



Prairie Rose School Division

June 19, 2017, Board of Trustees Meeting Highlights

Mission: Prairie Rose is dedicated to developing lifelong learners for global citizenship

Board received the Personnel/Staffing Report which listed employment and resignations approved by the Superintendent/CEO since the last meeting of the Board.

Board welcomes the following staff to Prairie Rose School Division:

- Cateline Fafard, French Immersion Teacher, St. Paul's Collegiate
- Melissa Harmon, Classroom Teacher, Elm Creek School
- David Langill, Principal, Miami School
- Bailey Senicar, Classroom Teacher, Carman Collegiate
- Larry Swirsky, Casual Summer Lawn Care Maintenance
- Lisa Webster, Classroom Teacher, St. François Xavier School

Presentation

Director of Student Services L. Duncan, Facility Supervisor C. Plante, Information Technology Supervisor T. Oakes, Secretary-Treasurer/CFO, G. Lesage and Elm Creek School Principal B. Yaworsky presented on the Elm Creek School grooming and life skills suite. The diverse student needs at Elm Creek School were presented. Floor plans of the school with the suite were presented.

Board received and accepted the Personnel Committee report that included updates on the following:

- PRSD Division Office Support Staff
- Progressive Discipline

Terry Osiowy, Superintendent/CEO, reported to the Board of Trustees on the following items:

Carman Collegiate Vice Principal Competition

Board was provided with an update on the Carman Collegiate vice principal competition. A full review of the vice principal position will be completed. Upon completion, a new competition will be advertised. Current interim Vice Principal, Evan Williams, will continue in his role when school resumes on September 5, 2017.

Administrative Council Meeting

Board was provided with highlights of the June 7, 2017, Administrative Council meeting including updates from the Superintendent/CEO, Assistant Superintendent, Director of Student Services, ICT Supervisor, Literacy Leader, Numeracy Leader, and Literacy w/ICT Leader. Meeting topics included items such as Administrative Procedure Manual development, Staff Standard of Dress, Student Standard of Dress, High School Principal's meeting, Progressive Discipline, Career Counsellor training, and the new teacher orientation. Several committee members were acknowledged by the Superintendent/CEO for their contributions to PRSD.

Administrative Procedures

Board was provided with new/revised administrative procedures for PRSD including:

- Student Standard of Dress
- Progressive Discipline
- Challenging for Senior Years Course Credit
- High School Apprenticeship Program
- Credit for Employment
- Career Development Internship

Ron Sugden, Assistant Superintendent, reported to the Board of Trustees on the following items:

Hutterian Colony School System Interactive Television (HITV) Instructional Space

Board was provided with information regarding the review for instructional space to meet the needs of the Hutterian Colony School system interactive television system. Short and long term solutions were presented.

Accessibility Update

Board was provided highlights of the Accessibility Committee meeting. Mandatory customer service training options were presented for the fall of 2017. The committee is developing an accessibility audit tool and process to respond to accessibility requests.

Gerard Lesage, Secretary-Treasurer/CFO, reported to the Board of Trustees on the following items:

By-law 63/17

Board was presented with By-law 63/17 for the purpose of issuing long term debt for capital projects including the Carman Collegiate science Lab, Carman Elementary steam heating and ventilation, Miami roof and wall replacement, and the St. Laurent roof replacement for the third and final reading.

Trevor Ryan, Transportation Supervisor, reported to the Board of Trustees on the following items:

St. François Xavier Route 209

Term route 209 in the St. François Xavier was discussed.

***Triptracker* Field Trip Software**

Board was provided with the progress of the field trip software *Triptracker*.

Claude Plante, Facility Maintenance/Capital Project Supervisor, reported to the Board of Trustees on the following item:

Capital Project Updates

Board was provided with updates on the Miami School and Carman Collegiate envelope and roofing projects.

Board approved the following motions:

THAT Trustee Claggett Woods be appointed as Chair of the Board *pro tem* for the June 19, 2017, Board meeting in the absence of the Chair of the Board and Vice Chair of the Board.

THAT By-law 63/17, being a By-law to approve the issuing of a long term debt for expenses related to the Carman Collegiate science classroom renovation, the Carman Elementary steam heating system & ventilation replacement, the Miami School wall and roof replacement project, and the St. Laurent School roof replacement and as attached in full upon completion be given a third and final reading.

THAT PRSD implement the *Quality School Reviews* program as presented by the Superintendent/CEO.

Next Board Meeting

Date: Monday, August 28, 2017

Time: 7:00 p.m.

Location: PRSD Administration Office, Carman, Manitoba