



When a course is not available to a student at his/her home school and the student chooses to enroll in a course from the Independent Study Branch, or through the Distance Education Branch, or another approved distance learning provider. PRSD shall reimburse the student for the costs of the course, provided that:

- the said course is required to complete the grade; and
- the Principal has approved the enrolment of the student in the course; and
- the course is required for entrance requirements at a post secondary institution, training, or work situation the student intends to pursue;
- proof of successful completion of the course is provided to the Division Office by the student.

The initial cost shall be borne by the student/parent/guardian, unless the course is offered only as an alternative form of program delivery initiated by the school, then the cost of the course will be borne by the School Division.

Schools are to establish school-based monitoring guidelines designed to enhance the prospect of successful course completion. These guidelines are to indicate the assignment of a staff advisor for every independent study student.

The Principal is to report to the Superintendent/CEO's department on an annual basis the pass/fail rate for his/her school.