



Sample Letter to Families With Children in The Classroom (And On The Bus)

Insert School Letterhead

Date:

Dear Parents/Guardians:

This letter is to inform you that there will be a service animal in our school helping one of our students. The service animal will be in your child's classroom effective (date).

Service animals are trained and recognized by an accredited training facility, and are able to assist with many of the routine activities which pose challenges for some students. The student's right to have a service animal is protected under The Human Rights Code of Manitoba.

An upcoming information session for parents/guardians on (date) will offer more information on how the animal will be integrated into the school setting.

Students will participate in a school-wide assembly on (date) to assist with the integration of the service animal and how the animal will fit into the daily routines of all students.

The students in the classroom (and on the school bus) will also receive more direct instruction and training as to the proper procedure and conduct when around the service animal. They will be informed that the service animal is a working animal and not a pet while at school.

We anticipate the service animal being a benefit to the student's learning and we look forward to this new addition to our school and school community.

Thank you for understanding and support. Should you have any questions or concerns, please contact me at (phone number).

Sincerely,

Principal