Treasurer/CFO G. Lesage invited third and final nominations for Vice Chair of the Board.
Secretary-Treasurer/CFO G. Lesage closed nominations for Vice Chair of the Board.

Ballots were distributed and counted.

Scrutineer R. Sugden announced a tie vote.
Trustee Lachance nominated Trustee Cloutier to draw the tie breaking ballot. The Trustees agreed that Trustee Cloutier draw the tie breaking ballot.

Trustee Owen was declared as duly elected Vice Chair of the Board effective September 5, 2017 for the 2017-2018 school year.

ELECTION OF PERSONNEL COMMITTEE CHAIR

Secretary-Treasurer/CFO G. Lesage called for first nominations for Chair of the Personnel Committee.

Trustee Foote nominated Trustee Owen
Trustee Cloutier nominated Trustee Lachance

Secretary-Treasurer/CFO G. Lesage invited second nominations for Chair of the Personnel Committee.
Secretary-Treasurer/CFO G. Lesage invited third and final nominations for Chair of the Personnel Committee.
Secretary-Treasurer/CFO G. Lesage closed nominations for Chair of the Personnel Committee.

Ballots were distributed and counted.

Trustee Owen was declared as duly elected Chair of the Personnel Committee effective September 5, 2017 for the 2017-2018 school year.

ELECTION OF PUBLIC RELATIONS/EDUCATIONAL PROGRAMMING COMMITTEE CHAIR

Secretary-Treasurer/CFO G. Lesage called for first nominations for Chair of the Public Relations/Educational Programming Committee.

Trustee Owen nominated Trustee Bargaen

Secretary-Treasurer/CFO G. Lesage invited second nominations for Chair of the Public Relations/Educational Programming Committee.
Secretary-Treasurer/CFO G. Lesage invited third and final nominations for Chair of the Public Relations/Educational Programming Committee.

Secretary-Treasurer/CFO G. Lesage closed nominations for Chair of the Public Relations/Educational Programming Committee.

There being no further nominations, Trustee Bargaen was declared as duly elected Chair of the Public Relations/Educational Programming Committee effective September 5, 2017 for the 2017-2018 school year.

ELECTION OF BOARD POLICY COMMITTEE CHAIR

Secretary-Treasurer/CFO G. Lesage called for first nominations for Chair of the Policy Committee.

Trustee Claggett Woods nominated Trustee Lachance, Trustee Lachance declined
Trustee Owen nominated Trustee Bruce, Trustee Bruce declined
Trustee Cox nominated Trustee Huisman

Secretary-Treasurer/CFO G. Lesage invited second nominations for Chair of the Policy Committee.
Secretary-Treasurer/CFO G. Lesage invited third and final nominations for Chair of the Policy Committee.
Secretary-Treasurer/CFO G. Lesage closed nominations for Chair of the Policy Committee.

There being no further nominations, Trustee Huisman was declared as duly elected Chair of the Policy Committee effective September 5, 2017 for the 2017-2018 school year.

ELECTION OF OPERATIONS/INDEMNITY COMMITTEE CHAIR

Secretary-Treasurer/CFO G. Lesage called for first nominations for Chair of the Operations/Indemnity Committee.

Trustee Claggett Woods nominated Trustee Bruce
Trustee Cloutier nominated Trustee Lachance
Trustee Owen nominated Trustee Foote, Trustee Foote declined

Secretary-Treasurer/CFO G. Lesage invited second nominations for Chair of the Operations/Indemnity Committee.
Secretary-Treasurer/CFO G. Lesage invited third and final nominations for Chair of the Operations/Indemnity Committee.
Secretary-Treasurer/CFO G. Lesage closed nominations for Chair of the Operations/Indemnity Committee.

Ballots were distributed and counted.

Trustee Lachance was declared as duly elected Chair of the Operations/Indemnity Committee effective September 5, 2017 for the 2017-2018 school year.

173/17 Foote/Claggett Woods: **THAT** ballots be destroyed.

-CARRIED-

Board Chair Cox then assumed the Chair of the meeting.

The Board Chair, the Chairs of the four standing Committees, and the Superintendent/CEO met to determine trustee membership on the committees.

<u>Personnel</u>	<u>Public Relations / Educational Programming</u>	<u>Operations/Indemnity</u>	<u>Board Policy</u>
Trustee Owen (Chair)	Trustee Bargaen (Chair)	Trustee Lachance (Chair)	Trustee Huisman (Chair)
Trustee Foote	Trustee Bruce	Trustee Foote	Trustee Claggett Woods
Trustee Claggett Woods	Trustee Cloutier	Trustee Cloutier	Trustee Bruce

174/17 Bargaen/Huisman: **THAT** the meeting schedule of the Board committees be approved as presented. -CARRIED-

175/17 Foote/Bargaen: **THAT** as per Administrative Procedure #601: Authorized Signatures, the Board signing officers shall be one of Board Chair Cox, Vice-Chair Owen or Trustee Huisman, and the Secretary-Treasurer/CFO, or in his/her absence, the Superintendent/CEO. -CARRIED-

REGULAR MEETING

176/17 Claggett Woods/Bargaen: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

177/17 Bruce/Owen: **THAT** the minutes of the August 28, 2017 regular meeting be approved -CARRIED-

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations and Divisional and Provincial meetings was attached. Highlights of the August 30, 2017 Administrative Council meeting were provided. The 2017-2018 adult learning centre registration certificate for Midland Adult Education Centre was attached. An update was provided on the PRSD French Second Language revitalization program. The administrative procedure “Professional Growth Plans – Financial Support” was presented. The listing of recipients for the 2017 long service awards was attached. The Student Code of Conduct was attached.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. Highlights of the August 23 and 24 New Teacher Orientation was presented. An update on the French Immersion information night was provided, the night will take place at Carman Elementary on October 24th at 6:30 p.m.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. A 2016-2017 guidance counsellor summary was provided.

Facility Supervisor Report: An update on an incident at Carman Elementary involving the vandalism of the playground fence was provided.

178/17 Foote/Claggett Woods: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-

179/17 Claggett Woods/Bargaen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

Communication for Action

180/17 Bargaen/Claggett Woods: **THAT** Trustees Huisman, Trustee Bargaen, Trustee Foote, Trustee Cloutier, Trustee Bruce attend the 2017 Fall Trustee Workshop: Telling Stories about Schools: Building Public Support on November 17, 2017 at the Norwood Hotel in Winnipeg, MB. -CARRIED-

10-minutes recess was called at 8:15 p.m.

181/17 Bruce/Huisman: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Personnel Matters – 1 item
- Questions arising from the Senior Administration Report – 1 item

182/17 Bargaen/Foote: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

The meeting was adjourned at 8:35 p.m.

Donna Cox, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO