



Prairie Rose School Division

March 20, 2017, Board of Trustees Meeting Highlights

Mission: Prairie Rose is dedicated to developing lifelong learners for global citizenship

Board received the Personnel/Staffing Report which listed employment and resignations approved by the Superintendent/CEO since the last meeting of the Board.

Board welcomes the following staff to Prairie Rose School Division:

- Jeremy Weber, Bus Driver, Miami area

Terry Osioy, Superintendent/CEO, reported to the Board of Trustees on the following items:

Facilities Planning

Board was provided with highlights of the March 13, 2017, meeting with principals and vice principals regarding facility planning for PRSD schools. Topics covered included Capital D and Special Projects and Public Schools' Finance Board, 2018-2019, to 2022-2023 Five Year Capital Plans.

2017-2018 School Staffing Meetings

Board was provided with an update on the 2017-2018, grades 7-12 staffing/instructional plan meetings. Board was advised that staffing/instructional plan meetings for K-6 schools will commence shortly.

Administrative Procedure Update – Teachers - Supervision, Professional Growth, & Evaluation

Board was provided with an overview of the new administrative procedure and report template for teacher supervision, professional growth, and evaluation. Board was informed that the administrative procedure was reviewed by PRSD principals and PRTA. Both parties approved the procedural content and process and the performance evaluation template.

Manitoba Education and Training: 2017-2018 Early Years Enhancement Grant

Board was provided with correspondence from Manitoba Education and Training regarding the 2017-2018 Early Years Enhancement Grant which replaces the Smaller Classes Initiative. The new grant provides school divisions with flexibility and decision-making authority regarding organizational changes and supports needed to ensure success in the early years (K-3) including,

but not limited to, class size. Board was advised that school divisions will no longer be required to be compliant with the Smaller Classes Initiative guidelines.

Board was also advised the Manitoba Education and Training, as part of the K-12 Framework for Continuous Improvement, are required to set realistic and measurable targets for increasing student achievement in literacy and numeracy in their school division plans.

Louise Duncan, Director of Student Services, reported to the Board of Trustees on the following items:

School Social Worker Job Description

Board was provided with a revision to the School Social Worker job description. The revised job description will be posted on the PRSD website.

Manitoba Education and Training, Student Services Branch: Funding of Schools Announcement

Board was provided information on the Student Services Branch Funding of Schools Announcement for 2017-2018. Information included the changes to the Special Needs Level 2 and 3 supports. School divisions will be provided the same funding amount as was provided in the 2016-2017 school year; excluding EBD3 and UGA funding.

Louise Duncan, shared copies of letters, which outline the changes and expectations, that will be sent to classroom teachers, clinicians, educational assistants, parents/guardians, principals, resource teachers, and school counsellors. PRTA and CUPE presidents will also receive a letter.

Gerard Lesage, Secretary-Treasurer/CFO, reported to the Board of Trustees on the following item:

Five-Year Capital Plan

Board was provided with an update on the five-year capital plan for 2018/19 to 2022/23.

Carman Filming - Break My Heart Productions Inc.

Board was provided an update on the filming of the PRSD Division office that had taken place on March 19, 2017, by Break My Heart Productions Inc.

Trevor Ryan, Transportation Supervisor, reported to the Board of Trustees on the following item:

Bus Purchase

Board was provided with a recommendation to purchase two 77 passenger propane buses.

Board received and accepted the Personnel Committee report that included updates on the following:

- Human Resources Manager
- PRSD Administration Office Support Staff Negotiations
- Administrative Procedure for Progressive Discipline
- Senior Administration Contract Negotiations

Board approved the following motions:

THAT approval to purchase two (2) 77-passenger propane buses from Blue Bird Fairway Specialty Vehicles in the amount of \$229,698.00 plus taxes under the 2017 Central School Bus Tender be authorized.

THAT the job title be changed from Human Resources Coordinator to Human Resources Manager and revise the organizational chart to reflect.

THAT the Human Resources Manager, Assistant Supervisor of Operations, and Information Systems Supervisor be moved out of the Division Office Support Staff and put on an employment contract.

THAT the April 10, 2017, regular Board meeting be held at Miami School in Miami, Manitoba, commencing at the regular time of 7:00 p.m.

Next Board Meeting

Date: Monday, April 10, 2017

Time: 7:00 p.m.

Location: Miami School, Miami, Manitoba