



PRAIRIE ROSE SCHOOL DIVISION
Board Meeting Minutes
August 28, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, August 28, 2017. The meeting was called to order by Board Chair Andy Huisman at 7:02 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Natalie Bargen
	Ward III	Trustee Andy Huisman
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee David Cloutier
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Evi Bruce

Administration:	Terry Osioy, Superintendent/CEO
	Gerard Lesage, Secretary-Treasurer/CFO
	Louise Duncan, Director of Student Services
	Ron Sugden, Assistant Superintendent
	Trevor Ryan, Transportation Supervisor
	Arli Cruikshank, Executive Assistant

Regrets: Claude Plante, Facilities Supervisor

156/17 Claggett Woods/Owen: **THAT**, with the addition of 2.05.2: Parent Concern – Lord’s Prayer, the agenda for this meeting be approved as circulated. -CARRIED-

157/17 Cox/Bruce: **THAT** the minutes of the June 19, 2017 regular meeting be approved -CARRIED-

Reports of Committees

Highlights of the June 19, 2017 Public Relations/Educational Programming Committee meeting were provided by Trustee Bargen

158/17 Bargen/Claggett Woods: **THAT** the minutes of the June 19, 2017 PREP Committee meeting be approved as presented. -CARRIED-

159/17 Bargen/Bruce: **THAT** the Community Consultation letter as presented by the PREP committee be distributed to the public. -CARRIED-

160/17 Bargen/Owen: **THAT** the letter regarding the French Immersion Information Night as presented by the PREP committee be distributed to the parents of students at Elm Creek School, Carman Elementary, Roland School and Miami School. -CARRIED-

Highlights of the August 15, 2017 Operations/Indemnity Committee meeting were provided by Trustee Cloutier.

161/17 Cloutier/Lachance: **THAT** the minutes of the August 15, 2017 Operations/Indemnity Committee meeting be approved as presented. -CARRIED-

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations and Divisional and Provincial meetings was attached. The Facilities Supervisor was appreciated for the project work completed over the summer months. The online version of the Board Policy Manual and the Administrative Procedures Manual were presented. Reporting structure for the Board priorities was presented. A summary of received Exit Interview questions was presented.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. A listing of Strong Beginnings dates were provided. Details of the September 6th Divisional In service were provided.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. The refreshed Speech/Language Pathologist job description and brochure were presented. An overview of level 2 and level 3 funded students was attached. Revisions to the Emergency Response and Critical Incident Guide for Schools was presented.

Secretary-Treasurer/CFO Report: A list of Division/Provincial meetings, conferences and workshops was attached. The Dufferin Christian School Shared Services Agreements for transportation, facility/resources, and clinician services was presented. The Manitoba Schools Insurance Program renewal was attached. The Student Accident Insurance for 2017-2018 was provided. The accounts for the May, June, and July 2017 were attached.

Transportation Supervisor Report: The Transportation Supervisor provided highlights including the newly purchased buses, routing updates for 2017-2018, fuel purchasing for Elie drivers, and Mechanic training and development. St. François Xavier busing concerns were presented.

Facilities Supervisor Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. Project updates were provided for the Elie land purchase, the École St. Eustache biomass boiler project, the Miami School and Carman Collegiate envelope and roofing projects, and the Elm Creek grooming room.

162/17 Claggett Woods/Cox: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-

163/17 Bruce/Foote: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

164/17 Claggett Woods/Bargen: **THAT** the shared services agreements between Dufferin Christian School and Prairie Rose School Division for the provision of transportation, facilities/resources, and clinician services for the 2017-2018 school year be approved and submitted to the Minister of Education. -CARRIED-

165/17 Bruce/Claggett Woods: **THAT** the Division insurance coverage under the Manitoba Schools Insurance program be renewed for the year July 1, 2017 to July 1, 2018. -CARRIED-

166/17 Bruce/Bargen: **THAT** the Division Universal Student Accident Insurance plan through the Old Republic (Reliable Life) be renewed for the year September 1, 2017 to August 31, 2018. -CARRIED-

- 167/17 Claggett Woods/Bargen: **THAT** the May 2017 accounts showing total general expenditures of \$1,398,720.08 be approved as submitted. -CARRIED-
- 168/17 Bargen/Owen: **THAT** the June 2017 accounts showing total general expenditures of \$2,417,339.78 be approved as submitted. -CARRIED-
- 169/17 Bargen/Cox: **THAT** the July 2017 accounts showing total general expenditures of \$1,220,520.94 be approved as submitted. -CARRIED-

Communication for Action

A parent concern regarding the Lord’s Prayer was presented.

Communication for Information

Scholarship - Thank you from S. Wilkinson – Received as information
Scholarship - Thank you from E. Dufault – Received as information
Scholarship – Thank you from L. Didyk – Received as information
Retirement - Thank you from Y. Fleury – Received as information
M.S.B.A. Memorandum re: Safe Schools Manitoba – Received as information
Minister of Education and Training re: Continuity of Learning for Children in Care – Received as information
Frontier School Division – Assistant Superintendent Announcement – Received as information
Healthy Child Manitoba: School Division reports – Received as information
University of Winnipeg: Changes – Received as information
M.S.B.A. CPI Update May 2017 – Received as information
M.S.B.A. CPI Update June 2017 – Received as information
RM of Cartier By-Law 1654-17: Elie Lagoon Riprap Repair Project – Received as information

10-minutes recess was called at 8:21 p.m.

- 170/17 Claggett Woods/Bargen: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Board Matters – 3 items
- Personnel Matters – 2 items

- 171/17 Claggett Woods/Owen: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

The meeting was adjourned at 8:44 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO