



## Prairie Rose School Division

### August 28, 2017, Board of Trustees Meeting Highlights

Mission: Prairie Rose is dedicated to developing lifelong learners for global citizenship

Board received the Personnel/Staffing Report which listed employment and resignations approved by the Superintendent/CEO since the last meeting of the Board.

Board welcomes the following staff to Prairie Rose School Division:

- Ronnie Antonio, Custodian, Carman Collegiate
- Julie Braaksma, Resource Teacher, Miami School
- Agnes Lomeling, Custodian, Carman Elementary
- Robert Smith, Classroom Teacher, Roland School
- Mel Vanstone, Classroom Teacher, Carman Collegiate

Board received and accepted the Public Relations/Educational Programming Committee report that included updates on the following:

- Community Consultation Review
- Request for French Immersion Programming
- St. Laurent Public Library Pilot Project

Board received and accepted the Operations/Indemnity Committee report that included updates on the following:

- St. François Xavier Busing Changes

Terry Osiowy, Superintendent/CEO, reported to the Board of Trustees on the following items:

#### **Board Policy and Administrative Procedure Manual**

Board was provided with a visual overview of the Board Policy and Administrative Procedure Manual along with an overview of the continued work that will be required on the Administrative Procedure Manual.

#### **Board Priority Monitoring Reports**

Board was provided with an update on the PRSD's reporting structure of Board priorities for the 2017-2018 year.

#### **PRSD Exit Interview Summary**

Joanne Johnston, Human Resources Manager, provided the Board with an Exit Interview data summary. Positive feedback in all categories was highlighted. Opportunities for growth were identified.

Ron Sugden, Assistant Superintendent, reported to the Board of Trustees on the following items:

**Strong Beginnings Schedule**

Board was provided with a list of dates for Strong Beginnings assessments. Strong Beginnings assessments will take place on September 22<sup>nd</sup> and 25<sup>th</sup> for the Hutterian Colony School System, Miami School, St. Laurent School, St. François Xavier School, Roland School, and Carman Elementary. Strong Beginnings assessments will take place at Elm Creek School and École St. Eustache on September 21<sup>st</sup> and September 22<sup>nd</sup>.

**Division In-Service**

Board was provided with the details of the September 6<sup>th</sup>, 2017, Divisional In-Service that will take place in Carman for all PRSD staff members.

Louise Duncan, Director of Student Services, reported to the Board of Trustees on the following items:

**Refreshed Speech/Language Pathologist Job Description and Brochure**

Board was provided with an updated job description and brochure on the PRSD Speech Language Pathologist program in PRSD. Both documents are available on the PRSD website.

**Special Needs Categorical Funding Level 2 & 3**

Board was provided with a data summary of Level 2 and 3 funded students as of June 30, 2017.

**Emergency Response and Critical Incident Guide for Schools**

Board was provided with an overview of the refreshed Emergency Response and Critical Incident Guide for Schools that will be provided to school administrators.

Gerard Lesage, Secretary-Treasurer/CFO, reported to the Board of Trustees on the following items:

**Dufferin Christian School Shared Services Agreements**

Board was presented with the Dufferin Christian School Shared Services Agreements for the 2017-2018 school year. The first agreement states the division will provide transportation services for Dufferin Christian School students. The second agreement states the division will provide Home Economics and Industrial Arts education at the Carman Collegiate. The third agreement states the division will provide clinician services. The three contracts represent approximately \$40,000 in total funding to the division.

**Manitoba Schools Insurance Program Renewal**

Board was presented with the annual renewal for the insurance coverage under the Manitoba Schools Insurance Program for the term July 1, 2017, to July 1, 2018.

### **Student Accident Insurance**

Board was presented with the renewal of the Universal Student Accident Insurance Program coverage available under the Old Republic (Reliable Life) plan for 2017/18.

### **May, June, and July 2017 Accounts**

Board was provided with the accounts for May, June, and July 2017. Total general expenditures were \$1,398,720.08, \$2,417,339.78, and \$1,220,520.94 respectively.

Trevor Ryan, Transportation Supervisor, reported to the Board of Trustees on the following items:

### **Transportation Highlights**

Board was provided with transportation highlights including the newly purchased buses, routing updates for 2017-2018, fuel purchasing for Elie drivers, and mechanic training and development.

### **St. François Xavier Busing Concerns**

Parent/guardian responses regarding busing changes in the St. François Xavier were presented and discussed.

Claude Plante, Facilities Supervisor, reported to the Board of Trustees on the following item:

### **Project Updates**

Board was provided with updates on current projects. The Elie Bus Garage land purchase has been completed. The École St. Eustache Biomass Boiler project is expected to proceed in the fall of 2017. The Miami School and Carman Collegiate envelope and roofing projects are due to be completed in November 2017. The Elm Creek grooming room project is nearing the completion of the design stage.

Board approved the following motions:

**THAT** the Community Consultation letter as presented by the PREP committee be distributed to the public.

**THAT** the letter regarding the French Immersion Information Night as presented by the PREP committee be distributed to the parents of students at Elm Creek School, Carman Elementary, Roland School, and Miami School.

**THAT** the shared services agreements between Dufferin Christian School and Prairie Rose School Division for the provision of transportation, facilities/resources, and clinician services for the 2017-2018 school year be approved and submitted to the Minister of Education.

**THAT** the Division insurance coverage under the Manitoba Schools Insurance program be renewed for the year July 1, 2017, to July 1, 2018.

**THAT** the Division Universal Student Accident Insurance plan through the Old Republic (Reliable Life) be renewed for the year September 1, 2017, to August 31, 2018.

**THAT** the May 2017 accounts showing total general expenditures of \$1,398,720.08 be approved as submitted.

**THAT** the June 2017 accounts showing total general expenditures of \$2,417,339.78 be approved as submitted.

**THAT** the July 2017 accounts showing total general expenditures of \$1,220,520.94 be approved as submitted.

### Next Board Meeting

Date: Tuesday, September 5, 2017

Time: 7:00 p.m.

Location: PRSD Administration Office, Carman, Manitoba